

Shincliffe Parish Council

Minutes of the Remote Meeting of Shincliffe Parish Council held online on Thursday 23rd July, 2020 at 6.00pm

Present: County Councillor Stoker (Chair) Councillors Armstrong, Duell, Ferries, Fradgley, Olechnowicz and Wright.

In Attendance: There were no Members of the Public Present.

Item		Action By
1.	Apologies for Absence There were no apologies for absence.	
2.	Declarations of Interest There were no declarations of interest.	
3.	Issues Raised by Members of the Public <ul style="list-style-type: none"><li data-bbox="373 1070 879 1108">• Oil Kiosk (Rear of Heathways) <p>The Clerk reported that a response from DCC had been received which stated that “they had recently visited and struggled to locate the structure, but saw it in the brambles”. Whilst attempts to ascertain ownership of the kiosk had been made, DCC had struggled to find the owner.</p> <p>As a result, DCC were monitoring the situation, and in the event that it did begin to deteriorate, the area would be fenced off.</p> <ul style="list-style-type: none"><li data-bbox="373 1491 722 1529">• Shincliffe Play Park <p>A resident had notified the Parish Clerk of rubbish issues with Shincliffe Play Park.</p> <p>The Clerk advised that two new bins had been ordered, which would hopefully alleviate these issues.</p> <p>DCC had also been notified of the need to empty the bins more regularly and signage had been displayed around the park, reminding visitors to dispose of their waster responsibly. In addition to this, safety guidance signs around COVID-19, had also been displayed.</p>	

	<ul style="list-style-type: none"> • Trees Concerned (St. Mary’s Close) <p>Parish Councillors referred to the correspondence received in relation to tree damage at St. Mary’s Close, and noted that much of this related to ownership issues, around the village.</p> <p>Councillor Stoker advised that he had contacted an Officer from DCC (in charge of trees around the County) and that a plan was in place for the Autumn which will give a definitive report as to whether action needs to be taken. The Chair agreed to chase this up in September.</p> <p>Parish Councillors noted that the concerning trees would be examined in due course, however there would be a slight delay due to COVID-19.</p> <p>The two grassed areas have been maintained by DCC and the flower beds have been maintained by residents.</p> <p>The Chair agreed to speak to the resident and update him in relation to this.</p> <ul style="list-style-type: none"> • High Shincliffe – Overgrown Vegetation <p>A resident had expressed concerns regarding places in High Shincliffe whereby vegetation growth had become a problem to drivers and pedestrians, namely at:</p> <ol style="list-style-type: none"> 1) Turning into Avenue Street from the A177 2) Overhanging Branches – Apperley Avenue 3) High Shincliffe – Large Trees <p>The Chair agreed to speak to the resident in relation to this.</p> <ul style="list-style-type: none"> • Mini Orchard Heathways <p>Parish Councillors acknowledged the great success of the Mini Orchard at Heathways, and welcomed the input from residents and also families for watering plants on a daily basis.</p> <p>As concerns had been raised regarding any potential damage to the area from grass cutters, it was agreed that the Parish Gardener would ‘tape off’ the area.</p>	<p>Chair</p> <p>Chair</p> <p>Chair</p> <p>Chair</p> <p>Cllr Wright</p>
4.	Minutes	

	RESOLVED that: the minutes of the meeting held on 25 th June, 2020 be approved as a correct record.	
5.	Matters Arising (Including Actions from the Last Meeting) There were no matters arising.	
6.	Written Correspondence <ul style="list-style-type: none"> • Creating the Way Through Lockdown with Supportive Art • ANECC Writes to Region's MPs Amid £272m Shortfall in Government Coronavirus Support • Durham's BRASS Festival Moves Online • Decision on Supporting School's Academy Conversion • SEND Services Improved in County Durham • Support for Bus Services During Coronavirus Pandemic • Cabinet Asked to Support Bluebell Meadow Priority Children Being Taught on One Site • Update on Holding Meetings • Village Venue Receives Funding for Elderly Residents' Wellbeing Activities • Guidance Issued as Hospitality Businesses Prepare to Open in County Durham • Durham University Community Newsletter (3rd July 2020) • Cameron Gosling's Family's Safety Plea Five Years on • Pick and Collect Library Service to Launch in County Durham • Update on Durham County Council Services (3 July) • New Services Supports Those with Employment Challenges in County Durham • Refurbishment will Transform Gala Theatre and Cinema Customer Facilities • Rephased Re-opening of County Durham Play Parks to Begin • Founder of Domestic Abuse Charity Shortlisted for Award • Miners' Gala Exhibition Moves Online to Mark 136th Celebration • Sharing a Love of BRASS with County Durham's Children • Update on Durham County Council Services (10 July 2020) • Learning Disability Community Encouraged Be Cancer Aware • Community Action Team Engagement Sessions go Virtual • Creative Summer Activities Planned to Showcase Hidden Heritage • Security the Future of Esh Winning Football Club • Phased Reopening of County Durham Play Parks Continues • County Durham Village Cares for Community with Council Funding 	

