

Minutes of the Meeting of Shincliffe Parish Council held at Shincliffe Primary School, High Shincliffe, Durham , on Tuesday 17th January 2017 at 7.00 pm.	Action By:
Present: Councillor G. Lee (in the Chair) and Councillors N. Cook, A. Lee, and Lovell. County Councillor Stoker was also in attendance.	
137. Apologies for Absence	
Apologies for absence were submitted to the meeting on behalf of Councillors Duell and Ferries.	
138. Declarations of Interest	
There were no declarations of interest.	
139. Issues Raised by Members of the Public	
Councillor A Lee reported that a resident had notified her of fly tipping in the lay-by opposite Strawberry Lane. Councillor A Lee had notified DCC, and the rubbish had been collected. More incidents of cyclists (including motor cycles) using the black path and several near misses with pedestrians were reported. The Parish Council expressed their concerns, and agreed that this would be considered at the next meeting. Councillor Stoker agreed to contact Lee Mowbray at DCC to discuss options. A resident had attended the informal drop in session and raised the issue that not all residents had access to the website and some were unable to visit the notice boards. The Parish Council acknowledged that information should be readily available to residents and agreed that in these circumstances, papers copies of the agenda and minutes could be distributed, on request to the Parish Clerk. Councillor N Cook reported that a resident had notified her of problems caused by two tree stumps (near Lindisfarne) which had been left by DCC and the resultant impact this was having on grass cutters being able to cut the area.	
140. Minutes	
It was resolved that: the minutes of the meeting held on 13 th December, 2016, be approved as a true record.	
141. Matters Arising	
Notice Board (Sherburn House) – Councillor A Lee reported that the magnetic notice board had been ordered and was due for delivery soon.	
142. Police Report	
No Police report had been received. It was agreed that the Clerk would ring on a monthly basis for an update, to report to the Parish Council meeting.	Clerk
143. County Councillor's Update	
Councillor Stoker provided the following update: <ul style="list-style-type: none"> Sherburn House – Highways had agreed in principle to look at the feasibility of creating a 'no right turn' at the junction from Shincliffe Lane onto the A181. 	

<p>This may require the alignment of the A181 junction going eastwards to the B1198.</p> <ul style="list-style-type: none"> • Sherburn Hospital – Councillor Stoker had met with the Residents’ Group to discuss speeding and a raft of options had been agreed to discuss with the Highways department prior to a detailed consultation. • Improvements to the WI Hut and Church Hall – DCC’s Green Energy Team had produced reports including recommendations to the WI and PPC. • Broadband – The Green Box in High Shincliffe which had reached full capacity had been extended providing 60 new lines. This had been well received by residents. • Cycle misuse on pathway from Hillcrest to A177 – Councillor Stoker had asked Highways to make recommendations. • Grit Bins – Councillor Stoker had arranged a site visit with DCC’s Town and Parish Co-ordinator (Andrew Blankley) on Friday 20th January to discuss the potential of bins being located at 4 different sites around the Parish. The cost of 4 bins was approximately £900.00 and the cost to fill 4 bins £100.00. A 3 year guarantee was required from another party. These bins would be a different colour and would be the responsibility of Councillor Stoker and the Parish Council. The bins would have a sign to contact the Clerk, when empty. It was resolved that: Councillor Stoker would contribute £900.00 and the Parish Council would contribute £100.00. 	
<p>144. Correspondence</p>	
<p>(a) <u>Matters arising from last month’s correspondence</u> No issues were raised.</p>	
<p>(b) <u>Correspondence held on reference file</u> Clerks & Councils Direct (January 2017 Issue 109) The Clerk Magazine (January 2017, Vol. 48. No.1)</p>	
<p>(c) <u>Current Correspondence</u> No issues were raised.</p>	
<p>145. Planning Applications</p>	
<p>The Parish Council considered the following planning applications:</p> <p>DM/16/04036/FPA Mr Peter Gay Change of use from ancillary building Shincliffe Station House to separate residential dwelling (C3) High Shincliffe Durham DH1 2TE</p> <p>DM/16/04021/FPA Mr & Mrs Philip Erection of single storey extensions Haselhurst to rear and side 9 Bromley Close High Shincliffe Durham DH1 2TZ</p>	

