

# Shincliffe Parish Council

**Minutes of the Meeting of Shincliffe Parish Council held in St Mary's Church Hall, Shincliffe Village, Durham at 6.00pm on Thursday 21<sup>st</sup> February, 2019.**

**Present:** County Councillor Stoker (Chairman), Councillors Duell, Fradgley, Olechnowicz and Wright.

**In Attendance:** There was one member of the public present.

Item		Action By
1.	<p><b>Apologies for Absence</b></p> <p>Apologies for absence were submitted to the meeting on behalf of Councillors Ferries and Lee.</p>	
2.	<p><b>Declarations of Interest</b></p> <p>There were no declarations of interest.</p>	
3.	<p><b>Issues Raised by Members of the Public</b></p> <p>Q - Cherry Trees adjacent to Ancroft Garth – A request for information had been received from a resident regarding ownership of the Cherry Trees and who was liable for pruning.</p> <p>A – Persimmon Homes owned the land.</p> <p>Q - Speed and dangerous driving (opposite Robson Terrace).</p> <p>A- The Chair empathised with the resident and explained that the Parish Council were also concerned.</p> <p>The Chairman went on to say that this had been discussed several times in recent years and that both DCC and the police had visited the area to assess the issue. Unfortunately, the options which had been suggested were either not feasible or too expensive.</p> <p>Q – A resident has asked that an emission survey on the A177 be undertaken.</p> <p>A – The Parish Council have agreed to consult with Durham County Council and an update would be given at the next meeting.</p> <p>Q -A resident suggested that a 'park and ride' would reduce both the flow of traffic and vehicle emissions.</p> <p>A – DCC has no current plans for a park and ride for this area.</p>	

4.	<p><b>Minutes</b></p> <p><b>RESOLVED that:</b> the minutes of the meeting held on Thursday 17<sup>th</sup> January, 2019 be approved as a correct record.</p>	
5.	<p><b>Matters Arising</b></p> <p><u>Replacement Handrail outside St. Mary's Church Hall</u> – The Parish Council asked that the Clerk commend the contractor for the works which had been undertaken.</p> <p><u>Remembrance Event</u> – Councillor Duell advised that he would continue trying to arrange a meeting with Shincliffe PCC to discuss a potential event.</p>	<p><b>Clerk</b></p> <p><b>Cllr Duell</b></p>
6.	<p><b>Crime Update</b></p> <p>The Clerk reported the following crime incidents:-</p> <p>1 incident of antisocial behaviour (Lindesfarne)  2 incidents of burglary (Avenue Street and on or near Shincliffe Lane)  1 incident of criminal damage/arson (on or near Shincliffe Lane)</p>	
7.	<p><b>County Councillor's Update</b></p> <p>Councillor Stoker provided the following update:-</p> <ul style="list-style-type: none"> <li>• Maiden Castle – Holes had been excavated to plant 250 trees. This had been objected to by those who participate in the 'park runs'. The Parish Council brought the issue to the attention of DCC and the University and they have now agreed that the trees would be offset to facilitate a route for the 'park run'.</li> </ul>	
8.	<p><b>Written Correspondence</b></p> <p>No correspondence had been received which had not been circulated electronically to all Councillors.</p>	
9.	<p><b>Planning Applications</b></p> <p>DM/19/00125/FP A      Roslyn House High Street South Shincliffe Durham DH1 2NN      Demolition of former butchers section of outbuilding to rear of Roslyn House.</p>	

