

<p>Minutes of the Meeting of <b>Shincliffe Parish Council</b> held in <b>St. Mary's Church Hall, Shincliffe Village, Durham, on Tuesday 18<sup>th</sup> April 2017</b> at 7.00 pm.</p>	<p><b>Action By:</b></p>
<p><b>Present:</b> Councillor G. Lee (in the Chair) and Councillors Cook, Ferries, A. Lee, Lovell, and Olechnowicz.</p> <p>County Councillor Stoker was also in attendance.</p> <p>There was one member of the public present.</p>	
<p><b>185. Apologies for Absence</b></p>	
<p>An apology for absence was submitted to the meeting on behalf of Councillor Duell.</p>	
<p><b>186. Declarations of Interest</b></p>	
<p>There were no declarations of interest.</p>	
<p><b>187. Issues Raised by Members of the Public</b></p>	
<p>(1) Wildflower Seeds – An email had been received from a resident (Low Green) requesting information in relation to the supplier used for the box of wildflower seeds which had been donated by the Parish Council, the previous year. The resident had now purchased some seeds for planting;</p> <p>(2) An email had been received from a resident regarding the pathway being closed between Shincliffe Mill Nursery and the bridge. Councillor Stoker agreed to speak to the relevant officers at DCC.</p> <p>(3) Flytipping (Shincliffe Village) – An email had been received from a resident regarding flytipping (a significant amount of garden rubbish) on the land behind Manor Close adjacent to the A177. The Parish Council extended their thanks to this resident for removing the rubbish and commented that the dilapidated fence should have been repaired to deter such inappropriate behaviour. It was agreed that a letter would be sent to DCC, expressing these concerns.</p> <p>(4) Councillor Olechnowicz had received a complaint from a resident that whilst some of the lights had been dimmed along Hall Lane, the ones directly outside of her cottage had not. The Parish Council agreed that Councillor Olechnowicz should contact the resident and advise her to contact DCC. Details were available on the website.</p> <p>(5) Councillor Olechnowicz had also been informed that frequently around 1am, a car with poachers was driving down Hall Lane into the woods and that gunshots could be heard. The Clerk reported that she had informed the Police and that particular attention would be paid to the area during these times.</p> <p>(6) A resident reported HGV's parking on Low Road and expressed concerns that these vehicles were parked on a bend and also for lengthy periods of time (i.e. overnight). The Parish Council commented that these HGV's may be delivering to the Garden Centre and suggested that registration details of the vehicles needed to be recorded. If it became a persistent problem, the Garden Centre would be asked to advise suppliers that this was not appropriate.</p>	<p><b>Cllr Stoker</b></p> <p><b>Clerk</b></p> <p><b>Cllr Olechnowicz</b></p>

<b>188. Minutes</b>	
It was <b>resolved</b> that: the minutes of the meeting held on 21 <sup>st</sup> March, 2017, be approved as a true record.	
<b>189. Matters Arising</b>	
181 (Finance Committee Update – A177 Speed Restrictions) – Councillor A. Lee reported that she had contacted DCC regarding the delivery of the ‘barred gates’ and was advised that once they had arrived, it may be approximately two months before they were installed. Councillor A. Lee had requested that this be expedited to a much earlier time, in order for the display of planting to be in-season.	
<b>190. Police Report</b>	
The Clerk reported the following incidences (from 18/3/17 to 18/4/17) to the Parish Council:  25 incidents reported in total, the majority of these were road related. Burglary – 0 incidents. Theft – 1 incident – this related to a planter being taken from a garden in Avenue Street, High Shincliffe. Criminal Damage – 0 incidents. Anti-social behaviour – 0 incidents.	
<b>191. County Councillor’s Update</b>	
Councillor Stoker provided the following update:  Sign outside Poplar Tree Garden Centre – Councillor Stoker agreed to follow this issue up, with DCC.  Dog Signs – Councillor Stoker advised that a policy would be issued in June which would cover all dog related issues in public spaces. A further discussion would take place, once this had been published.	<b>Cllr Stoker</b>
<b>192. Correspondence</b>	
(a) <u>Matters arising from last month’s correspondence</u> No issues were raised.	
(b) <u>Correspondence held on reference file</u> (1) Wicksteed Playgrounds Leaflet (2) Glasdon (Focus on Local Councils) (3) LCR (Spring 2017)	
(c) <u>Current Correspondence</u> All issues had been discussed under Item 3 – Issues raised by Members of the public.	
<b>193. Planning Applications</b>	
DM/17/00896/ FPA      Poplar Tree Garden      Creation of new access, driveway and garage.	

