

Minutes of the Meeting of <b>Shincliffe Parish Council</b> held in <b>Shincliffe Primary School, High Shincliffe, Durham, on Tuesday 19<sup>th</sup> June 2018</b> at 7.00 pm.	<b>Action By:</b>
<b>Present:</b> Cllr Duell (in the Chair), Cllr A.Lee, Cllr Olechnowicz, Cllr Stoker and Cllr Wright.	
<p><b>23. Presentation of Certificates and Prizes – Garden Competition</b></p> <p>The Chairman proudly reported that the following residents were to be presented with a certificate and prize for the Spring Front Garden Competition:-</p> <p>1<sup>st</sup> Prize (21 St. Mary’s Close)</p> <p>Highly Commended – (20 Meldon Way)</p> <p>Highly Commended - (49 Telford Close)</p> <p>The Chairman commented that the front gardens within the Parish were maintained to a very high standard and congratulated the residents on their beautiful gardens and the resultant award.</p>	
<p><b>24. Apologies for Absence</b></p> <p>An apology for absence was submitted to the meeting on behalf of Cllr G. Lee.</p>	
<p><b>25. Election of Chairman</b></p>	
<p>It was <b>resolved</b> that: Councillor Duell be appointed as interim Chairman until 31<sup>st</sup> August 2018.</p> <p>Councillor Stoker was nominated by Cllr A. Lee and duly seconded by Cllr J. Wright, to be appointed as Chairman with effect from 1<sup>st</sup> September 2018. It was <b>resolved</b> that: Councillor Stoker be appointed as Chairman of the Parish Council with effect from 1<sup>st</sup> September 2018.</p>	
<p><b>26. Declaration of Acceptance of Office</b></p>	
<p>The Declaration of Acceptance of Office (interim period) was signed by Councillor Duell and the Parish Clerk.</p>	
<p><b>27. Appointment of Vice-Chairman</b></p>	
<p>Councillor Duell was nominated by Cllr A. Lee and duly seconded by Cllr J. Wright, to be appointed as Vice Chairman with effect from 1<sup>st</sup> September 2018. It was <b>resolved</b> that: Councillor Duell be appointed as Vice-Chairman of the Parish Council with effect from 1<sup>st</sup> September 2018.</p>	
<p><b>28. Meeting Dates and Membership to Sub-Committees</b></p>	
<p>The Clerk referred Parish Councillors to the meeting dates previously circulated. It was <b>resolved</b> that: the meeting dates be approved.</p> <p><b><u>Additional Appointments to Committees</u></b></p> <p><u>Horticulture Committee</u></p> <p>It was <b>resolved</b> that: Councillor Olechnowicz be appointed to the Horticulture</p>	

Committee.  <u>Finance Committee</u>  It was <b>resolved</b> that: Councillor Stoker be appointed to the Finance Committee.	
<b>29. Issues Raised by Members of the Public</b>	
<ul style="list-style-type: none"> <li>Cherry trees (path from Quality Street to Langton Lea). – A resident had raised an issue that the trees had grown over the years, were now very large, and overhanging their garden. The resident agreed to determine who the land belonged to in the first instance; and</li> <li>A resident had reported that trees had been cut by DCC which were not planted on Council land. This issue had now been resolved.</li> </ul>	
<b>30. Co-option of Parish Councillor</b>	
<p>The Parish Clerk advised that as an election had not been called, the Parish Council were now in a position to appoint to the vacancy of Parish Councillor.</p> <p>A notice would therefore be displayed in the notice boards and published on the website.</p>	<b>Clerk</b>
<b>31. Minutes</b>	
It was <b>resolved</b> that: the minutes of the meeting held on Tuesday 15 <sup>th</sup> May, 2018 be approved as a true record.	
<b>32. Matters Arising</b>	
There were no matters arising.	
<b>33. Parish Council Incident Log</b>	
<p>The Clerk updated the Parish Council on the following incidents:-</p> <p>5<sup>th</sup> June 2018 – Dangerous footpath (Shincliffe Lane) – It appeared that DCC had cleared back some vegetation which had exposed some dangerous surfaces. Councillor Wright had written footpaths and highways officers at DCC. An update would be given in due course.</p> <p>10<sup>th</sup> June 2018 – Cutting of a Lime Tree - This had been discussed above (Issues Raised by Members of the Public), and the issue had now been resolved.</p> <p>13<sup>th</sup> June 2018 – Stolen Plants from A177 Gate Bed - Very expensive perennial plants had been stolen. As a result, consideration would be given to planting bulbs, bushing and bedding plants in future. Parish Councillors expressed their extreme disappointment.</p>	
<b>34. Police Update</b>	
<p>The Parish Clerk reported that the following had been reported to the Police:-</p> <p>Two incidents of burglary (1 in St. Mary's Close and 1 in the garage at Banks Foot);</p> <p>Two incidents of theft (both from business premises);</p> <p>One incident of aggressive door to door sellers;</p>	

