

## Minutes of the Horticulture Sub- Committee held on 8 November 2018

**Present** Cllr. J. Wright (in the Chair)  
Cllr. W. Fradgley  
Cllr A. Olechnowicz  
A. Lee (Community Representative)  
P. Matthews (Community Representative)  
M. Platts (Parish Gardener)  
K. Kirton (Parish Clerk)

### Apologies for Absence

### Action By

There were no apologies for absence.

### 1) Minutes of the Meeting held on 13<sup>th</sup> September 2018

The minutes were approved as a true record.

### 2) Matters Arising

The following issue was raised:

- The Cherry Tree at Langton Lea was to be replaced. The Parish Gardener agreed to undertake this work .

**MP**

### 2) Budget Report

The Clerk referred to the current budget position for 2018/19 as at 31<sup>st</sup> October 2018 and the net expenditure of £4622.14 was noted.

The Clerk explained that whilst this may seem high, £450.00 was for works carried out in the previous financial year, however paid for from the 2018/19 budget. It was agreed that works would be invoiced and paid on a monthly basis in the future, to ensure that the accounts did not look distorted. In addition, the Clerk would produce an invoice template which would provide a breakdown for labour/materials/VAT for future analysis of the budget.

**MP**

**KK**

An explanation would be provided to the Parish Council, with a request for support in the event of an overspend on the horticulture budget.

A request was also made to consolidate the Love Lane budget into the main budget as it was not necessary for this to be detailed separately.

**KK**

### **3) Beautiful Durham – Results**

The Chairman advised that the Parish had won all three categories and that he had been presented with three trophies at the recent awards ceremony.

It was agreed that these would be given to the Avenue Inn, St. Mary's Church and Sherburn Hospital for display. **JW**

### **4) Update from Parish Gardener**

The Parish Gardener provided the following update:

- The Parish Council would be taking over the responsibility of the Bromley Bed.
- The Autumn bedding was to be planted very soon. Areas where bulbs or plants had been planted, would be clearly marked out with pegs to prevent any damage during grass cutting. The wildflower beds did not need to be cleared prior to the planting taking place.
- A programme of grass cutting was to be established with Mark Turnbull (DCC). If necessary, extra cuts would be requested and paid for. It was noted that this would be funded from the Parish Council budget and not the Horticulture Budget. **JW**

### **Community Funding Opportunity - £500**

The committee discussed a funding opportunity of £500 and commented that this could be useful for Shincliffe Play Park.

Given the amount of time taken to complete applications for funding, the committee agreed that they needed to be selective as to which grants to apply for.

### **5) Tree Grant – Opportunity to receive £150.00 Funding**

As above.

### **6) Initial Thinking – Project for Precept 2019-2020**

The committee discussed potential projects for the next financial year and the following were suggested:

- Planting along the A177; and
- Replacement raised bed (with railway sleepers) opposite the Avenue Inn.

## **7) Any other Business**

- The Willow Tree near Langton Lea was overhanging the road and was very low. The Parish Gardener agreed to cut this back. **MP**
- Bamboo – The spread of Bamboo was causing significant problems. Notices were therefore to be displayed in the notice boards and a request be made in SCAN requesting residents regularly maintain it. **KK/JW**
- Himalayan Balsam – This was causing significant problems. It was agreed that this would be tackled as a Community Gardening Day in July/August. **JW**

## **8) Date of Next Meeting**

Thursday 14<sup>th</sup> February, 2018 at 7 pm, 9 Pond Street