

<p>Minutes of the Meeting of Shincliffe Parish Council held in Shincliffe Primary School, High Shincliffe, Durham, on Tuesday 17th April 2018 at 7.00 pm.</p>	<p>Action By:</p>
<p>Present: Councillor G. Lee (in the Chair) and Councillors A. Lee, Cook, Duell, Olechnowicz and Wright.</p>	
<p>173. Apologies for Absence</p> <p>An apology for absence was submitted to the meeting on behalf of Councillor Stoker.</p>	
<p>174. Declarations of Interest</p>	
<p>There were no declarations of interest.</p>	
<p>175. Issues Raised by Members of the Public</p>	
<p>Members of the public had raised concerns regarding a fence which was to be erected in Love Lane. This would be further investigated.</p>	
<p>176. Update on Shincliffe Village Park</p>	
<p>Peter Ferries was in attendance for this item of business to provide the Parish Council with the following update:-</p> <p>Last year 3 contractors were approached to produce designs for Shincliffe Village Park which comprised a toddler play/junior play area, an adult exercise space, a quiet space and sensory area.</p> <p>A meeting had also taken place in November 2017 with the Durham Cathedral and also the tenant farmer to discuss extending the area of the playpark and purchasing some additional land, however this may no longer be necessary.</p> <p>A consultation had taken place on 24th March which was attended by both adults and children. Residents were invited to put stickers on the areas of the maps they liked and interestingly findings showed that these were very similar to the proposals. It was apparent that there was no real appetite for an adult exercise area given that there was a gym at Maiden Castle and in addition to this, health and safety would also be costly. The idea of a sensory area was very well received and residents felt that a quiet seating area would be well received by the community.</p> <p>Discussions were on-going with Shincliffe Community Association (who had been very supportive) and it had been suggested that a sub-committee be established to further develop lines of communication.</p> <p>Fundraising was also well underway and discussions had taken place with Frank Curry. In addition, Brambledown would be able to undertake some of the works at very competitive prices. Activities were also being planned for example toddler and junior fun runs and evening events over the summer period. A fundraising leaflet had also been drafted, for circulation to potential corporate sponsors.</p>	

<p>Peter explained that he had also had looked into a 'just giving page' however due to their level of deductions from sponsorships a 'BT May Donate' page was being considered and this was non-profitable.</p> <p>A discussion then ensued in relation to maintenance of the play park including grass cutting. Councillor Duell agreed to contact Claire Ketley in relation to this and ask for some advice.</p> <p>On behalf of the Parish Council, Peter was thanked for his dedication and the immense amount of work be undertaken and asked to give a further update in due course.</p>	Cllr Duell
176. Parish Council Incident Log	
<p>Parish Councillors referred to the incident log circulated and discussed the following:-</p> <p>The incident whereby a gentleman had fallen over leaving St. Mary's Church possibly due to a tree root. It was agreed that the site would be visited to ascertain any potential problems.</p> <p>The Bradley Hall sign at the entrance to High Shincliffe had now been removed following a long wait.</p>	
177. Minutes	
<p>It was resolved that: the minutes of the meeting held on 20th February, 2018, be approved as a true record subject.</p>	
178. Matters Arising	
<p>There were no matters arising.</p>	
179. County Councillor's Update	
<p>In the absence of Councillor Stoker, no update was given.</p>	
180. Correspondence	
<p>(a) <u>Matters arising from last month's correspondence</u> No issues were raised.</p>	
<p>(b) <u>Correspondence held on reference file</u> 'Do it Online' Poster – Durham County Council</p>	
<p>(c) <u>Current Correspondence</u> LCR (Spring 2018)</p>	
181. Planning Application	
<p>DM/17/04054/F PA Mr & Mrs A. Whitley Bracken Cottage Bank Foot Shincliffe Durham Change of use of existing annex to a dwelling (holiday let) within the curtilage of Bracken Cottage.</p>	

Parish Councillors gave detailed consideration to the above planning and unanimously **resolved** that an objection should be made on the following grounds:-

- The application is for the change of use of existing annex to a dwelling (holiday let) yet it is not habitable and does not include any washing facilities for it to be used as a suitable holiday let;
- From the plans it appears that the roof is too low;
- The Parish Council believe that this is another example of incremental development on this site;
- The appearance of the dwelling is not in keeping with the area; and
- Concerns were previously raised and the Council requested that a restriction be placed upon its use as a **garage only** as the construction looked like it could easily be converted to a cottage at a later date (rather like the development of the existing new Bracken Cottage from its original similarly sized stable build a few years ago).