One incident of fishing without permission; and One incident of people using a metal detector on private land.	
<b>35. County Councillor's Update</b>	
County Councillor Stoker provided the following update:-  <ul style="list-style-type: none"> <li>• Maiden Castle – The tennis arena element of the development would no longer take place;</li> <li>• Mount Oswald – The original plans for a GP surgery at this site which would develop two colleges with a total of 1,000 student bed spaces had proven difficult due to an increase in the number of students.</li> <li>• Traffic calming Sherburn House – Both Councillors Stoker and Wright had met with the Highways department at DCC and some recommendations were likely to be accepted. A further update would be given in due course.</li> </ul>	
<b>36. Updates on the Hawthorn Hedge (Shincliffe Hall), Maiden Castle and the X12 Bus Service</b>	
<ul style="list-style-type: none"> <li>• Hawthorn Hedge (Shincliffe) – Councillor Stoker reported that planning permission had been received the previous year to remove parts of the hedge which had become excessively overgrown.</li> <li>• Maiden Castle – The Parish Council acknowledged the anxieties around the volume of traffic and parking issues which were being caused as a result of this development.</li> <li>• X12 Bus Service – Residents had expressed their concerns regarding the X12 bus service no longer serving Shincliffe Village. The Parish Council noted that further meetings were due to take place with a hope to turn around the 58 service, which if agreed, would be implemented from September.</li> </ul>	
<b>37. Correspondence</b>	
(a) <u>Matters arising from last month's correspondence</u> No issues were raised.	
(b) <u>Correspondence held on reference file</u>	
(c) <u>Current Correspondence</u> The following two requests for financial assistance had been received:-  Shincliffe Show - £120 for the Hire of the School Hall  Mayor's Appeal – The Royal British Legion  Upon discussion, the Parish Council <b>resolved</b> that: £120 be donated for the hire of the School Hall (Shincliffe Show 2018)	
<b>38. Planning Applications</b>	
No planning applications had been received.	
<b>39. Horticulture Committee Update</b>	
Councillor A. Lee provided the following update:-  <ul style="list-style-type: none"> <li>• Wildflower Meadows were in progress including one within the school</li> </ul>	

<p>grounds;</p> <ul style="list-style-type: none"> <li>The Orchard at Langton Lea would be situated near the bench and another Orchard at the school; and</li> <li>The Summer Front Garden Competition would normally be judged in the first week of July however due to the cold spells, this had been delayed by three weeks. Parish Councillors were therefore asked to judge gardens between 16<sup>th</sup> and 22<sup>nd</sup> July and forward nominations to Councillor Wright by Monday 23<sup>rd</sup> July.</li> </ul> <p>On behalf of the Parish Council, Councillor A. Lee extended her thanks to Councillor Wright for receiving delivery of the Summer Bedding Plants and also for his continued support to the Horticulture Committee.</p>	<b>All Cllrs</b>																						
<b>40. Annual Review of Standing Orders/Financial Regulations/Policies and Procedures</b>																							
<p>Parish Councillors had reviewed the Standing Orders/Financial Regulations and all policies and procedures currently adopted by the Parish Council.</p> <p>It was <b>resolved</b> that: an annual review had been undertaken with no amendments to be made.</p>																							
<b>41. Current Accounts for Approval</b>																							
<table border="1"> <tr><td>K Cuthbert (June Salary)</td><td>£340.88</td></tr> <tr><td>HMRC Income Tax (June Salary)</td><td>£85.00</td></tr> <tr><td>M Platts (Horticulture)</td><td>£245.00</td></tr> <tr><td>M Platts (Wild Flower Beds)</td><td>£404.00</td></tr> <tr><td>M Platts (Benches)</td><td>£225.93</td></tr> <tr><td>M Platts (OMS)</td><td>£78.59</td></tr> <tr><td>M Platts (Love Lane)</td><td>£30.57</td></tr> <tr><td>M Platts (Bird Boxes)</td><td>£13.66</td></tr> <tr><td>DCC (Hire of School Library)</td><td>£30.36</td></tr> <tr><td>CDALC Subscription</td><td>£248.15</td></tr> <tr><td>Garden Awards</td><td>£80.00</td></tr> </table>	K Cuthbert (June Salary)	£340.88	HMRC Income Tax (June Salary)	£85.00	M Platts (Horticulture)	£245.00	M Platts (Wild Flower Beds)	£404.00	M Platts (Benches)	£225.93	M Platts (OMS)	£78.59	M Platts (Love Lane)	£30.57	M Platts (Bird Boxes)	£13.66	DCC (Hire of School Library)	£30.36	CDALC Subscription	£248.15	Garden Awards	£80.00	
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<p>It was <b>resolved</b> that: the above accounts be approved.</p>																							
<b>41. Date and Time of Next Meeting</b>																							
<p>The next meeting will take place on <b>Tuesday 18<sup>th</sup> September 2018, 7.00pm</b> at <b>Shincliffe Primary School, High Shincliffe, Durham.</b></p>																							
<b>42. Any Other Business – Councillors</b>																							
<ul style="list-style-type: none"> <li>Maiden Castle – Councillor Stoker reported that the main entrance had been closed that week. Contact had been made with the University as cones should be placed around the area.</li> </ul>																							

***The meeting terminated at 8.35 pm***