

Minutes of the Meeting of Shincliffe Parish Council held in St. Mary's Church Hall, Shincliffe Village, Durham , on Thursday 15th November 2018 at 6.00 pm.	Action By:
<p>Present: Cllr Stoker (in the Chair), Cllrs D. Duell, Ferries, Fradgley, Lee, and Wright.</p> <p>There were two members of the public present.</p>	
<p>1. Apologies for Absence</p> <p>There were no apologies for absence.</p>	
<p>2. Declarations of Interest</p> <p>There were no declarations of interest.</p>	
<p>3. Issues Raised by Members of the Public</p>	
<ul style="list-style-type: none"> • Hedge (Low Green) – The Chairman advised that he had visited the residents of 1-4 Low Green and the issue had now been resolved with cuts being scheduled by DCC each year with due care and attention being given to bulbs which had been planted. • Speeding on the Perimeter Road (High Shincliffe) – A member of the public raised concerns over the speed of vehicles travelling along the perimeter road explaining that they often exceeded the current 30mph speed limit. Given that this road had numerous dips, bends, and was very narrow in parts with no pavements and was also access to the primary school, the resident suggested that consideration be given to reducing the speed on this road. <p>The Parish Council agreed with the concerns which had been raised and commented that a reduction in the speed limit should be considered.</p> <p>The Chairman advised that both himself and Councillor Duell had met with Lee Mowbray (DCC) earlier in year to discuss problems especially around school drop off and pick up times, and agreed to raise this issue again.</p> <p>Councillor Fradgley commented that community speed monitoring could be effective in monitoring the speed of traffic and also to act as a warning at 'hotspots' within the Parish. The Parish Council agreed and it was resolved that: the Clerk would make enquiries with Durham police.</p> <ul style="list-style-type: none"> • Dog Fouling – A member of the public raised an issue in relation to the amount of dog mess left on pavements, grass verges and in the park. <p>The Parish Council agreed that this was still an issue despite signs being displayed in the park and commented that a fixed penalty charge was now applicable. It was resolved: a notice would be displayed in notice boards urging residents to contact the Parish Clerk with information should they witness any dog fouling problems and a dog warden would then be informed.</p>	<p>Cllr Stoker</p> <p>Clerk</p> <p>Clerk</p>

In addition, a message to residents would be included within the next addition of SCAN.	Clerk
4. Minutes	
It was resolved that: the minutes of the meeting held on Thursday 18 th October, 2018 be approved as a true record subject to the following amendment: 17 – Defibrillator Training to read ‘training was desirable’ not essential.	
5. Matters Arising	
<ul style="list-style-type: none"> Aberlard Planning Application– Councillors referred to the problems the technical glitch at DCC had caused which had meant that the planning information was available on the internal site, however not available externally, which resulted in an objection being unable to be made. 	
6. Parish Council Incident log	
No incidents had been raised since the last meeting.	
7. County Councillor’s Update	
<ul style="list-style-type: none"> Street Lighting (Shincliffe Lane) – Councillor Stoker advised that he had enquired whether an appeal process was in place to contest the decision to remove the street lights. If not, a request would be made to have sight of the report which deemed it to be ‘safe to do so’ given that the road was full of potholes and had no pavements. AAP Funding (Shincliffe Village Park) – a letter of consent had been received from Durham Cathedral regarding the replacement of play equipment in Shincliffe Play Park. This would be forwarded to the AAP to support the funding application. Maiden Castle – Parking on the grass verge continued to be problematic. Further discussions needed to take place to alleviate this problem. 	Clerk
8. Written Correspondence	
<ul style="list-style-type: none"> Letter received from Durham Cathedral – Replacement of Play Equipment and Upgrade of Gardens, Shincliffe Play Park; and Notification of Tax Base, Local Council Tax Reduction Scheme Grant Allocation and Request for Precept 2019/2020 (DCC). 	
9. Planning Applications	
DM/18/03123/FP A Holiday Cottage to The East of Bracken Cottage Bank Foot Shincliffe DH1 2PD Conversion from annex / holiday let associated with Bracken Cottage to separate independent residential dwelling with associated parking.	

