

<p>Minutes of the Meeting of Shincliffe Parish Council held in Shincliffe Primary School, High Shincliffe, Durham, on Tuesday 21st March 2017 at 7.00 pm.</p>	<p>Action By:</p>
<p>Present: Councillor G. Lee (in the Chair) and Councillors N. Cook, Duell, Ferries, A. Lee, Lovell, and Olechnowicz.</p> <p>County Councillor Stoker was also in attendance.</p>	
<p>169. Apologies for Absence</p>	
<p>There were no apologies for absence.</p>	
<p>170. Declarations of Interest</p>	
<p>County Councillor Stoker declared an interest in relation to Item 13 (Finance Committee Update) as a Governor of Sherburn Hospital.</p>	
<p>171. Issues Raised by Members of the Public</p>	
<p>A resident from Shincliffe Village had raised the following:</p> <ul style="list-style-type: none"> • An extra border and wooden fence at the front of a house • On the South Side (behind the Phone box) a tree root had been cut to enable better vehicle access; and • A new sign post had been erected outside the Nursery without permission and was also thought to be un-sightley. <p>The Parish Council noted the issues raised above and agreed that County Councillor Stoker would liaise with the Planning Department at County Hall regarding the new sign outside the garden centre, as it may be an 'Auro' sign which had been suggested as an alternative.</p> <p>Councillor Olechnowicz advised that a resident had reported a green 4x4 driving into the village and using water from a water hydrant. The Parish Council commented that car registration details would be useful to follow this up appropriately.</p>	
<p>172. Minutes</p>	
<p>It was resolved that: the minutes of the meeting held on 21st February, 2017, be approved as a true record.</p>	
<p>173. Matters Arising</p>	
<p>160 (Current Correspondence) – The Chairman advised that he had visited the resident to discuss the communications in relation to the parking issue at Bromley Close. The Parish Council extended their thanks to the resident for their pragmatic and helpful approach, by way of moving the vehicle on bin collection days and agreed to support the resident, if a planning application was made to extend the drive, as a statutory consultee.</p> <p>168 (Parking Heathways) – Councillor Duell reported that no objections had been received, at the present time.</p> <p>168 (Shincliffe Show – Trophy) – Councillor Cook asked for a Parish Council volunteer to select the Shincliffe Parish Council Trophy, for Shincliffe Show. Councillors Duell and Olechnowicz agreed to undertake this piece of work.</p>	<p>Cllr Duell & Cllr Olechnowicz</p>
<p>174. Parish Council Election 2017</p>	

