

Shincliffe Parish Council

Minutes of the Meeting of Shincliffe Parish Council held in St Mary’s Church Hall, Shincliffe Village, Durham at 6.00pm on Thursday 21st November, 2019.

Present: Councillor Duell (Vice Chair – Chairman for the Meeting),
Councillors Armstrong, Fradgley, Olechnowicz and Wright.

In Attendance: There were no Members of the Public Present.

Councillors welcomed the Parish Clerk back from her period of maternity leave.

Item		Action By
1.	<p>Apologies for Absence</p> <p>Apologies for absence were submitted to the meeting on behalf of Councillors Stoker and Ferries.</p>	
2.	<p>Declarations of Interest</p> <p>There were no declarations of interest.</p>	
3.	<p>Issues Raised by Members of the Public</p> <p>(1) Overgrown Footpath Hedge between Apperley Avenue and Bromley Close which overhangs the Footpath;</p> <p>Parish Councillors acknowledged that the Parish Gardener had removed the debris to allow the path to be passable to ensure that it was accessible by all. This was a compromise, and a note would be put in SCAN asking residents to be mindful and reminding them of their liabilities when it comes to overgrown trees;</p> <p>(2) Trips Hazzards between Quality Street and Langton Lea- The Clerk reported that this would be reported to DCC;</p> <p>(3) Paving Stone over the inspection cover on the grassed area. Councillor Duell agreed to have a look at this;</p> <p>(4) Overgrown Hedges on the side of the road of Whitwell Acres. The Chair was currently speaking to Highways in relation to this;</p>	<p>Clerk</p> <p>Cllr Duell</p> <p>Cllr Stoker</p>

	<p>(5) The 'For Sale' sign at the junction of Langton Lea and Whitwell Acres – At the request of the Chairman, this had now been removed.</p> <p>(6) Caravan on the grass verge at Foxton Way – This had been reported individually however would be also be reported from the Parish Council;</p> <p>(7) Flooding outside Wayside Cottage – The Chair had reported this to Highways and it was currently being investigated. The resident would be asked to monitor the issue and report back in due course.</p>	
4.	<p>Minutes</p> <p>RESOLVED that: the minutes of the meeting held on Thursday 17th October, 2019 be approved as a correct record subject to the following amendments:</p> <p>10.0 to read 'The Parish won several awards including High Shincliffe Best Village, Shincliffe Best Small Village and Sherburn Hospital Best Residential Care Home'.</p> <p>Remove the wording – 'A general village tidy up is scheduled shortly, this will include a clean-up of paths and seats'.</p> <p>Final paragraph to read 'There is a plan to plant 400 whips in the Park at a Planting Community Event in February/March 2020.</p> <p>14.0 (b) to be deleted.</p>	
5.	<p>Matters Arising</p> <p>14 (a) – The boat on Heathways had now been removed however the trailer was still there.</p>	
6.	<p>Crime Update (Including November Newsletter and PACT Dates 2020)</p> <p>The Parish Clerk circulated dates for the PACT Meetings scheduled to take place in 2020.</p> <p>The Following crimes had been reported since the last meeting:</p> <p>1 vehicle had been stolen in Rectory Place;</p>	

	<p>1 incident of suspicious activity outside the Seven Stars</p> <p>1 incident of a JCB being stolen which collided with approximately 20 vehicles</p>										
7.	<p>Written Correspondence</p> <ul style="list-style-type: none"> Notification of Tax Base, Local Council Tax Reduction Scheme Grant Allocation and Request for Precept 2020/21 										
8.	<p>Planning Applications</p> <table border="0"> <tr> <td>DM/19/03319/FP A</td> <td>4 Whitwell Acres High Shincliffe Durham DH1 2PX</td> <td>Retention of 1.8m High Boundary Fence and Gate</td> </tr> <tr> <td>DM/19/03105/FP A</td> <td>Playground Low Green Shincliffe DH1 2NF</td> <td>Change of use of agricultural land to children's recreation park and alterations to existing play area including replacement of play equipment.</td> </tr> <tr> <td>DM/19/03518/LB</td> <td>Thornley House And Shincliffe House Sherburn Hospital Sherburn House DH1 2SE</td> <td>Internal and External renovation of Thornley and Shincliffe House to provide 14.no independent residential living accommodation at Thornley House and Shincliffe House.</td> </tr> </table> <p>RESOLVED that: no objections be made in relation to the above planning applications.</p>	DM/19/03319/FP A	4 Whitwell Acres High Shincliffe Durham DH1 2PX	Retention of 1.8m High Boundary Fence and Gate	DM/19/03105/FP A	Playground Low Green Shincliffe DH1 2NF	Change of use of agricultural land to children's recreation park and alterations to existing play area including replacement of play equipment.	DM/19/03518/LB	Thornley House And Shincliffe House Sherburn Hospital Sherburn House DH1 2SE	Internal and External renovation of Thornley and Shincliffe House to provide 14.no independent residential living accommodation at Thornley House and Shincliffe House.	
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9.	<p>Horticultural Committee Update</p> <p>Councillor Wright provided the following update:</p> <ul style="list-style-type: none"> The Horticulture Committee had agreed that a £6,000 budget was suffice to fund ongoing planting and horticulture maintenance. Any additional projects or initiatives would however, require additional funding; The summer planting had been ordered, and a c£200.00 saving would be made on delivery costs; A Gardening Event would take place in February/March next year to help with Shincliffe Play Park; 										