<p>DM/18/03261/FP A</p>	<p>Overman Street High Shincliffe Durham DH1 2PU</p>	<p>Detached Dwelling</p>	<p>Clerk</p>														
<p>In relation to the Bracken Cottage planning application, Parish Councillors referred to the comments which had been made prior to the meeting. It was resolved that: the Parish Council object to the planning application and that the issues raised be included within the letter of objection.</p> <p>With regards to the Overman Street planning application, it was resolved that: no objection be made.</p> <p>Parish Councillors did however comment that there could be issues in relation to line of sight if the hedge was overgrown.</p>																	
<p>10. Horticulture Committee Update</p>																	
<p>Councillor Wright provided the following update:</p> <ul style="list-style-type: none"> • Autumn Bedding Plants – As the Parish Gardener had been unavailable, the autumn bedding planting had been delayed. It was however anticipated that this would take place over the next few weeks. The wildflower beds did not need to be cleared for this work to be undertaken. • Community Gardening Day – this event had taken place on Saturday 10th November and involved clearance of the path from the layby down to the A177. Thanks were extended to Angela Lee for supplying equipment. • Bamboo and Himalayan Balsam – the spread of this continued to cause significant problems around the Parish. As a result, a Community Gardening Event would take place during the summer to tackle the issue. • Budget – An explanation was given as to why the horticulture spend appeared to be high and what had ‘skewed this data’. • The Committee had been asked for suggestions for 2019-2020 projects, one of which would be a replacement raised bed opposite the Avenue Inn. • Grass Cutting – Councillor Wright had agreed to contact DCC and establish a programme of works. The Parish Council may be asked to fund additional cuts, if necessary. 			<p>Cllr Wright</p>														
<p>11. Replacement Rail Outside St. Mary’s Church Hall</p>																	
<p>Councillor Ferries reported that the handrail outside St. Mary’s was dilapidated and required replacement. An estimate for a replacement had been obtained by a contractor. The Clerk agreed to check the financial regulations to see how many quotes needed to be received prior to a decision being made.</p>			<p>Clerk</p>														
<p>12. Current Accounts for Approval</p>																	
<p>The following accounts were submitted for approval:</p>																	
<table border="1"> <tr> <td>ITC Web Design</td> <td>£18.00</td> <td></td> </tr> <tr> <td>Ian Bell</td> <td>£75.00</td> <td></td> </tr> <tr> <td>K Kirton (November Salary)</td> <td>£340.88</td> <td></td> </tr> <tr> <td>HMRC (Income Tax November Salary)</td> <td>£85.00</td> <td></td> </tr> <tr> <td>K Kirton (Petty Cash)</td> <td>£100.00</td> <td></td> </tr> </table>	ITC Web Design	£18.00		Ian Bell	£75.00		K Kirton (November Salary)	£340.88		HMRC (Income Tax November Salary)	£85.00		K Kirton (Petty Cash)	£100.00			
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Savills ½ Yearly Rent Play Park	£70.00	
DCC (Autumn Bedding Plants)	£570.24	
Lavender Web Design (Domain Renewal)	£20.00	
CDALC (Good Councillor Guides)	£8.14	
Resolved: that the above accounts be approved and paid.		
13. Date and Time of Next Meeting		
The next meeting will take place on Thursday 20th December 2018, 6.00pm at St. Mary's Church Hall, Shincliffe Village, Durham.		
14. Any Other Business – Councillors		
<ul style="list-style-type: none"> Councillor Lee asked for an update in relation to the LCAS Quality Award and was advised that it was hoped that this would be presented by the Chairman of the Accreditation Panel at the January meeting. 		

The meeting terminated at 8.15 pm