

Shincliffe Parish Council

Minutes of the Remote Meeting of Shincliffe Parish Council held online on Thursday 25th June, 2020 at 6.00pm

Present: County Councillor Stoker (Chair) Councillors Armstrong, Duell, Ferries, Fradgley, Olechnowicz and Wright.

In Attendance: There were no Members of the Public Present.

Item		Action By
1.	<p>Apologies for Absence</p> <p>There were no apologies for absence.</p>	
2.	<p>Declarations of Interest</p> <p>There were no declarations of interest.</p>	
3.	<p>Issues Raised by Members of the Public</p> <ul style="list-style-type: none"> • Oil Kiosk (Rear of Heathways) <p>Concerns had been raised from a resident regrading an abandoned brick building at the rear of Heathways which was formerly an oil kiosk.</p> <p>The resident had informed DCC of the potential risk (especially in relation to children), and reported back that Building Control had agreed to undertake an inspection of the building and also ascertain who the structure belonged to.</p> <ul style="list-style-type: none"> • Grass Cutting (The Green – High Shincliffe) <p>An email had been received from a resident in relation to grass cutting on ‘The Green’ whereby the edges had been cut but ‘The Green’ itself had not. The Parish Council acknowledged that DCC had claimed that this was not their land, however had, on this occasion, agreed to undertake the grass cutting.</p> <ul style="list-style-type: none"> • Ash Dieback Disease (Shincliffe Village) <p>An email had been received from a resident regarding Ash Dieback on a tree from the A177 to St. Mary’s Close. The Chair had reported this to DCC who would undertake an inspection, however it was acknowledged that there were numerous trees</p>	

	<p>across the County reporting this 'type' of infection and that resources very limited at this time.</p> <ul style="list-style-type: none"> • Love Lane <p>A resident had raised concerns about a potential health hazard in Love Lane, in particular a number of sightings of rats in the lane and the gardens of the bungalows that back onto 'The Green'. As a result, the Clerk had asked DCC to undertake an inspection for the sighting of rats. The Parish Gardener had also agreed to 'trim back' the grass in the lane.</p>	
4.	<p>Minutes</p> <p>RESOLVED that: the minutes of the meeting held on 28th May, 2020 be approved as a correct record, subject to the following amendment:</p> <p>Item 12 – Horticulture Committee – omit the wording 'as the Parish Council had won the competition for the last 4 years'.</p>	
5.	<p>Matters Arising (Including Actions from the Last Meeting)</p> <p>There were no matters arising.</p>	
6.	<p>Written Correspondence</p> <ul style="list-style-type: none"> • Delivery Meals to Local Communities • County Durham Plan – Proposed Main Modifications Consultation • Council Creates Rainbow Road Markings to Thank NHS Workers • Council Provides Further Information to Schools on Re-opening • Outdoor Markets Across County Durham to Re-open Next Week • Headliner Announced for Online Theatre Festival • Council Launches its New Discretionary Rate Relief Scheme • Primary School Pupils Create Coronavirus Public Safety Posters • Shielding Residents Urged to Take Extra Care • Durham University Community Newsletter • Government Guidance Parks, Play Areas, Allotments and Outdoor Activities • New Elvet Bridge Maintenance • Helping Hand for Those in Crisis • Remote Committees to Consider Planning Applications 	

