

Minutes of the Annual Parish Council Meeting of **SHINCLIFFE PARISH COUNCIL** held in St. Mary's Church Hall, Shincliffe Village, Durham on **TUESDAY 18<sup>th</sup> MAY 2010** at **7.00 pm**.

**PRESENT:** Councillor J Hudson (in the Chair) and Councillors Cook, P Hudson, Milburn, Morgan and Storer and County Councillor Williams.

**1. NOTICE OF MEETING**

Public notice of the meeting was taken as read.

**2. ELECTION OF CHAIRMAN**

It was **AGREED:** that Councillor J K Hudson be and is hereby elected as Chairman of Shincliffe Parish Council for 2010/2011.

**3. DECLARATIONS OF INTEREST**

Councillors J K Hudson and P Hudson declared in an interest in Agenda Item 12. Salt Bins.

**4. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Lightley and County Councillor Blakey.

**5. MINUTES**

It was **AGREED:** that the Minutes of the Parish Council meeting held on Tuesday 20<sup>th</sup> April 2010 (copies previously circulated and publicised) be confirmed as a correct record and signed by the Chairman.

**6. APPOINTMENT OF VICE-CHAIRMAN**

It was **AGREED:** that Councillor D Storer be and is hereby appointed as Vice-Chairman of Shincliffe Parish Council for 2010/2011.

**7. APPOINTMENT OF HORTICULTURAL COMMITTEE**

It was **AGREED:** to appoint Councillors Cook, Milburn, Morgan and Storer to the Horticultural Committee.

**8. APPOINTMENT OF SCHOOL GOVERNOR, SHINCLIFFE PRIMARY SCHOOL**

It was **AGREED:** that Councillor P Hudson continue as School Governor for another year.

**9. POLICE MATTERS**

PC Cockburn attended the meeting. There had been no reported crime or youth nuisance since the last Parish Council meeting. However, a resident in Prospect Terrace had made a report for information only, that a cast iron plant pot had been taken from their rear yard whilst they were on holiday.

## **10. MATTERS ARISING**

### **(a) Shincliffe Village Traffic Calming**

A brief acknowledgement of the letter and survey sent to the County Council had been received, but nothing further had happened.

### **(b) Dog Fouling – Recreation Ground**

No progress. Councillor J Hudson to follow up.

### **(c) Cyclists on road at Manor Farm, High Shincliffe**

Councillor Morgan reported that there had been no progress in persuading the County Council to erect signs to stop cyclists riding on the public footpath.

### **(d) Grass Verge at Post Box, High Shincliffe**

Councillor J Hudson reported that he had contacted BT again about restoring the verge and path, but nothing had yet been done. Follow up in June.

### **(e) Pot Holes in Shincliffe Village (High Street and Low Road)**

The pot holes had been reported to HAL on numerous occasions. Councillor J Hudson to follow up, County Councillor Williams suggested writing to Dave Wilcox in Highways Department.

### **(f) Planting Shrubs at the junction of the Black Path and Hill Meadows Steps**

Councillor Milburn had received a letter from Jon Williams of Durham Cathedral saying there was no objection to the planting of bushes. He will arrange the planting of suitable shrubs.

### **(g) HAL Contact Details in Parish Magazines**

Clerk passed on HAL contact details to parish magazine editors.

### **(h) Review of Standing Orders**

No progress to date.

### **(i) Salt Bins and Snow Clearing**

Councillor J Hudson had read the referred article. It was about snow clearing rather than gritting. People clearing snow from their footpaths and driveways should make sure that the snow cleared did not block public footpaths or roads or was a hazard for pedestrians.

### **(j) Fence – Old Mine Site**

Councillor Milburn asked the minutes to state that the Parish Council would keep an eye on the state of repair of the fence, and do any essential repairs.

**(k) CDALC Durham AAP Sub-Committee Meeting – 29<sup>th</sup> April 2010**

This was a worthwhile meeting, but only 4 of the 9 member Parish Councils were represented.

There was lively discussion about salting and clearing roads, the provision and supply of salt and additional salt bins and road repairs.

**(l) The Bracken – fencing**

Councillor J Hudson had inspected the fence, and it was below the legal maximum height.

**(m) Flue Pipes – Planning**

Councillor J Hudson had written to Planners and had now received a response. Councillor Storer to show to resident.

**11. MATTERS ARISING FROM LAST MONTH'S CORRESPONDENCE**

1. Following the letter from CE Electric, it was suggested that a list of useful contacts be devised including email addresses, websites and telephone numbers. Councillor Morgan to start the list and circulated.
2. CE Electric – Councillor Cook enquired asked that CE Electric was responsible for. It is responsible for the distribution of electricity to properties in the North East and deals with broken supply lines, supply interruptions and hazards.
3. Woodland Trust – request for a donation towards tree planting. To be considered at June meeting along with other financial requests.
4. Durham City Homes leaflet; a useful publication available from the Clerk or Durham County Council Claypath Office.

**12. CORRESPONDENCE TO CIRCULATE**

Non urgent items of correspondence to be circulated to Councillors for discussion and decision as necessary at the June meeting.

