

Minutes of the Meeting of Shincliffe Parish Council held in Shincliffe Primary School, High Shincliffe, Durham, on Tuesday 19th September 2017 at 7.00 pm.	Action By:
Present: Councillor G. Lee (in the Chair) and Councillors Duell, Stoker and Wright.	
43. Presentation of Certificates and Prizes	
<p>The Chairman presented the following residents with a certificate and prize for the Summer Front Garden Competition:-</p> <p>1st Prize (29 St. Mary's Close) - £40 Voucher</p> <p>Highly Commended – (Uplands) - £20 Voucher</p> <p>As the following residents were not present at the meeting, it was agreed that Councillor Duell would forward the certificate and prize to the household.</p> <p>Highly Commended - (49 Telford Close) - £20 Voucher</p> <p>The Chairman praised the appearance of the gardens within the parish this year and thanked all residents for the hard work to achieve this; in particular, this years' prize winners.</p>	Cllr Duell
44. Apologies for Absence	
Apologies for absence were submitted to the meeting on behalf of Councillors Cook and A. Lee.	
45. Declarations of Interest	
There were no declarations of interest.	
46. Issues Raised by Members of the Public	
No Issues were raised.	
47. Parish Council Incident Log	
The Parish Council incident log would be updated and discussed at the October Meeting.	Clerk
49. Minutes	
<p>It was resolved that: the minutes of the meeting held on 18th July, 2017, be approved as a true record subject to the following amendment:</p> <p>22 – Councillor Stoker declared an interest in relation to discussions regarding Sherburn Hospital as a Trustee of Christ's Hospital.</p>	
50. Matters Arising	
There were no matters arising from the minutes.	
51. Police Report	

<p>Parish Councillors noted that future input would be based on PACT meetings according to notification recently received by police. This also recommended attendance by a Parish Council representative.</p>	
<p>52. County Councillor's Update</p>	
<p>County Councillor Stoker provided the following update:</p> <ul style="list-style-type: none"> • Broadband, Sherburn House – Councillor Stoker understood from Digital Durham that FTTP provision was scheduled for 1st Quarter of 2018 however timings could vary; • Christ's Hospital – A rolling programme of refurbishment starting with car parking; Bedell House, was in place. Dispensary (vacant) was to be used as a substitute during work on kitchens, in due course; • Maiden Castle – A planning permission decision in relation to the car park was anticipated soon. Ramifications regarding the demand for parking which was likely to impinge on Sherburn Village was discussed. Parish Councillors commented that their concerns should be expressed to Strategic Planning although were unlikely to be effective; therefore some form of compensating benefit should be sought. A possible proposal being to apply Private Parking arrangements in Shincliffe Village although there may be a mixed reception from residents. The Parish Council acknowledged that the Rose Tree was already being targeted as unauthorised public parking. 	
<p>53. Correspondence</p>	
<p>(a) <u>Matters arising from last month's correspondence</u> No issues were raised.</p>	
<p>(b) <u>Correspondence held on reference file</u> (1) Clerks & Councils Direct (September 2017) (2) The Clerk Magazine (September 2017) (3) Campaign to Protect Rural England North East Newsletter (Autumn)</p>	
<p>(c) <u>Current Correspondence</u> (1) There was no current correspondence</p>	
<p>54. Planning Applications</p>	
<p>No planning applications had been received.</p>	
<p>55. Horticulture Committee Update</p>	
<p>Councillor A Lee had previously electronically circulated the following update:</p> <ul style="list-style-type: none"> • As a result of personal circumstances, the Parish Gardener had been unable to attend to the flower beds. Several planned projects, including gateway planting, clearance of Himalayan Balsam in the old mine site, bench maintenance and the creation of wildflower areas had also been delayed. At the Horticulture Committee meeting on 14 September, it was agreed with the Parish Gardener to explore an alternative interim arrangement, to ensure that basic maintenance and seasonal planting was completed. 	

<ul style="list-style-type: none"> • A complaint had been received from a resident regarding weeds growing at kerbsides. The Committee queried whether DCC used to spray these areas. Councillor Stoker agreed to clarify present status of DCC horticultural provision for weed killing. • On-going issues with paths being blocked by overhanging branches from residential gardens, particularly in High Shincliffe were discussed. A decision was needed as to whether letters go out from Parish Council or DCC (the latter being preferred). • A previous request had been received from a resident for Parish Council to cutback daffodils before the scheduled DCC cut was discussed and deemed to be impractical. Unfortunately future requests from residents would have to be refused, as the Parish Council did not have the resources and early cuts would also impact on flowering in future years. • The issue of Himalayan Balsam around the Parish would be publicised and residents encouraged to report and wherever possible, pull out plants prior to seeding. A community gardening event at the critical point in the season was also being planned for next year. 	<p>Cllr Stoker</p>
<p>56. Finance Committee Update</p>	
<p>The Chairman advised that the Finance Committee scheduled to take place on Tuesday 12th September had been cancelled due to unforeseen circumstances and consideration would be made to rearrange for an alternative date and time.</p>	
<p>57. Cyclists – Black Path – Options for Consideration</p>	
<p>Councillors Duell and Stoker had met with Lee Mowbray (DCC) who had been cooperative regarding four barriers on the Black Path and also an ‘A’ frame at the top. Parish Councillors were therefore required to give future consideration to these draft proposals.</p> <p>During the meeting with Lee Mowbray, Councillor Duell and Stoker also discussed:</p> <ul style="list-style-type: none"> • Heathway to Hill Meadows – two Yellow Lines. Parish Councillors acknowledged that this required formal notice to affected parties ; and • Beal Walk – white lines across driveways, rubble strips at entry point and also warning signs 	<p>All Cllrs</p>
<p>58. Love Lane</p>	
<p>Parish Councillors discussed the Elder which had been cut back in Love Lane and were extremely disappointed that the cuttings had been dumped in the lane. It was agreed that Councillor Stoker would check the definition of fly tipping pending further action.</p>	<p>Cllr Stoker</p>
<p>59. Noise Disturbances – Poplar Tree Garden Centre</p>	
<p>An email had been received from a resident regarding noise disturbances from events held at Poplar Tree Garden Centre. Particular concerns were expressed about a wedding on the 26th August, 2017 whereby noise from the evening disco seemed to reach unprecedented levels. Parish Councillors acknowledged that this issue had been raised before and a warning had been given, therefore as this was a breach of the temporary licence conditions, it would be brought to the attention of the licensing department at DCC.</p>	

60. Current Accounts for Approval

The following accounts were submitted for approval:

DBC (Summer Bedding Plants)	£1153.15	
K Cuthbert (September Salary)	£290.45	
HMRC Income Tax (September)	£72.40	
K Cuthbert (Reimbursement Vouchers)	£80.00	
S137 Shincliffe Community Association	£120.00	
S137 South Durham Boys	£100.00	
S137 Butterwick House	£100.00	
S137 Citizens Advice	£100.00	
CDALC (Councillor Training)	£27.00	
DCC (Hire of School Library)	£30.36	
ITC Annual Hosting Renewal	£65.00	

Resolved: that the above accounts be approved and paid.

61. Date and Time of Next Meeting

The next Meeting will take place on **Tuesday 17th October 2017, 7.00pm** at **Shincliffe Primary School, High Shincliffe, Durham.**

62. Any Other Business – Councillors

No issues were raised.

The meeting terminated at 8.30 pm