

Minutes of the Meeting of Shincliffe Parish Council held in Shincliffe Primary School, High Shincliffe, Durham, on Tuesday 17th October 2017 at 7.00 pm.	Action By:
Present: Councillor G. Lee (in the Chair) and Councillors Cook, Duell, Olechowicz, Stoker, A. Lee and Wright.	
63. Apologies for Absence There were no apologies for absence.	
64. Declarations of Interest There were no declarations of interest.	
65. Issues Raised by Members of the Public No Issues were raised.	
66. Parish Council Incident Log The Parish Council noted the incident log from the last meeting.	
67. Minutes It was resolved that: the minutes of the meeting held on 19 th September, 2017, be approved as a true record subject to the following amendment: Page 3 (57 to read): <ul style="list-style-type: none"> • Beal Walk – white lines across driveways, rumble strips at entry point and also warning signs. 	
68. Matters Arising 55 (Horticulture Update) – Councillor Cook queried whether a letter could be sent from DCC regarding on-going issues with paths being blocked by overhanging branches from residential gardens. Councillor Stoker agreed to raise this issue with DCC. 58 (Love Lane) – Councillor Stoker reported that the cutting from the Elder in Love Lane and dumping of the debris, did constitute fly-tipping. This would therefore be publicised to residents, advising that this was the case, and that further action would be taken against offenders. It was agreed that a further letter be sent to the resident in Ancroft Garth maintaining the request from the Parish Council, for the Garden Waste bin to be removed, and stored within the curtilage of their own property and that any maintenance to Love Lane should be undertaken by the Parish Council and appropriately disposed of. 59 (Noise Disturbances – Poplar Tree Garden Centre) – Unfortunately a further noise disturbance report had been received. It was agreed that this matter needed to be taken seriously and that any future temporary licence requests should consider the behaviour from past events.	Cllr Stoker Clerk

<p>73. Horticulture Committee Update</p>	
<p>Councillor A. Lee provided the following update:</p> <ul style="list-style-type: none"> • Beautiful Durham Awards – The Parish had won all 3 awards; Best Village (High Shincliffe), Best Small Village (Shincliffe Village) and Best Sheltered Accommodation (Sherburn Hospital Care Home). Claire Pragnell had attended the ceremony with Councillor A. Lee to receive the trophies, which would be displayed in the School, Sherburn Hospital Care Home and St. Mary’s Church Hall; • Parish Gardening – The Parish Gardener had returned to work and had cleared the beds in preparation for the autumn delivery of plants which would be received on Friday. It was anticipated that these would be planted almost immediately; • The Horticulture Committee at their last meeting discussed an alternative company being used if the Parish Gardener was unavailable. This company was reputable with other Parish Councils within the area and therefore would be asked to clear the area around the gates and create new beds. They could also be asked to lay the flagstones ready for the grit bins; • Parish Gardening Day – This was scheduled to take place on Saturday 11th November. Volunteers would meet outside the Avenue Inn at 9.45am and the event would finish at midday; and • Barred Gates – It was anticipated that planting of autumn flowers/bulbs and also spring bulbs would be completed by the end of November including a wildflower path between the gate and the bus stop. 	
<p>74. External Audit</p>	
<p>The Clerk reported that the Parish Council had undergone the external audit process with no risks identified or recommendations made. This proven track record of a clean bill of health was an excellent achievement for the Parish Council.</p> <p>The Chair congratulated the Clerk for her professionalism and hard work to achieve this.</p>	
<p>75. Cyclists – Black Path – Options for Approval</p>	
<p>It was agreed that this would be considered at the next meeting of the Parish Council pending further information from the relevant officers at DCC.</p>	
<p>76. Maiden Castle</p>	
<p>Councillor Stoker advised that advice was being sought in relation to the impact on the Parish (as discussed within his previous report). Parish Councillors acknowledged that parking on Low Road was already a significant problem especially in relation to cars parking on pavements. As this was illegal, this could be brought up with the police. Parish Councillor’s suggested that campaigning with local residents may be useful together with publicity about proposals.</p>	
<p>77. Dog Waste and Signs – High Shincliffe Park</p>	
<p>Councillor Stoker agreed to continue chasing DCC for the exact wording to be used.</p>	<p>Cllr Stoker</p>
<p>78. Land Ownership Maps</p>	
<p>This had been discussed within the County Councillor Update.</p>	

79. Shincliffe Village Park																			
<p>Councillor Stoker reported that he attended a meeting between the Head of Property (Durham Cathedral), Peter Ferries, the Clerk and the Son of the Tennant Farmer to discuss extending the park by approximately 30 meters.</p> <p>It was pleasing to note that the Tennant Farmer did not have any objections therefore works were underway to negotiate an appropriate agreement.</p>																			
80. Litter Pick - Update																			
<p>Councillor Wright advised that the litter pick had taken place on Saturday 30th September 2017 with 18 bags of litter being collected from around the Parish.</p> <p>Councillor Wright was thanked for arranging the event and thanks were also extended to the Avenue Inn for providing complimentary breakfast sandwiches and refreshments.</p>																			
81. Current Accounts for Approval																			
<p>The following accounts were submitted for approval:</p> <table border="1" data-bbox="145 831 1465 1099"> <tr> <td>K Cuthbert (October Salary)</td> <td>£290.45</td> <td></td> </tr> <tr> <td>HMRC Income Tax (October Salary)</td> <td>£72.40</td> <td></td> </tr> <tr> <td>BDO (External Auditors)</td> <td>£120.00</td> <td></td> </tr> <tr> <td>DCC (Hire of School Library – October Meeting)</td> <td>£30.36</td> <td></td> </tr> <tr> <td>Durham Cathedral ½ Yealy Rent</td> <td>£70.00</td> <td></td> </tr> <tr> <td>Northern Landscapes (Horticulture)</td> <td>£320.00</td> <td></td> </tr> </table> <p>Resolved: that the above accounts be approved and paid.</p>	K Cuthbert (October Salary)	£290.45		HMRC Income Tax (October Salary)	£72.40		BDO (External Auditors)	£120.00		DCC (Hire of School Library – October Meeting)	£30.36		Durham Cathedral ½ Yealy Rent	£70.00		Northern Landscapes (Horticulture)	£320.00		
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82. Date and Time of Next Meeting <p>The next Meeting will take place on Tuesday 21st November 2017, 7.00pm at Shincliffe Primary School, High Shincliffe, Durham.</p>																			
83. Any Other Business – Councillors																			
<p>Boundary Commission – Councillor Stoker advised the Parish Council of potential changes to boundaries within the County. A further update would be given in due course.</p> <p>Benches – Weeds around some of the benches had grown particularly high. A resident had taken the initiative to cut the weeds and the Parish Council extended their thanks to the resident.</p> <p>Dementia Friendly Information Session – Councillor Cook reported that she had attended the session the previous month. The Parish Council welcomed a Dementia Friendly approach for the Parish and thanked Cllr Cook for both attending and agreeing to arrange a future presentation.</p> <p>SCA Website – Councillor Cook advised that the Community Association no longer had a website. For community spirit, future consideration would be given to</p>																			

how the Parish Council could work in collaboration with the Association, to publicise information.	
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The meeting terminated at 8.45 pm