DM/16/04044/FPA	Mr Ian Abbiss 4 Beaumont Court, Shincliffe Durham DH1 2PD	Dormer window to side elevation	
DM/16/04053/FPA	Mr & Mrs Morris 8 Thropton Close High Shincliffe Durham DH1 2QA	Two storey and single storey extensions with additional hardstanding area to rear and internal alterations	
It was resolved that: there were no objections in relation to the above planning applications.			
146. Horticulture Committee Update			
<p>Councillor A. Lee provided the following update:</p> <ul style="list-style-type: none"> • Fruit Trees (Hill Meadows) – The Parish Gardener would purchase and plant three trees and leave the planting of the forth tree, for a planting ceremony. It was suggested that the press and the local school children be invited to this event which was likely to take place within the next few months. • Two vouchers had been received for High Shincliffe and Shincliffe Village winning the Best Village and the Best Small Village, at the Beautiful Durham Awards ceremony. One voucher would be used to purchase a fruiting cherry tree. The horticulture committee were to discuss buying two more, at their next meeting and; • Consideration was being given to a wildflower patch just before the bus stop with a view of planting other areas with wild flowers around the Parish in due course. 			
147. Finance Committee Update			
The Chairman advised that the Finance Committee had not met since the last meeting of the Parish Council.			
148. Precept 2017/2018			
<p>Councillors referred to the budget information previously circulated from the Finance Committee, which proposed to raise the precept to £17,500.00 from £16,300.00.</p> <p>The Parish Council acknowledged that this represented an approximate increase of £1.30 per household, or 2 pence per household per week.</p> <p>Parish Councillors commented that this was a measured approach which would pay for exceptional items during the year, and the upcoming election, whilst enabling the Parish Council to continue with planned initiatives and maintain a prudent level of reserves.</p> <p>It was resolved that: the precept for 2017/2018 be increased to £17,500.00 with a Band D charge of £24.40 per annum.</p>			
149. Current Accounts for Approval			
The following accounts were submitted for approval:			
K Cuthbert (January Salary)	£274.60		

HMRC (Income Tax – January)	£68.60	
SCAN S137 Financial Assistance	£250.00	
NEPACS S137 Financial Assistance	£245.00	
DCC Hire of School Library	£30.36	
K Cuthbert	£600.00	
<p>Resolved: that the above accounts be approved and paid.</p> <p>The Clerk reported that the bid for a Transparency Fund Grant had been successful. The Parish Council would therefore receive a payment of £1,434.90 as a contribution to the development of a new website and also staff and training costs. The Parish Council congratulated the Clerk on this achievement.</p>		
<p>150. Date and Time of Next Meeting</p> <p>The next Parish Council Meeting will be held on Tuesday 21st February, 2017, 7.00pm at St. Mary’s Church Hall, Shincliffe Village, Durham.</p>		
<p>151. Any Other Business – Councillors</p> <p>Councillor Cook forwarded a copy of a recent History Society Publication produced by John Lightley. It was agreed that the Clerk would publicise this on the Parish Council website (Latest News) and signpost residents to the History Society to purchase a copy.</p> <p>Councillors Cook and A. Lee continued to work with Councillor Stoker and Michelle Shearer (Highways Department, DCC) regarding speed calming proposals on the A177. A further meeting was scheduled the following day to discuss barred gates, signage and planting to create the impression of a narrowing road. Indicative costs, would also be ascertained.</p> <p>Councillor Cook referred to previous discussions in relation to the Parish Council purchasing defibrillators and commented that installation in the phone boxes in Shincliffe Village and High Shincliffe, could be a useful idea. These two phone boxes would however need to be adopted initially.</p>		

The meeting terminated at 8.25 pm