<p style="text-align: center;">Centre</p> <p>DM/17/00702/ FPA      Mrs Louise Thompson 4 The Old Sawmill Shincliffe Durham DH1 2TQ</p> <p>Proposed garden room and entrance porch.</p> <p>DM/17/00845/ LB      Mr Daniel Roe Shincliffe Hall Hall Lane Shincliffe Durham DH1 2SY</p> <p>Erection of glasshouse and timber wood store, repairs to heated wall and re-siting of gateway.</p> <p>The Parish Council acknowledged the copy of a letter which had been submitted to DCC on behalf of Durham City Trust, in relation to the Poplar Tree Garden Centre application and the number of trees to be felled.</p> <p>The Parish Council also commented that it was a busy and tight junction especially during peak trading hours and that the creation of a new access, driveway and garage would impede a clear line of sight.</p> <p>Councillor Olechnowicz raised the issue of a dangerous tree which whilst not earmarked to be, should be removed as it was leaning at a 45 degree angle. Residents had also reported that large branches had fallen from the tree, at the entrance to the park. The Parish Council acknowledged that the tree belonged to Poplar Tree Garden Centre and asked that the Clerk send a letter expressing these concerns.</p> <p>It was <b>resolved</b> that: a decision be deferred in relation to the Poplar Tree Garden Centre application pending further information from both the Highways and Tree Specialists Departments at DCC. A site visit, or a more detailed plan was required. Councillor Stoker agreed to action this and also speak to the designated planning officer.</p> <p>No objections were raised in relation to the other planning applications.</p>	<p style="text-align: center;"><b>Clerk</b></p> <p style="text-align: center;"><b>Cllr Stoker</b></p>
<p><b>194. Horticulture Committee Update</b></p>	
<p>Councillor A. Lee provided the following update:</p> <ul style="list-style-type: none"> <li>Former Councillors P.Hudson and Lightley had been invited to attend the planting ceremony of the fourth fruit tree, in the mini orchard at Hill Meadows. This event would take place on Friday 28<sup>th</sup> April, 2017 at 3.30pm. Some school children would also be present and a press release would be issued.</li> </ul>	<p style="text-align: center;"><b>Cllr A Lee</b></p>

<ul style="list-style-type: none"> <li>The Horticulture Committee was scheduled to meet on Thursday 20<sup>th</sup> April, 2017. Consideration would be given to other potential sites for mini orchards around the Parish.</li> </ul>	
<b>195. Finance Committee Update</b>	
The next Finance Committee was scheduled to take place on Tuesday 9 <sup>th</sup> May, 2017.	
<b>196. Beal Walk Junction</b>	
<p>Councillor Duell had reported two ‘near misses’ at the junction of Beal Walk and Heathways. Vehicles had been approaching the blind bends too quickly from each direction and nearly colliding with cars leaving Beal Walk during school drop off and pick up times. Both residents had suggested that ‘speed humps’ or ‘rumble strips’ before the bend to the right-hand side of the exit (where ‘slow’ is already painted on the road) may be the answer to slow traffic down before the bends.</p> <p>Parish Councillors discussed this and commented that signage, speed humps and road markings should all be considered. It was <b>resolved</b> that: options would be discussed again at the next meeting of the Parish Council and the primary school would also be involved in future discussions.</p>	
<b>197. Cyclists Black Path</b>	
<p>Following the decision at the February meeting that a request would be put in the recent addition of SCAN urging residents to report any such incidences of speeding cyclists around the parish, the Clerk provided the following update:</p> <p>February – An incident involving a motorcyclist (black path)  March – An incident involving 6 female cyclists (black path)  March – Group of cyclists (from Shincliffe Hall to High Butterby)  April – 2 further reports of speeding (black path)</p> <p>Parish Councillors commented that further information in relation to timings of such incidents and also the names of the groups of cyclists would be useful. In addition they agreed to consider an informal yet clear, parish council sign which could be placed at the top of the bank. Councillor Stoker agreed to discuss this with DCC.</p>	<b>Cllr Stoker</b>
<b>198. Love Lane</b>	
<p>Councillor Duell had reported that tree cuttings (possibly from a Leylandi Tree) had once again been discarded in Love Lane. The Parish Council commented that this was incredibly disappointing especially given the amount of time and effort which had been put in to making Love Lane more aesthetically pleasing.</p> <p>In addition, a garden waste bin belonging to a resident was still located in Love Lane. The Parish Council commented that this was both not conducive and looked unsightly. A letter would therefore be sent from the Parish Council, to request that the bin be removed.</p>	<b>Clerk</b>
<b>199. Shincliffe Show – Trophy Inscription</b>	
A discussion ensued in relation to the two trophies to be presented by the Parish Council at Shincliffe Show. One was to be purchased from the Parish Council, and the other was to be kindly donated by Shincliffe Community	