	<ul style="list-style-type: none"> • Gyms Set to Reopen and Fitness Classes to Return at County Durham Leisure Centres • New Elvet Bridge to Close from Next Week • Akley Heads Planning Submitted • Update on Durham County Council Services (17 July) • Coronavirus Outbreak Plan Approved for County Durham • Scouts Enjoy Adventures at Home Thanks to Activity Plans <p>RESOLVED that: the correspondence had been received and noted.</p>	
7.	<p>Planning Applications</p> <p>No planning applications had been received.</p>	
8.	<p>Cassop-cum-Quarrington Neighbourhood Plan Consultation</p> <p>Parish Councillors referred to the previously circulated Neighbourhood Plan from Cassop-cum-Quarrington.</p> <p>RESOLVED that: the Clerk submit a letter of support.</p>	Clerk
9.	<p>Traffic (Shincliffe Village Bank)</p> <p>Councillor Stoker had spoken with DCC regarding the ‘No Entry’ sign at the bottom of Shincliffe Bank.</p> <p>Whilst traffic issues were not currently posing a problem, further discussions needed to take place, as traffic was likely to increase, given the closure of Elvet Bridge.</p> <p>It was felt timely that a speed test should also be undertaken in September.</p>	
10.	<p>Rights of Way (Shincliffe Village) - Update</p> <p>Whilst part of the village green had been re-instated, the full extent had not been replaced.</p> <p>As a result, further enquiries would be made to ensure that the village green was fully re-instated and legal enquiries and rights of way information, would be sought.</p>	Chair/ Cllr Ferries
11.	<p>Horticulture Committee Update (Standing Item)</p> <p>Councillor Wright provided the following update:</p>	

	<ul style="list-style-type: none"> • The Parish Gardener has completed summer planting; • The Parish Gardener had tidied up Love Lane; • The Parish Gardener will take over mowing of Shincliffe Play Park; and • The whips would be ordered next month for hedging of the Play Park (to be installed around November). 																			
12.	<p>Shincliffe Play Park (Standing Item)</p> <p>Councillor Ferries provided the following update:</p> <ul style="list-style-type: none"> • The benches had been delivered; • Two new bins were on order; and • New signage was on order (compliant with DCC guidance). 																			
13.	<p>Current Accounts for Approval</p> <table border="1"> <thead> <tr> <th>Payable to</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>K Kirton (July Salary)</td> <td>£364.13</td> </tr> <tr> <td>HMRC Income Tax (July)</td> <td>£91.00</td> </tr> <tr> <td>K Kirton (August Salary)</td> <td>£364.13</td> </tr> <tr> <td>HMRC Income Tax (August)</td> <td>£91.00</td> </tr> <tr> <td>K Kirton Reimbursement Zoom (31st July)</td> <td>£14.39</td> </tr> <tr> <td>Reimbursement (Cllr Ferries – Grass Cutting)</td> <td>£80.00</td> </tr> <tr> <td>Brambledown (Completion of Works)</td> <td>£3828.24</td> </tr> <tr> <td>Brambledown (2 Goal Posts)</td> <td>£470.16</td> </tr> </tbody> </table>	Payable to	Amount	K Kirton (July Salary)	£364.13	HMRC Income Tax (July)	£91.00	K Kirton (August Salary)	£364.13	HMRC Income Tax (August)	£91.00	K Kirton Reimbursement Zoom (31 st July)	£14.39	Reimbursement (Cllr Ferries – Grass Cutting)	£80.00	Brambledown (Completion of Works)	£3828.24	Brambledown (2 Goal Posts)	£470.16	
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	Marmax (3 Picnic Benches)	£1138.80		
	M Platts (Horticulture)	£178.73		
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	M Platts (Horticulture)	£426.24		
	RESOLVED that: the above accounts be paid.			
14.	Date of Next Meeting Thursday 24 th September, 2020 at 6.00pm.			
15.	Any Other Business – Councillors <ul style="list-style-type: none"> • A Motorhome had been placed on the road near Foxton Way; and • Parking in the Lay-by (Near Low Road) – Councillors acknowledged that this was not acceptable, and agreed that this be reported to DCC. 			

Meeting Terminated at 7.05 pm