181. Horticulture Committee Update

Councillor A Lee provided the following update:

- Spring Garden Competition – A copy of the map for nominating gardens was circulated and Councillors were requested to forward details to Councillor Wright by Sunday 22nd April. Thanks were extended to Councillor Wright for his support in relation to horticulture administration, the application for the Beautiful Durham Awards and also the Spring Garden Competition; and
- Bench Langton Lea – this would be installed the following morning.

182. Parish Councillors' Roles and Responsibilities

The Clerk explained that as in previous years it was timely to start and consider roles and responsibilities of Parish Councillors for the next municipal year.

Councillor G. Lee explained that due to family commitments his intention was to step down as Chairman. Councillor Cook advised that due to personal circumstances, she would be tendering a resignation.

A request was therefore made for Parish Councillors to give consideration to the following appointments:-

Chairman

Vice-Chairman

Horticulture Committee (including Chairman)

Finance Committee (Councillor G. Lee confirmed that his was willing to continue as Chairman)

Litter Pick Co-ordinator x 2

Parish Council Auditor

<p>It was resolved that: Appointments to the above be made at the Annual Meeting in May.</p>																	
<p>183. Installation of Defibrillators – Approval of Contract Works</p>																	
<p>It was resolved that: Neil Brittons be approved to under the electrical works and installation of the defibrillator casing at the Avenue Inn and also St. Mary’s Church Hall at a total cost of £300.00. These works would be carried out on Tuesday 24th April 2018.</p>																	
<p>184. Current Accounts for Approval</p>																	
<p>The following accounts were submitted for approval:</p>																	
<table border="1"> <tr> <td data-bbox="113 580 802 620">K Cuthbert (April Salary)</td> <td data-bbox="802 580 1332 620">£340.88</td> <td data-bbox="1332 580 1527 620"></td> </tr> <tr> <td data-bbox="113 620 802 660">HMRC Income Tax (April Salary)</td> <td data-bbox="802 620 1332 660">£85.00</td> <td data-bbox="1332 620 1527 660"></td> </tr> <tr> <td data-bbox="113 660 802 701">Glasdon</td> <td data-bbox="802 660 1332 701">£407.94</td> <td data-bbox="1332 660 1527 701"></td> </tr> <tr> <td data-bbox="113 701 802 741">Glasdon</td> <td data-bbox="802 701 1332 741">£20.48</td> <td data-bbox="1332 701 1527 741"></td> </tr> <tr> <td data-bbox="113 741 802 781">DCC (Hire of School Library)</td> <td data-bbox="802 741 1332 781">£30.36</td> <td data-bbox="1332 741 1527 781"></td> </tr> </table>	K Cuthbert (April Salary)	£340.88		HMRC Income Tax (April Salary)	£85.00		Glasdon	£407.94		Glasdon	£20.48		DCC (Hire of School Library)	£30.36		£340.88	
K Cuthbert (April Salary)	£340.88																
HMRC Income Tax (April Salary)	£85.00																
Glasdon	£407.94																
Glasdon	£20.48																
DCC (Hire of School Library)	£30.36																
HMRC Income Tax (April Salary)	£85.00																
Glasdon	£407.94																
Glasdon	£20.48																
DCC (Hire of School Library)	£30.36																
<p>Resolved: that the above accounts be approved and paid.</p>																	
<p>185. Date and Time of Next Meeting</p>																	
<p>The Annual Parish Meeting will take place on Tuesday 15th May 2018, 6.30pm at Shincliffe Primary School, High Shincliffe, Durham</p>																	
<p>The next Annual meeting will take place on Tuesday 15th May 2018, 7.00pm (or at the conclusion of the Annual Parish Meeting) at Shincliffe Primary School, High Shincliffe, Durham.</p>																	
<p>186. Any Other Business – Councillors</p>																	
<ul style="list-style-type: none"> • Litterpick – The Spring litter pick was scheduled to take place on Saturday 21st April @ 10.00am. 16 volunteers were expected to attend. Thanks were extended to the Avenue Inn for once again agreeing to provide complimentary bacon sandwiches for those involved. • Black Path – Councillor Duell reported that the gap between the barriers had been tightened and initial feedback was it was having the desired effect with no recent reports of cyclists travelling down at speed. <p>On behalf of the Parish Council, the Chairman thanked Councillor Cook for her outstanding contribution during the past 2 years and wished her well for the future.</p>																	

The meeting terminated at 8.10 pm

