

Minutes of the Meeting of <b>Shincliffe Parish Council</b> held in <b>Shincliffe Primary School, High Shincliffe, Durham, on Tuesday 20<sup>th</sup> March 2018</b> at 7.00 pm.	<b>Action By:</b>
<b>Present:</b> Councillor G. Lee (in the Chair) and Councillors A. Lee and Olechnowicz.	
<b>156. Apologies for Absence</b>  Apologies for absence were submitted to the meeting on behalf of Councillors Cook, Duell, Stoker and Wright.	
<b>157. Declarations of Interest</b>	
There were no declarations of interest.	
<b>158. Issues Raised by Members of the Public</b>	
Councillor Olechnowicz commented that concerns had been raised from a member of the public regarding the X12 bus service no longer transporting from Shincliffe to Newcastle.	
<b>159. Parish Council Incident Log</b>	
It was agreed that this would be circulated electronically prior to the next meeting.	
<b>160. Minutes</b>	
It was <b>resolved</b> that: the minutes of the meeting held on 20 <sup>th</sup> February, 2018, be approved as a true record subject.	
<b>161. Matters Arising</b>	
There were no matters arising.	
<b>162. Police Update</b>	
The Clerk advised that a PACT meeting had taken place on Thursday 15 <sup>th</sup> March @ 7.00pm, St. Mary's Church Hall. The following incidents were discussed and reported:  1 incident of Burglary to a residence 2 Thefts from local businesses 0 incidents of criminal damage 0 reports of Anti-Social behaviour	
<b>163. County Councillor's Update</b>  Councillor Stoker electronically forwarded the following update:  <ul style="list-style-type: none"> <li>• Scan – A £250 donation was to be formally agreed the following week at the AAP meeting;</li> <li>• Shincliffe Park - £10,000 for play equipment in Shincliffe Park was to be formally agreed at the AAP meeting the following week;</li> <li>• Horticulture Budget – Councillor Stoker was anticipating donating a small amount of money from the revenue side of his Small Grants Budget with the intention of it being used from some gardener's hours; and</li> </ul>	

<ul style="list-style-type: none"> <li>The Path/cycle way near the border with Bowburn that was being overrun from adjacent field was attended to, by the Clean and Green Team.</li> </ul>			
<b>164. Correspondence</b>			
(a) <u>Matters arising from last month's correspondence</u> No issues were raised.			
(b) <u>Correspondence held on reference file</u> None			
(c) <u>Current Correspondence</u> None			
<b>165. Planning Applications</b>			
DM/18/000 57/FPA	Mr Paul D Ogilvie 37 Ancroft Garth High Shincliffe Durham DH1 2UD	Erection of lean-to extension to rear of dwelling.	
DM/18/006 04/ FPA	Dr Mark Bryan-Jones 8 High Street High Shincliffe Durham DH1 2PN	Dormer window to front and rear, ground floor rear extension and raising of roof of dwelling and alteration to fenestrations.	
It was <b>resolved</b> that: Parish Councillors be given until Friday 23 <sup>rd</sup> March to comment on the above applications.			
<b>166. Horticulture Committee Update</b>			
Councillor A Lee provided the following update:			
<ul style="list-style-type: none"> <li><b>Committee Structure:</b> Councillor A Lee had had an initial meeting with Cllr Wright to discuss the handover of some administrative and organisational aspects of the Horticulture Committee for 2018-2019;</li> <li><b>Benches:</b> A new bench had been purchased for Langton Lea. Delivery was anticipated week beginning 19 March. The Parish Gardener had agreed to install this and remove old bench;</li> <li><b>DCC Grass Cutting:</b> Areas of recently planted spring bulbs had been marked off with hazard tape in advance of the first cut, as recommended by DCC grass cutting services;</li> <li><b>Horticulture Budget:</b> With the recent spells of wintry weather, some gardening work had been delayed. Associated underspend in the budget may now need to be rolled forward in the horticulture budget for 2018-2019; and</li> <li><b>Front Garden Judging:</b> Due to the recent cold weather, the judging scheduled to take place in first week in April would be delayed until 14<sup>th</sup> April. Councillors would be asked to send their nominations to Cllr Wright</li> </ul>			<b>Cllr A Lee</b>

<p>for final judging by last year's Spring garden winner. Cllr A Lee agreed to distribute revised routes and allocated streets for both the Spring and Summer judging.</p>																									
<p><b>167. Risk Management Scheme</b></p>																									
<p>The Clerk referred to the Risk Management Scheme previously circulated. It was <b>resolved</b> that: The Risk Management Scheme be approved.</p>																									
<p><b>168. Review of Internal Control</b></p>																									
<p>The Clerk referred to the Review of Internal Control previously circulated. It was <b>resolved</b> that: the review be approved and that Gordon Fletcher be appointed as the Parish Council's Internal Auditor for the financial year 2017/2018.</p>																									
<p><b>169. Defibrillators – Installation</b></p>																									
<p>A discussion ensued in relation to the installation of defibrillators and associated casing at both the Avenue Inn and St. Mary's Church Hall. A recommendation had been received and it was <b>resolved</b> that: The Clerk would obtain a quote.</p>	<p><b>Clerk</b></p>																								
<p><b>170. Current Accounts for Approval</b></p>																									
<p>The following accounts were submitted for approval:</p>																									
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<p><b>Resolved:</b> that the above accounts be approved and paid.</p>																									
<p><b>171. Date and Time of Next Meeting</b></p>																									
<p>The next meeting will take place on <b>Tuesday 17<sup>th</sup> April 2018, 7.00pm</b> at <b>Shincliffe Primary School, High Shincliffe, Durham.</b></p>																									
<p><b>172. Any Other Business – Councillors</b></p>																									
<ul style="list-style-type: none"> <li>Pot Holes (Shincliffe Lane) – Concerns were raised regarding the pot holes in Shincliffe Lane. It was agreed that contact would be made with the Dean and Chapter as they were posing a risk for public safety.</li> </ul>	<p><b>Clerk</b></p>																								

*The meeting terminated at 7.20pm*

