Shincliffe Parish Council

Minutes of the Meeting of Shincliffe Parish Council held in St Mary's Church Hall, Shincliffe Village, Durham at 6.00pm on Thursday 19th December, 2019.

Present: Councillor Stoker (Chair), Councillors Armstrong, Duell, Ferries, Fradgley, Olechnowicz and Wright.

In Attendance: There were no Members of the Public Present.

Item		Action By
1.	**Apologies for Absence** There were no apologies for absence.	
2.	**Declarations of Interest**	
	There were no declarations of interest.	
3.	**Issues Raised by Members of the Public** No issues were raised.	
4.	**Minutes** **RESOLVED that:** the minutes of the meeting held on Thursday 21st November, 2019 be approved as a correct record subject to the following amendment: Item 6 – Crime Update – to read ' 1 incident of a JCB being stolen had been reported. Remove the wording – which collided with approximately 20 vehicles.	
5.	**Matters Arising** • Paving Stone over the inspection cover on the grassed area – Councillor Duell had removed this; • Caravan on the grass verge at Foxton Way – Both Councillors Duell and Armstrong had reported this, however as it was situated on unadopted land, any powers to remove it were not applicable. If this issue had not been resolved by January, this would be discussed again; and • Flooding Outside Wayside Cottage – The gullies had now been cleared which had seemed to resolve the issue. The resident would be asked to monitor the issue,	**Parish Council**

	and report back in due course, should any problems persist.	**Cllr Armstrong**
6.	**Crime Update** The following crimes had been reported since the last meeting: • Intoxicated male walking down the middle of the A177; • 2 males spotted 'badger baiting' with 3 dogs; • Item of clothing stolen from Poplar Tree Garden Centre; and • Missing person - Recorded as low risk and subsequently found safe and well.	
7.	**Written Correspondence** The following had been circulated electronically: • Durham University Community Newsletter; • Stroke Rehabilitation Services and Ward 6 public consultation events; and • Royal Garden Parties 2020	
8.	**Planning Applications** DM/19/03319/FPA — 4 Whitwell Acres High Shincliffe Durham DH1 2PX — Retention of 1.8m High Boundary Fence Gate DM/19/03105/FPA — Playground Low Green Shincliffe DH1 2NF — Change of use of agricultural land to children's recreation park and alterations to existing play area including replacement of play equipment. DM/19/03518/LB — Thornley House And Shincliffe House Sherburn Hospital Sherburn House DH1 2SE — Internal and External renovation of Thornley and Shincliffe House to provide 14.no independent residential living accommodation at Thornley House and Shincliffe House. **RESOLVED** that: no objections be made in relation to the above planning applications.	

9.	**Horticultural Committee Update** Councillor Wright provided the following update: • The winter planting had been completed; • An order for the summer planting had been placed with Morrison Busty; • A resident had expressed an interest in the Horticulture Committee Community Representative Vacancy; • The Parish Gardener had agreed to look at the vandalised bench and also attend to the flower bed at the junction at Low Road, which had previously been maintained by volunteers; and • A Community Gardening Event would take place in Spring to plant approximately 420 'whips' at Shincliffe Play Park. This would be 'marked out' and supervised by the Parish Gardener and was likely to cost c£400.00. Councillor Fradgley reported that a meeting had taken place to discuss proposals for a planting initiative at Sherburn House. Costings would be established, and residents consulted on the proposed designs, with a view of this both being aesthetically pleasing, and also a traffic calming measure. A discussion would also take place with DCC and Sherburn Hospital regarding any potential funding.	**Cllr Fradley**
10.	**Finance Committee Update** The Clerk provided the following update: • The Finance Committee had met immediately prior to the Parish Council meeting, to discuss the budget 2020/2021; • The Clerk reported that the balances as at 30th November totalled £34,359.05. This however included funding received for Shincliffe Play Park; • Consideration was given to the budget for the forthcoming financial year with each budget heading and potential costs being considered in turn. It was agreed that the Clerk would re-calculate the budget, based on the suggestions made, and also include additional initiatives to be considered, for example, the Sherburn	

	House Planting initiative, and potential Service Level Agreement Costs for Shincliffe Play Park; and • A revised budget would be considered in January, prior to the precept being set by the Parish Council.	
11.	**Christmas Tree Project (Standing Item)** Councillor Wright provided the following update: • The trees had now been erected and thanks were extended to East Grange Farm for all their support and assistance; • The trees had been inserted into the civic stands and surrounded by gravel for extra support. The gravel had been provided by Quarrington Hill Quarry, free of charge; • A carol service event had taken place in Shincliffe Village which had been extremely well received, with over 60 people attending. This was followed by drinks and food in the Church Hall; and • The equipment would be dismantled following advent, and appropriately stored for the following year. Thanks were extended to Councillor Wright for his outstanding work.	
12.	**Shincliffe Play Park (Standing Item)** Councillor Ferries provided the following update: • Fundraising was almost complete with a final application being made to the Football Association for Goal Posts; • A planning decision was anticipated around 27th December. It was pleasing to note that Preliminary discussions had not raised any concerns; • The equipment had been ordered, and delivery received today; • A press release was currently being drafted which would pay a particular thanks to Galliford Try; • The site was now closed, pending works to begin with the forthcoming weeks; • Contact had been made from residents of Low Green regarding a rat infestation which may have been as a result of initial works to the Play Park. As a result, the	

<table>
<tr><td></td><td>Parish Council had agreed to fund pest control for two affected properties;
• A meeting would take place with DCC regarding the park maintenance;
• A suggestion was made to encourage sponsorship for picnic tables etc. The Parish Council welcomed this and it was agreed that Councillor Ferries would look to pursue this; and
• A War Memorial was still to be considered. As this was a sensitive issue, contact would be initially made with architects for further information.

Thanks were extended to Councillor Ferries for his outstanding work and dedication to the project.</td><td>Cllr Ferries</td></tr>
<tr><td>13.</td><td>Requests for Financial Assistance

One request for financial assistance had been received from the Great North Air Ambulance Service.

It was resolved that: a donation of £250.00 be made.</td><td></td></tr>
<tr><td>14.</td><td>Current Accounts for Approval

<table><tr><th>Payable to</th><th>Amount</th></tr><tr><td>K Kirton (December Salary)</td><td>£364.13</td></tr><tr><td>HMRC Income Tax (December)</td><td>£91.00</td></tr><tr><td>K Kirton (1/2 Yearly Electricity Allowance)</td><td>£50.00</td></tr><tr><td>Reimbursement (Cllr Ferries) – Pest Control</td><td>£80.00</td></tr><tr><td>Reimbursement (Cllr Wright) – Christmas Trees</td><td>£84.79</td></tr></table>RESOLVED that: the above accounts be paid.</td><td></td></tr>
<tr><td>15.</td><td>Date of Next Meeting

Thursday 16th January, 2020 at 6.00pm (St. Mary’s Church Hall)</td><td></td></tr>
<tr><td>14.</td><td>Any Other Business – Councillors</td><td></td></tr>
</table>

	• Mud on main road from the bridge towards Maiden Castle – as this was now posing a serious hazard, this would be reported the following day.	**Chair**

Meeting Terminated at 19.30pm