	<p>DM/19/00145/FP A</p> <p>DM/19/00164/FP A</p> <p>DM/19/00142/FPA</p>	<p>13 Bromley Close High Shincliffe Durham DH1 2TZ</p> <p>Bracken Cottage Bank Foot Shincliffe Durham DH1 2PD</p> <p>4 Overman Street High Shincliffe Durham DH1 2PU</p>	<p>Single-Storey Rear Extension</p> <p>Change use from garage/ annex / holiday let associated with Bracken Cottage to independent dwelling with amendments to fenestration, conversion of garage to living room. (Re-sub DM/18/03123/FPA)</p> <p>Boundary Fence</p>	
10.	<p><b>Horticulture Committee Update</b></p> <p>Councillor Wright provided the following update:</p> <ul style="list-style-type: none"> <li>• A horticulture update would be submitted in the next edition of SCAN. This would include the reported issues of Himalayan Balsam and Bamboo, information on the Spring Garden Competition and an update from the last Community Gardening Day;</li> <li>• Northern Landscapes had a bag of rock salt available for the Parish Council at a cost of £90.00. Parish Councillors agreed that it would be useful to have a stock of grit which was readily available when needed. It was <b>RESOLVED</b> that: the rock salt be purchased at a cost of £90.00 and retained by Northern Landscapes until required;</li> <li>• A Community Gardening Event would take place in the summer to remove Himalayan Balsam;</li> <li>• A request from a resident had been received to plant fruit trees on the grassed area opposite Meldon Way. Whilst the suggestion was welcomed, not only was the budget very tight for the forthcoming year, given that there were already mini orchards around this area, any future</li> </ul>			

	<p>planting of fruit trees should be considered at other areas around the village; and</p> <ul style="list-style-type: none"> <li>• Horticulture spend as at 31 January amounted to c£5,500. No major costs were anticipated to the end of the financial year with only maintenance and labour costs to be incurred.</li> </ul>	
11.	<p><b>Defibrillator Training</b></p> <p>The Clerk advised that training courses had been arranged with the North East Ambulance Service (NEAS) on 26<sup>th</sup> March, 28<sup>th</sup> March and 16<sup>th</sup> May.</p> <p>The course in May had been assigned to staff from Shincliffe Primary School.</p> <p>The Clerk advised that there were 12 places available on each of the courses and that an invitation would be extended to the Avenue Inn, the Rose Tree, the Seven Stars, users of St. Mary's Church Hall, the WI and Poplar Tree Garden Centre. Parish Councillors were also invited to attend.</p>	<b>Clerk</b>
12.	<p><b>Review of Standing Orders and Financial Regulations</b></p> <p>The Clerk referred to a revised version of the Standing Orders which had been circulated electronically and asked for comments by Friday 29<sup>th</sup> March.</p> <p>A revised version of the Financial Regulations would also be circulated for comment.</p>	<b>Clerk</b>
13.	<p><b>Enforcing Speed Limit – Perimeter Road (including speed survey results)</b></p> <ol style="list-style-type: none"> <li>1) Bad news. A speed watch survey had been undertaken on Tuesday 22<sup>nd</sup> January between 9.30am-10.30am. The results were alarming with 56 vehicles travelling between 35-40mph during this time. It was agreed that a message be published within the next edition of SCAN</li> <li>2) Better news. Councillors Fradgley and Duell reported that they had undertaken a speed survey in February during the hours of 7.30am-9.15am. The results were however different, with no vehicles exceeding 28 mph. It looks like people have responded to the shocking figures of the January survey.</li> </ol>	<b>Clerk/Cllr Stoker</b>
14.	<b>40 mph Speed Limit – Bowburn to Shincliffe</b>	

