

Minutes of the April Meeting of **SHINCLIFFE PARISH COUNCIL** held in Shincliffe Primary School, High Shincliffe, Durham on **TUESDAY 20th APRIL 2010** at **7.00 pm**.

PRESENT: Councillor J Hudson (in the Chair) and Councillors Cook, P Hudson, Lightley, Milburn and Storer.

173. NOTICE OF MEETING

Public notice of the meeting was taken as read.

174. DECLARATIONS OF INTEREST

There were no declarations of interest.

175. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Morgan.

176. MINUTES

It was **AGREED:** that the Minutes of the Parish Council meeting held on Tuesday 16th March 2010 (copies previously circulated and publicised) be confirmed as a correct record and signed by the Chairman.

177. MATTERS ARISING

(a) Shincliffe Village Traffic Calming

Councillor J Hudson had sent a copy of Mrs Woodward's traffic survey to the County Council, an acknowledgement had been received.

(b) Dog Fouling – Recreation Ground

Councillor J Hudson reported that there are notices stating no dogs in the recreation grounds, however there are also dog fouling bins at the entrances. It was **AGREED:** to look at getting the notices relocated to more prominent positions.

(c) Cyclists on road at Manor Farm

Councillor Morgan has the correspondence, update to be given in May.

(d) Grass Verge at Post Box, High Shincliffe

Councillor J Hudson had contacted BT numerous times, but there had been no response so far. The promise to re-seed the verge and re-lay the path had not been kept. Councillor J Hudson to deal.

(e) Shincliffe Hall Public Footpath – Link with Public Footpath 11

No progress has yet been made, Nick Hall, Rights of Way Officer and Jon Williams, Durham Cathedral are still considering this matter.

(f) Pot Holes in Shincliffe Village

Councillor Milburn reported that some repairs had been carried out, but there were still pot holes when entering the Village from the Seven Stars. Councillor Milburn to report to HAL. Councillor J Hudson had raised the Low Road pot holes again with HAL.

(g) Vennel – School to Heathways

This hedge has been cut back and we have thanked the residents for doing this.

(h) Ward Boundary Changes

A letter had been sent to the Boundary Commission saying that the Parish Council supported the proposal for a one member Ward for Shincliffe.

(i) Skip – Foxton Way

This skip has now been removed.

(j) Durham Police Community Consultative Group Meeting

Councillors J Hudson, P Hudson and Storer had attended. The meeting was mainly concerned with a major incident that had just taken place in Coxhoe.

(k) Planting Shrubs at the junction of the Black Path and Hill Meadows Steps

No progress to date, Councillor Milburn to follow up.

(l) Missing Drain Cover – Black Path, near Bracken Hotel

Northumbrian Water have filled in the hole on the path so that a cover is not required.

(m) HAL Contact Details in Parish Magazines

The Clerk is to pass on HAL contact details so that they can publicised in the parish magazines.

178. MATTERS ARISING FROM LAST MONTH'S CORRESPONDENCE

1. LCR magazine – working with other parish councils
2. Standing Orders – need reviewing in line with the documentation received from CDALC, Councillors J Hudson, Lightley and Cook to review.
3. Consultancy Service – Locum Clerks, Clerk to note and Chairman to keep a copy.
4. Article on Salt bins and liability after clearing – Councillor J Hudson to review and report back,

179. CORRESPONDENCE TO CIRCULATE

Non urgent items of correspondence to be circulated to Councillors for discussion and decision as necessary at the May meeting.

180. CURRENT CORRESPONDENCE

1. Durham CVS Meeting 23.4.10, Councillor P Hudson to attend.
2. Email asking how to get on waiting list for bungalows in High Shincliffe. Clerk to respond, stating that Durham City Homes and Cheviot Housing Association are responsible for the letting of the bungalows.

3. GP Patient Forum meeting, Lanchester – 29.4.10, no-one to attend.
4. DCC – written response to questions raised at AAP meeting about the proposed bus lane in Shincliffe Village.
5. Letter from St. John Ambulance raising awareness of their work. Clerk to put with financial assistance requests at June meeting.
6. Planning Applications 4/09/00972/FPA 1 The Mews, and 4/10/00071/FPA The Barn, Whitwell Grange have been approved.
7. Durham City Shopmobility leaflets
8. Tenant Matters booklet.