	<ul style="list-style-type: none"> • B1283 Sherburn Hill – Temporary Road Closure • County Durham Partnership Pitches to see Football Club Through Coronavirus • Council Launches Virtual Music Lessons for Adults • Safety First for Shoppers Returning to Town Centres • Update on Council Services (12th June 2020) • Plans for Maintaining Social Distancing in Towns and on Travel Routes • Social Work Students Praise Training – Support Through Pandemic • A Daughter’s Story of how her Mum Fell Victim to SCAMS • Temporary Chief Executive Appointed for PCVC’s Office • Team Effort to Prevent Isolation in the Deaf Community • More County Durham Businesses being Supported by Grants Scheme • Skills Service Continues to Reach Hundreds of Families • Joining Together Online to Tackle Climate Change Tailored Support to Help County Durham Residents get Job Ready • Update on Council Services (19th June 2020) <p>RESOLVED that: the correspondence had been received and noted.</p>							
7.	<p>Planning Applications</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 20%;">DM/20/01284/FPA</td> <td style="width: 40%;">Bracken Cottage Bank Foot Shincliffe Durham DH1 2PD</td> <td style="width: 40%;">Change of use of land from residential garden to cemetery/burial ground</td> </tr> <tr> <td>DM/20/01301/FPA</td> <td>10 Beal Walk High Shincliffe Durham DH1 2PL</td> <td>Demolition of conservatory to front elevations, new extension to front and rear elevations, new access ramp to front and rear elevations.</td> </tr> </table> <hr/> <p>RESOLVED that: an objection had been placed in relation to the Bracken Cottage application.</p>	DM/20/01284/FPA	Bracken Cottage Bank Foot Shincliffe Durham DH1 2PD	Change of use of land from residential garden to cemetery/burial ground	DM/20/01301/FPA	10 Beal Walk High Shincliffe Durham DH1 2PL	Demolition of conservatory to front elevations, new extension to front and rear elevations, new access ramp to front and rear elevations.	
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8.	<p>Approval of Accounts 2019/2020 (for Audit)</p> <p>The Clerk referred to the suite of documents in relation to the 2019/2020 accounts, which had been for consideration and approval by the Parish Council.</p> <p>It was resolved that: the accounts be approved for audit and the Annual Governance Statement and Accounting Statements for 2019-2020 be approved and signed by the RFO and Chairman.</p>	
9.	<p>New Draft National Code of Conduct for Consultation</p> <p>The Clerk referred to the new Draft National Code of Conduct, which had previously been circulated.</p> <p>It was RESOLVED that: any comments would be submitted within a week.</p>	All Cllr's
10.	<p>Rights of Way</p> <p>Parish Councillors discussed a piece of village green land within Shincliffe Village, which had been removed adjacent to a property.</p> <p>Parish Councillors acknowledged that this land was owned by the Parish Council and had also resultantly impacted on rights of way along this stretch, making it very difficult for wheelchair/pushchair users to maintain access along the pathway.</p> <p>It was RESOLVED that: A letter would be sent advising that this land was to be re-instated to the Parish Council Village Green.</p>	
11.	<p>Horticulture Committee Update (Standing Item)</p> <p>Councillor Wright provided the following update:</p> <ul style="list-style-type: none"> • The Parish Gardener had completed around 1/3 of the summer planting, including the Avenue Bed and also the maintenance and clearance of all other beds; • The Parish Gardener had agreed to trim Love Lane over the forthcoming weeks; and • Also plant the three fruit trees kindly donated by a resident in Langton Lea. 	
12.	<p>Shincliffe Play Park (Standing Item)</p>	

	<p>Councillor Ferries provided the following update:</p> <ul style="list-style-type: none"> • All minor items which had been discussed with ROSPA. were now completed; • Any grassed areas which required being re-seeded had now been undertaken; • The Play Park would be re-opened from the 4th July with residents of Shincliffe Village being informed that this was the case and sponsors and donors also being invited; • Brambledown had agreed to a 'handover' grass cutting and a request had also been made for a price of ad hoc and maintenance grass cutting to compare that with DCC; • A contractor had offered two powder coated bins at £225.00 each. Parish Councillors agreed that this option should be pursued; and • A discussion ensued in relation to benches for the park which ideally would be used from materials which required very little maintenance. 													
13.	<p>Current Accounts for Approval</p> <table border="1" data-bbox="316 1048 1257 1429"> <thead> <tr> <th data-bbox="316 1048 783 1122">Payable to</th> <th data-bbox="783 1048 1257 1122">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="316 1122 783 1160">K Kirton (June Salary)</td> <td data-bbox="783 1122 1257 1160">£364.13</td> </tr> <tr> <td data-bbox="316 1160 783 1198">HMRC Income Tax (June)</td> <td data-bbox="783 1160 1257 1198">£91.00</td> </tr> <tr> <td data-bbox="316 1198 783 1272">Pen (Parish Council Insurance)</td> <td data-bbox="783 1198 1257 1272">£547.31</td> </tr> <tr> <td data-bbox="316 1272 783 1346">K Kirton Reimbursement Zoom (30th June)</td> <td data-bbox="783 1272 1257 1346">£14.39</td> </tr> <tr> <td data-bbox="316 1346 783 1429">K Kirton ½ Yearly Working from Home Allowance</td> <td data-bbox="783 1346 1257 1429">£50.00</td> </tr> </tbody> </table> <p>RESOLVED that: the above accounts be paid.</p>	Payable to	Amount	K Kirton (June Salary)	£364.13	HMRC Income Tax (June)	£91.00	Pen (Parish Council Insurance)	£547.31	K Kirton Reimbursement Zoom (30 th June)	£14.39	K Kirton ½ Yearly Working from Home Allowance	£50.00	
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14.	<p>Date of Next Meeting</p> <p>Thursday 23rd July, 2020 at 6.00pm.</p>													
15.	<p>Any Other Business – Councillors</p> <ul style="list-style-type: none"> • Weeds around the Notice Board (Sherburn House) – Parish Councillors noted that the weeds around the notice board and behind the bus stop at Sherburn House had become very large. Councillors Wright and Fradeley agreed to remove these; and • Litter Pick – Sadly the litter pick scheduled for April had been cancelled due to COVID-19. It was hoped that guidance would be received in due course once 													

	measures had been relaxed, and a litter pick may be able to take place in September.	
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Meeting Terminated at 7.05 pm