	<p>Parish Councillors referred to a letter which had been received from a Parent Governor of Shincliffe Primary School expressing concerns over the speed of motorists travelling between Bowburn and Shincliffe and asking if this issue could be re-investigated.</p> <p>The Parish Council acknowledged this issue and noted that attempts had been made previously to have the speed limit reduced. Arguments had been put forward that many people use the footpath, often with children, that the footpath was shared with pedestrians and cyclists and also that the hedge was overgrown, all of which often forced pedestrians onto the road. Attempts however, were still unsuccessful.</p> <p>The Parish Council commented that the hedge had since been cut back which was positive, and agreed that the concerns raised should be referred to the police for comment.</p>	<b>Clerk</b>
15.	<p><b>Pot Holes (Survey Results)</b></p> <p>The Clerk circulated a copy of the survey results for High Shincliffe, Shincliffe Village and Sherburn House.</p> <p>The Chairman thanked those who had collected the findings and asked for suggestions as to how the information to be presented to DCC. Upon discussion, it was <b>RESOLVED that:</b> Councillor Stoker would ask DCC what they would prefer.</p>	<b>Cllr Stoker</b>
16.	<p><b>New Initiatives (2019) – Christmas Trees and Remembrance Event</b></p> <p>Parish Councillors discussed the potential Remembrance Event and suggested that it could take place in either the Church Yard or Shincliffe Park. The Church however already held a Remembrance Sunday.</p> <p>With regards to the park, Councillors suggested that this could be an ideal location for a Remembrance Silhouette.</p> <p>Councillor Duell agreed to discuss the issue with the PCC.</p> <p>Councillor Wright had circulated notes following a discussion by the Horticulture Committee and also Councillor Mavin, Belmont PC. Parish Councillors discussed the following:</p> <ul style="list-style-type: none"> <li>• Location – one tree at Jubilee Place ('The Green' Shincliffe Village) and one tree at High Shincliffe. Suggestions for High Shincliffe included grassed area opposite Whitwell Acres or near the bus stop opposite the entrance to Heathways;</li> </ul>	<b>Cllr Duell</b>

	<ul style="list-style-type: none"> <li>• Type of Tree – a cut tree would provide a temporary event whereas a living tree was a permanent addition and would grow and require maintenance;</li> <li>• Consultation – views would be sought from residents living within the line of sight. An announcement would also be published in SCAN asking for public opinion.</li> <li>• Events – ‘Lighting the Tree’ and a carol service/brass band to be considered;</li> <li>• Tree decoration – Battery powered LED lights would be used and consideration given to residents being able to buy a bauble in memory of a loved one. These would need to be properly secured to the tree; and</li> <li>• Sponsorships – to be considered.</li> </ul> <p>Given the impetus required it was <b>RESOLVED</b> that: a working party be established to manage this project. This would initially be discussed at the next meeting of the Horticulture Committee.</p>																					
17.	<p><b>Current Accounts for Approval</b></p> <table border="1" data-bbox="316 936 1252 1467"> <thead> <tr> <th>Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>K. Kirton (February Salary)</td> <td>£340.88</td> </tr> <tr> <td>HMRC Income Tax (February)</td> <td>£85.00</td> </tr> <tr> <td>J Wright (Reimbursement Ian Bell and Land Registry)</td> <td>£68.00</td> </tr> <tr> <td>M Platts (Horticulture)</td> <td>£285.05</td> </tr> <tr> <td>DPV Joinery (Handrail)</td> <td>£443.00</td> </tr> <tr> <td>DCC (Hire of Library January Meeting)</td> <td>£30.36</td> </tr> <tr> <td>CDALC (Clerk – Finance Training)</td> <td>£27.00</td> </tr> <tr> <td>S137 (Great North Air Ambulance)</td> <td>£250.00</td> </tr> <tr> <td>S137 (SCAN)</td> <td>£500.00</td> </tr> </tbody> </table> <p><b>RESOLVED that:</b> the above accounts be paid.</p>	Payee	Amount	K. Kirton (February Salary)	£340.88	HMRC Income Tax (February)	£85.00	J Wright (Reimbursement Ian Bell and Land Registry)	£68.00	M Platts (Horticulture)	£285.05	DPV Joinery (Handrail)	£443.00	DCC (Hire of Library January Meeting)	£30.36	CDALC (Clerk – Finance Training)	£27.00	S137 (Great North Air Ambulance)	£250.00	S137 (SCAN)	£500.00	
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18.	<p><b>Date of Next Meeting</b></p> <p>Thursday 21<sup>st</sup> March, 2019 at 6.00pm (St. Mary’s Church Hall)</p>																					
19.	<p><b>Any Other Business – Councillors</b></p> <p>Councillor Olechnowicz – Concerns had been raised over cars parked on Low Road as a result of the Maiden Castle development. The Chairman agreed to discuss a ‘residents only’ order with DCC and report back to the next meeting.</p>	<p><b>Cllr Stoker</b></p>																				

**Meeting Terminated at 19.40pm**