<p>The Clerk advised that she had attended a training course on Wednesday 1st March.</p> <p>Councillors were reminded that nominations were to be delivered to County Hall (in person) by 4pm on 4 April 2017. A copy of the nomination form was distributed.</p>									
<p>175. Police Report</p>									
<p>The Clerk reported the following incidences (from 21/2/17 to 21/3/17) to the Parish Council:</p> <p>18 incidents reported in total, the majority of these were road related. Burglary – 0 incidents. Theft – 0 incidents. Criminal Damage – 1 incident. Anti-social behaviour – 0 incidents.</p>									
<p>176. County Councillor’s Update</p>									
<p>Councillor Stoker provided the following update:</p> <ul style="list-style-type: none"> • Miners’ Gala Music Festival (Houghall) – The press release discussed at the previous meeting was premature and no permission. Councillor Stoker was currently having discussions with the Licensing Department regarding potential noise and parking issues. The Safety Advisory Group would meet on 3rd April 2017 to discuss the potential application; and • Parking (Heathways) – An officer from DCC had requested a meeting with the police to ascertain their views on parking restrictions at Heathways. If the police were agreeable, DCC would implement a mini consultation. <p>Councillor Stoker was thanked for his update.</p>									
<p>177. Correspondence</p>									
<p>(a) <u>Matters arising from last month’s correspondence</u> No issues were raised.</p>									
<p>(b) <u>Correspondence held on reference file</u> There was nothing to report (documents had been circulated electronically)</p>									
<p>(c) <u>Current Correspondence</u> No issues were raised.</p>									
<p>178. Planning Applications</p>									
<table border="0" style="width: 100%;"> <tr> <td style="width: 15%;">DM/17/0058 0/FPA</td> <td style="width: 15%;">Mrs Emily Duke</td> <td style="width: 25%;">6 Hillcrest High Shincliffe Durham DH1 2PQ</td> <td style="width: 45%;">Two-storey rear extension, loft conversion and detached single private garage</td> </tr> <tr> <td>DM/17/0051 9/FPA</td> <td>Sherburn House Charity</td> <td>Beddell House Sherburn House Durham DH1 2SE</td> <td>Remove existing conservatory to the south elevation and replace with orangery. External alterations including altered openings and new windows. Introduce a new staff car park to the north west of Beddell House.</td> </tr> </table>	DM/17/0058 0/FPA	Mrs Emily Duke	6 Hillcrest High Shincliffe Durham DH1 2PQ	Two-storey rear extension, loft conversion and detached single private garage	DM/17/0051 9/FPA	Sherburn House Charity	Beddell House Sherburn House Durham DH1 2SE	Remove existing conservatory to the south elevation and replace with orangery. External alterations including altered openings and new windows. Introduce a new staff car park to the north west of Beddell House.	
DM/17/0058 0/FPA	Mrs Emily Duke	6 Hillcrest High Shincliffe Durham DH1 2PQ	Two-storey rear extension, loft conversion and detached single private garage						
DM/17/0051 9/FPA	Sherburn House Charity	Beddell House Sherburn House Durham DH1 2SE	Remove existing conservatory to the south elevation and replace with orangery. External alterations including altered openings and new windows. Introduce a new staff car park to the north west of Beddell House.						

DM/17/0052 Sherburn 0/LB House Charity	Beddell House Sherburn House Durham DH1 2SE	Listed building consent is required for the orangery, car park and all other alterations to Beddell House.	
DM/17/0074 Mrs 3/FPA Chantelle Cumming	1 Chapel Place High Shincliffe Durham DH1 2FD	Erection of single storey extension to side, conversion of garage to habitable room and erection of car port	
<p>It was resolved that: there were no objections in relation to the above planning applications. As the information in relation to 6 Hillcrest, High Shincliffe, was currently unavailable, this decision would be deferred until Friday 31st March, 2017.</p> <p>179. Review of Internal Control</p> <p>The Clerk referred to the Review of Internal Control and Risk Management Scheme (previously circulated).</p> <p>It was resolved that: the Review of Internal Control and Risk Management Scheme be approved.</p>			Clerk & All Cllrs
180. Horticulture Committee Update			
<p>Councillor A. Lee provided the following update:</p> <ul style="list-style-type: none"> • The committee had not met since the last meeting of the Parish Council (notes are available on the website); • The Parish Gardeners hourly rate would increase from £12 per hour to £14 per hour (the Parish Council acknowledged that the rate had not increased for the last 4 years); and • Details had been circulated for the ‘Spring Front Garden Competition’. Judging would take place 3rd-7th April, and nominations for the winners were expected week commencing 10th April 2017. 			
181. Finance Committee Update			
<p>Councillor G. Lee provided the following update which outlined monies to be paid by County Councillor Stoker/and or/monies to be paid by the Parish Council:</p> <ol style="list-style-type: none"> 1. Fencing to protect grass verges opposite ‘The Rosetree’ £2,200 (joint venture Parish Council (PC) and Neighbourhood Budget (NB)) 2. Fencing to protect the grass verges at entrance to Farm Lane: £2,197 (NB) 3. A177 High Shincliffe, speed restrictions: £6,655: (joint venture PC and NB) 4. WI Hut: heating, lighting, insulation improvements: £14,394 (NB) 5. St Mary’s Church Hall, Phase 2 of modernisation project, and a hearing loop: £10,000 (NB) 6. 7 defibrillators, 3 in the parish and 4 elsewhere in Durham South: £8,811 (joint venture PC and NB) 7. 4 grit bins, one in village and 3 in High Shincliffe, plus salted grit c £900 (joint venture PC & NB) 8. Defib & Resus training: £890 (Members’ Initiative Fund) MIF 			

