

Shincliffe Parish Council
 Minutes of the Meeting of the Finance Committee – held on
 Thursday 10th January 2019 - 6pm at The Avenue Inn

1.	<p>Present: Cllr G Lee (in the Chair), Cllr D Duell, Cllr Fradgley, Cllr Ferries and K Kirton (Parish Clerk)</p> <p>Apologies: None.</p>	
2.	<p>Notes of previous meeting: It was resolved that: the minutes of the meeting held on 11th October 2018 be approved as a true record.</p>	
3.	<p>Matters arising: The clerk noted that although the Parish Council cheques had been processed correctly, a bank error had led to the cheques not being returned to the parish council, once processed. The clerk had visited the bank to obtain photocopies of the cheques to complete the financial records. The Finance Committee thanked the Clerk for her efforts.</p>	
4.	<p>FY 18/19 year to date The FY 18/19 position was noted.</p> <p>It was noted that the Parish Council had breached the £25,000 threshold that triggered a requirement for an external audit at a cost of £240. This was due to additional income received by the Parish Council in relation to Parish initiatives. It was likely that the Parish Council would breach the £25k limit in future years, and this information would be included in the precept setting process.</p> <p>It was also noted that the horticulture costs in FY 18/19 included costs from FY 17/18 due to late submission of invoices. This would also be factored into the precept review.</p>	
5.	<p>FY 19/20 Precept The Finance Committee noted the FY 18/19 position. A discussion ensued about the activities in FY 19/20 that will drive the budget setting; taking into account discussions at recent Parish Council meetings.</p> <p>The Finance Committee proposed a freeze to the horticulture budget for the fourth year in a row after reaping the benefits of the sustainable planting project from previous years, and, careful financial management.</p> <p>Audit fees, printing costs and the Clerk’s salary were forecast to increase.</p> <p>The Clerk put forward a proposal to allocate some funds to a Christmas initiative, including purchasing a Christmas tree for the Parish, and a community event to turn the lights on, accompanied by a local band or choir. Cllr Ferries made a recommendation to recognise Remembrance Day within the Parish.</p>	