<p>Association.</p> <p>It was <b>resolved</b> that: both trophies should be inscribed with a suggestion of ‘The Shincliffe Parish Council Award for Best..... (category)’. Councillor Cook agreed to discuss the inscription with the Shincliffe Show Committee and finalise details with both Councillors Duell and Olechnowicz who would then arrange both the purchase of the trophies and the also the inscription.</p>	<p><b>Cllrs Cook, Duell and Olechnowicz</b></p>								
<p><b>200. Current Accounts for Approval</b></p>									
<p>The following accounts were submitted for approval:</p> <table border="1" data-bbox="132 521 1452 674"> <tr> <td>K Cuthbert (April Salary)</td> <td>£290.45</td> </tr> <tr> <td>HMRC Income Tax (April)</td> <td>£72.40</td> </tr> <tr> <td>Shincliffe PCC (Hire of Church Hall – April)</td> <td>£22.00</td> </tr> <tr> <td>Durham Cathedral ½ Yearly Rent</td> <td>£70.00</td> </tr> </table> <p><b>Resolved:</b> that the above accounts be approved and paid.</p>	K Cuthbert (April Salary)	£290.45	HMRC Income Tax (April)	£72.40	Shincliffe PCC (Hire of Church Hall – April)	£22.00	Durham Cathedral ½ Yearly Rent	£70.00	
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<p><b>201. Date and Time of Next Meeting</b></p>									
<p>The Annual Parish Meeting will take place on <b>Tuesday 16<sup>th</sup> May 2017, 6.30pm at Shincliffe Primary School, High Shincliffe, Durham.</b></p> <p>The Annual Meeting of the Parish Council will take place on <b>Tuesday 16<sup>th</sup> May 2017, 7.00pm</b> (or at the conclusion of the Annual Parish Meeting) at <b>Shincliffe Primary School, High Shincliffe, Durham.</b></p>									
<p><b>202. Any Other Business – Councillors</b></p>									
<p>(1) Footpaths Shincliffe Village - Councillor Ferries raised the issue of tarmac being laid outside a property in Shincliffe Village which had been deemed by DCC as inappropriate, but permitted development. The Parish Council acknowledged that many footpaths around Shincliffe Village were becoming extremely difficult to walk on or unpassable due to gravel being laid, and commented (again) that land ownership needed to be ascertained in order to address these issues.</p> <p>(2) Shincliffe Village Park - Councillor Ferries advised that a meeting had taken place with a group of residents from Shincliffe Village who had expressed an interest in developing the village park. The Clerk had written a letter to the Dean and Chapter requesting consent for improvements to the park to be carried out and fundraising and publicity was already underway. Some corporate contacts had also been provided by residents of the village and pupils from the primary school would be used to form a ‘focus group’. The Parish Council acknowledged that other community groups, for example those with learning difficulties, would be of paramount importance in helping to develop proposals.</p> <p>Councillor Ferries had already established contact with Shincliffe Community Association (who had a wealth of experience developing High Shincliffe Park) and a meeting would take place with Claire Ketley the following week. In addition, a meeting had been arranged with Poplar Garden Centre the following day to determine the level of</p>									

involvement, as proposals would also be of benefit to this business.

Contact had also been made with 3 companies to provide a design brief with meetings scheduled for both the following day and also 24<sup>th</sup> April, 2017.

- (3) Litterpick – Councillor Lovell reported that the litterpick, which had taken place on Saturday 8<sup>th</sup> April, 2017 had been a huge success with approximately 28 bags of rubbish being collected from around the Parish. Thanks were extended to the volunteers which had taken part and also the Avenue Inn for providing complimentary breakfast sandwiches and refreshments following the event.
- (4) Retirement of Councillors Ferries and Lovell – The Chairman, on behalf of the Parish Council, extended a sincere thanks to both Councillors Ferries and Lovell for their much valued support and dedication they had given the Parish Council throughout their tenure as a Parish Councillor. Both Councillors were wished well for the future.

***The meeting terminated at 8.15 pm***