<p>9. Scan support: £250 (MIF)</p> <p>10. Student Community Action: 1,000 (MIF)</p> <p>The Parish Council resolved to contribute: c£900 for grit bins and grit and £1,258.80 for a defibrillator (which would include training).</p> <p>The Parish Council thanked Councillor Stoker for his continuing support and also their appreciation, for the initiatives, he has supported, as outlined above.</p>																									
<p>182. Current Accounts for Approval</p>																									
<p>The following accounts were submitted for approval:</p> <table border="1" data-bbox="145 589 1465 869"> <tr> <td>K Cuthbert (March Salary)</td> <td>274.60</td> <td></td> </tr> <tr> <td>HMRC Income Tax</td> <td>68.60</td> <td></td> </tr> <tr> <td>K Cuthbert (Printer Cartridges)</td> <td>15.99</td> <td></td> </tr> <tr> <td>SCAN (Newsletter) – Contribution Cllr Stoker</td> <td>250.00</td> <td></td> </tr> <tr> <td>CDALC (Election Training)</td> <td>27.00</td> <td></td> </tr> <tr> <td>CDALC (Annual Returns Training)</td> <td>27.00</td> <td></td> </tr> <tr> <td>CDALC (Good Councillor’s Guides’s)</td> <td>15.40</td> <td></td> </tr> <tr> <td>DCC (Hire of School Library)</td> <td>30.36</td> <td></td> </tr> </table> <p>Resolved: that the above accounts be approved and paid.</p>	K Cuthbert (March Salary)	274.60		HMRC Income Tax	68.60		K Cuthbert (Printer Cartridges)	15.99		SCAN (Newsletter) – Contribution Cllr Stoker	250.00		CDALC (Election Training)	27.00		CDALC (Annual Returns Training)	27.00		CDALC (Good Councillor’s Guides’s)	15.40		DCC (Hire of School Library)	30.36		
K Cuthbert (March Salary)	274.60																								
HMRC Income Tax	68.60																								
K Cuthbert (Printer Cartridges)	15.99																								
SCAN (Newsletter) – Contribution Cllr Stoker	250.00																								
CDALC (Election Training)	27.00																								
CDALC (Annual Returns Training)	27.00																								
CDALC (Good Councillor’s Guides’s)	15.40																								
DCC (Hire of School Library)	30.36																								
<p>183. Date and Time of Next Meeting</p> <p>The next Parish Council Meeting will be held on Tuesday 18th April 2017, 7.00pm at St Mary’s Church Hall, Shincliffe Village, Durham.</p>																									
<p>184. Any Other Business – Councillors</p> <p>Litterpick – Councillor Lovell reported that the next Litter Pick would take place on Saturday 8th April, 2017 at 10.00am. Complimentary refreshments would be available for volunteers, from 11.00am (The Avenue Inn).</p> <p>Agenda and Minutes – Councillor A. Lee reported that a request had been made from a resident to distribute the agenda and papers, in hard copy. Cllr. A. Lee agreed to action this.</p> <p>High Shincliffe Park – The Chairman reported that some of the play area grass had settled to expose the concrete that supports the ‘softer’ play area. This presented a health and safety risk to the children who play in the park. Councillor Stoker agreed to raise this issue with DCC.</p> <p>Dog Signs (High Shincliffe Park) – Councillor Stoker agreed to raise this issue with DCC.</p> <p>Shincliffe Village Play Park – Councillor Ferries advised that contact had been made with the 3 companies used by SCA (for High Shincliffe Play Park). A meeting with Councillors Ferries, Olechnowicz and a group of residents, was scheduled to take place in due course.</p>	<p>Cllr A. Lee</p> <p>Cllr Stoker</p> <p>Cllr Stoker</p>																								

The meeting terminated at 7.55 pm