**13. CURRENT CORRESPONDENCE**

1. Email about funds available for Youth Projects, to be passed to Mrs Milburn for Youth Club.
2. Response from Planners re: skip on Foxton Way. Insufficient evidence of a business operating from the property for a change of use application to be required. However, the skip has been removed.
3. Planning Application: 4/10/00208/FPA - 2 Telford Close approved.
4. Planning Application: 4/10/00105/FPA – 36 Telford Close approved.
5. Durham AAP Board Meeting papers, arrived too late for meeting.
6. Letter from Mayor of Durham asking for his thanks to be recorded for the Parish Council's donation to his charities.
7. Email – resident of Durham who lives in an unparished area, requesting financial help for her daughter who is competing in national gymnastics competitions. It was decided that donations would only be considered for residents of the parish. Councillor J Hudson to respond.
8. Networking lunch for CDALC members 10.9.10 – Cost £45, no-one to attend.

**14. HORTICULTURAL MATTERS**

1. Marc Platts is starting to remove beddings plants and to clear tubs.
2. Plant deliveries are scheduled for 2<sup>nd</sup> and the 15<sup>th</sup> June, any volunteers to help lift the plants would be appreciated.

3. Entry forms have been submitted for Durham in Bloom, Their representatives are visiting 9<sup>th</sup>/10<sup>th</sup> July to view. Presentation to take place on 6<sup>th</sup> October in Durham Town Hall.
4. Northumbria in Bloom –judges to visit Shincliffe Village on 14<sup>th</sup> July and High Shincliffe on 23<sup>rd</sup> July.
5. Planters on the village green, Shincliffe Village. Horticultural Committee to discuss where these planters will be relocated.

## 5. PLANNING APPLICATIONS

4/10/00212/FPA	Mr N Milbanke 20 Mitford Close High Shincliffe	Erection of single storey pitched roof extension to side of existing dwelling
4/10/00321/FPA	Mr N Latham 29 Hill Meadows High Shincliffe	Erection of pitched roof over existing porch to front elevation

It was **AGREED**: that the Parish Council raised no objections to the above planning applications

## 16. DURHAM AREA ACTION PARTNERSHIP (AAP)

Discussion took place on the budget of the AAP and the funding available for projects. The possibility of having a Community Hall in High Shincliffe was raised. Discussion took place about whether the public now wanted a Community Hall in High Shincliffe. When the Parish Plan was prepared, the residents did not feel the need for a Hall. It was decided to continue the discussion at the June Parish Council meeting.

## 17. SALT BINS

Councillor J Hudson reported that new salt bins cost approximately £250 each. The County Council has agreed to supply salt free of charge, but the Parish Council would have to collect it.

Councillor Cook reported that during the winter, a resident had offered to collect salt from the County salt barn and spread it on the local roads, for no charge. It was suggested that this resident be invited to attend a Parish Council meeting to discuss what could be arranged in future.

## 18. ACCOUNTS

H Simpson (May salary)	£344.63
Shincliffe PCC Hire of Hall	£22.00
M Platts – Horticulture	£86.00
Durham Cathedral ½ year rent	£60.00
Aon Limited – Insurance	£633.98

It was **AGREED**: that the above accounts be paid.

## 19. RECEIPTS

Shadforth PC – reimbursement CDALC Sub-cttee costs	£4.80
Shincliffe Community Association – reimburse playground equipment	£120.00

## **20. DATE OF NEXT PARISH COUNCIL MEETING**

The June Parish Council Meeting will be held on Tuesday 15<sup>th</sup> June 2010 in Shincliffe Primary School, High Shincliffe, Durham at 7.00 pm.

## **21. ANY OTHER BUSINESS**

*Councillor Storer*

1. £12000 - Precept, this is a small compared with other Parish Councils' precepts in the area.

*Councillor Milburn*

2. Spring 2010 Garden Competition Presentations to be made at the June meeting, winners and judge to be invited to attend for 8pm.
3. Councillor and Mrs Milburn would like to donate a bench seat, with appropriate plaque, in memory of Mr R Stark who died recently. It would replace the existing bench in St. Mary's Close, which would be moved to a suitable location in High Shincliffe. Councillors agreed to this request and added their personal appreciation of the considerable work Mr. Stark had done for the community and church.

*Councillor Morgan*

4. Arriva – Some buses are not turning into High Shincliffe, but are driving straight along the A177. Councillor Morgan had twice written to Arriva about these problems and had received a response acknowledging that this did happen, but providing no explanation as to why.
5. Renewal of the Shincliffe walks boards and leaflets. No further contact has been received from Elaine Field about this.
6. High Shincliffe playground. A hole in the safety surface at the foot of the big slide a trip hazard. Councillor J Hudson to inspect and deal.

*Members of the Public*

7. There is only 1 bus per hour from Sherburn House to Durham. The staff at the hospital rely on the service to get to work and back. Councillor J Hudson to write to Arriva about this.

**The meeting terminated at 8.45 pm**