	<ul style="list-style-type: none"> • Winter Planting had been completed on time with a display of winter pansies. 	
10.	<p>Christmas Tree Project (Standing Item)</p> <p>Councillor Wright reported that the equipment for the Christmas Trees had arrived and the trees were scheduled to be delivered the beginning of Advent.</p> <p>Carols would be sang around the Tree at Shincliffe Village and all Councillors were welcomed to attend.</p> <p>Thanks were extended to both Councillor Wright for organising the trees, and also East Grange Farm for the supply and help with the installation.</p>	
11.	<p>Shincliffe Play Park (Standing Item)</p> <p>Councillor Ferries had electronically circulated the following update:</p> <p><u>Fundraising</u></p> <ul style="list-style-type: none"> - Thanks to a further contribution from Cllr Stoker's neighbourhoods budget, we have reached the target required to enable the project to go ahead. - One final application had been lodged with the FA for support to buy new goalposts and nets. <p><u>Plans</u></p> <ul style="list-style-type: none"> - The Planning application has been lodged and has been receiving consideration. - Conservation officer comments had been positive. - <p><u>Quotes/Orders</u></p> <ul style="list-style-type: none"> - As mentioned previously, we placed identical enquiries for the supply and installation of the equipment with Kompan (the manufacturer), Deerness Landscapes and Brambledown Landscapes. - Tender prices were as follows:- <ul style="list-style-type: none"> Kompan £78,052.22 Deerness £80,082.87 Brambledown £75,196.77 - Tender evaluation was weighted 100% on cost, however on examination it was clear that Kompan were significantly cheaper on supply whereas Brambledown were significantly lower on installation. On this basis we decided to split the orders and subsequently appointed 	

	<p>both as preferred bidders and held further negotiations before placing orders.</p> <ul style="list-style-type: none"> - The final order values were as follows:- <table style="margin-left: 20px;"> <tr> <td>Kompan</td> <td style="text-align: right;">£31,568.60</td> </tr> <tr> <td>Brambledown</td> <td style="text-align: right;">£38,613.45</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£70,182.05</td> </tr> </table> <p><u>Program</u></p> <ul style="list-style-type: none"> - The equipment is due for delivery late December Delivery would be made to the compound at Poplar Tree Garden Centre. - The park is closed as of this week to allow clearance by Wyn Construction who have been given this job by Galliford Try as part of their free contribution. - Site clearance will be completed within two weeks. - The site is now closed off with heras fencing to prevent public access. - Neighbours in Low Green and Corner House have all been kept well informed and are being very supportive. - Brambledown would move on to site as soon as delivery is made and will aim to have most works completed by the end of January. <p>Thanks were extended to Councillor Ferries for his continued hard work.</p>	Kompan	£31,568.60	Brambledown	£38,613.45	Total	£70,182.05											
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12.	<p>Current Accounts for Approval</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payable to</th> <th style="text-align: left;">Amount</th> </tr> </thead> <tbody> <tr> <td>K Kirton (November Salary 8th-30th)</td> <td style="text-align: right;">£279.13</td> </tr> <tr> <td>HMRC Income Tax (November)</td> <td style="text-align: right;">£69.80</td> </tr> <tr> <td>Darlington Borough Council (Supply of Winter Bedding)</td> <td style="text-align: right;">£763.20</td> </tr> <tr> <td>Savills (Durham Cathedral ½ Yearly Rent)</td> <td style="text-align: right;">£70.00</td> </tr> <tr> <td>ITC Domain Subscription (29/10/19 – 28/10/20)</td> <td style="text-align: right;">£36.00</td> </tr> <tr> <td>ITC Domain Transfer (Admin Costs)</td> <td style="text-align: right;">£54.00</td> </tr> <tr> <td>Reimbursement Cllr Wright (Real Christmas Trees)</td> <td style="text-align: right;">£618.00</td> </tr> </tbody> </table>	Payable to	Amount	K Kirton (November Salary 8 th -30 th)	£279.13	HMRC Income Tax (November)	£69.80	Darlington Borough Council (Supply of Winter Bedding)	£763.20	Savills (Durham Cathedral ½ Yearly Rent)	£70.00	ITC Domain Subscription (29/10/19 – 28/10/20)	£36.00	ITC Domain Transfer (Admin Costs)	£54.00	Reimbursement Cllr Wright (Real Christmas Trees)	£618.00	
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	Dendra Consulting (Tree Survey – Shincliffe Play Park)	£216.00		
	CDALC (Chairmanship Training Cllr Armstrong)	£27.00		
	Reimbursement Cllr Wright (Batteries & Cable Ties – Christmas Trees)	£19.38		
	Reimbursement Cllr Wright (Hessian Sacks – Christmas Trees)	£19.97		
	K Kirton (Reimbursement Printer Cartridges)	£70.16		
	M Platts (Parish Tree Maintenance)	£86.33		
	M Platts (Horticulture)	£866.83		
	RESOLVED that: the above accounts be paid.			
13.	Date of Next Meeting Thursday 19 th December, 2019 at 6.00pm (St. Mary's Church Hall)			
14.	Any Other Business – Councillors No issues were raised.			

Meeting Terminated at 18.50pm