181. PLANNING APPLICATIONS

4/10/00166/FPA	Mr A Whitley Bracken Cottage Bank Foot High Shincliffe	Change of use and conversion of existing hotel and associated staff accommodation to form 1 no. dwelling with detached annex, including demolition of existing entrance and erection of replacement, and minor external alterations
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Following discussion It was **AGREED:** that the Parish Council raised no objections to the above planning application

4/10/00208/FPA	Mr A Hinton 2 Telford Close High Shincliffe	Erection of single storey pitched roof extension to rear of existing garage, erection of porch to front elevation and erection of chimney to main gable wall elevation
4/10/00195/LB	Mrs T Milburn 7 Manor Close Shincliffe	Insertion of 2 no. replacement timber windows to rear offshoot

It was **AGREED:** that the Parish Council raised no objections to the above planning applications.

182. HORTICULTURAL MATTERS

1. Northumbria in Bloom judges had made their spring visit, were impressed with the Village and had offered suggestions on how to prepare for the summer judging.
2. There are 2 tubs near the Church Hall damaged and in need of replacement.
3. The winners of the Spring Garden Competition had been selected. Clerk to invite winners and judge to June meeting for presentation of prizes.
4. Marc Platts had reported that the fence outside the Old Mine Site, had a damaged panel. It was **AGREED:** that no repairs would take place on this fence as yet, review in 2/3 years.
5. The bench from near the telephone kiosk on Low Road has been relocated into St. Mary's Close.

183. DURHAM AREA ACTION PARTNERSHIP (AAP)

Following the announcement of the general election date, the April AAP meeting was cancelled .

184. ACCOUNTS

H Simpson (April salary)	£344.63
H Simpson (AAP work – 5 hrs)	£48.00
Shincliffe School Hire of Hall	£30.36
H Simpson (Petty Cash)	£100.00
M Platts – Horticulture	£99.00
CDALC Subscription	£199.22

It was **AGREED**: that the above accounts be paid.

185. SIGNATORIES – NATIONAL SAVINGS AND INVESTMENT ACCOUNT

The Council need 3 signatories for this account, and 2 signatures are required to withdraw money. At present the Council only has Councillor Lightley as a signatory as the other two signatories are no longer Parish Councillors. It was **AGREED**: that Councillor Lightley remain a signatory along with Councillors J Hudson and D Storer. Clerk to obtain signatures and inform NS&I.

186. DATE OF NEXT PARISH COUNCIL MEETING

The Annual Parish Meeting and Annual Parish Council Meeting will be held on Tuesday 18th May 2010 in St. Mary's Church Hall, Shincliffe Village, Durham at **6.30pm**.

187. ANY OTHER BUSINESS

Councillor P Hudson

1. Police representation at Parish Council meetings, is it required? It is not required however they do aim to attend.

Councillor J Hudson

2. CDALC meeting on 29.4.10, reminder to Councillors to try to attend, not open to the public.
3. Litter Pick 24.4.10, adult volunteers welcome. Meet at 10am, High Shincliffe Post Office.

Members of the Public

4. Hill Meadows to High Street –there used to be a footpath connecting these but it no longer exists. It was suggested that the resident contact Nick Hall, Rights of Way Officer to see if there is any evidence of this having been a public footpath.
5. The owner of The Bracken had erected a fence bordering the Black Path. Councillor J Hudson to inspect but if height is below the legal limit, no objections can be raised.
6. More householders are installing external black metal flue pipes presumably linked to domestic heating stoves). Some pipes are very unsightly, what can be done about this? Councillor J Hudson to discuss with Planning Department.
7. The Poplar Tree Garden Centre had had 2 attempted break-ins during the last 3 weeks. The perpetrators were disturbed on both occasions and police were called the second time, so far the culprits have not been traced.

The meeting terminated at 8.20 pm