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| <p>Minutes of the Meeting of Shincliffe Parish Council held in Shincliffe Primary School, High Shincliffe, Durham, on Thursday 25 September, 2018 at 7.00 pm.</p> | <p>Action By:</p> |
| <p>Present: Councillor D Stoker (in the Chair) and Councillors, Duell, Ferries, Fradgely, Lee and Wright.</p> <p>Mrs Angela Lee was presented with a gift voucher in recognition of her significant contribution as both a Councillor, and to the Horticulture Committee in particular. The Parish Council acknowledged her outstanding work and wished her well for the future.</p> | |
| <p>1. Declaration of Acceptance of Office</p> <p>It was resolved that: this item of business be deferred until the next meeting.</p> | <p>Clerk</p> |
| <p>2. Formal Welcome</p> <p>Councillors Ferries and Fradgely were congratulated on their recent appointment to the Parish Council and welcomed to the meeting.</p> | |
| <p>3. Apologies for Absence</p> <p>An apology for absence had been received from Kate Kirton.</p> | |
| <p>4. Declarations of Interest</p> <p>There were no declarations on interest.</p> | |
| <p>5. Appointments to Committees</p> | |
| <p>Consideration was given to the appointment of sub-committees and it was resolved that: the following appointments be approved:</p> <p>Finance Committee – Cllrs Lee (Chair), Duell, Ferries, Fradgely and K Kirton (Clerk)</p> <p>Horticulture Committee – Cllrs Wright (Chair), Fradgely, Olechnowicz. K. Kirton (Clerk), and Community Representatives A.Lee, P. Matthews and M Platts (Parish Gardener).</p> <p>The Parish Council Chairman was ex-officio in both cases.</p> | |
| <p>6. Dates and Venues of Meetings</p> | |
| <p>It was resolved that: the meeting of the Parish Council take place on the 3rd Thursday of each month, commencing at the earlier time of 6pm. All meetings would be held at St. Mary’s Church Hall.</p> <p>Meetings of the sub-committees would be amended to follow the same pattern.</p> | |
| <p>7. Issues Raised by Members of the Public</p> | |
| <p>(a) - Fallen Bough at the entrance to Shincliffe Village Park – The owner was to be requested to remove the tree. Any potential Tree Preservation order was to be checked.</p> | |

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| (b) Complaints regarding weeds on footpaths in High Shincliffe – The Parish Council acknowledged that there was no evidence of recent spraying. Consideration would be given to undertaking an additional Spring treatment | |
| 8. Minutes of the Last Meeting held on 17th July 2018 | |
| It was resolved that: this item of business be deferred to the next meeting of the next meeting of the Parish Council. | |
| 9. Matters Arising | |
| There were no matters arising | |
| 10. Parish Council Incident Log | |
| It was resolved that: this item of business be deferred to the next meeting of the next meeting of the Parish Council. | |
| 11. Police Report (PACT Meeting) | |
| Councillor Duell commented upon the lack of response received by the PCSO and suggested that this may be due to on-going email problems. | |
| 12. County Councillor's Update | |
| <p>Councillor Stoker provided the Parish Council with the following update:</p> <p>(a) Sherburn Hospital – Speeding tactics remained under discussion. The bend at junction of the A181 and B1198 was to be softened to facilitate access from North Bound traffic.</p> <p>The Police had visited the area with a speed trap resulting in over 40 residents exceeding the speed limit, being prosecuted.</p> <p>(b) Shincliffe Hall lighting – An objection had been made to the proposal to reduce public lighting on Shincliffe Hall access roadway.</p> <p>Parish Coucillors were advised that this was a running programme, to save money to switch off lamps on the roadside. A further update would be given in due course.</p> <p>(c) Neighbourhood Budget – £4,000 had been committed to the Church Hall refurbishment with a further contribution to Shincliffe Village Park being under consideration.</p> | Cllr Stoker |
| 13. Written Correspondence | |
| It was resolved that: this item of business be deferred to the next meeting of the next meeting of the Parish Council. | |
| 14. Planning Applications | |
| Consideration was given to the following planning applications: | |

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| DM/18/01910/FPA | Land to The North Of Beaumont Court Bank Foot Shincliffe DH1 2PD | |
| DM/18/02628/FPA | Forge Cottage High Street North Shincliffe Durham DH1 2NJ | |
| It was resolved that: no objection be submitted in relation to Forge Cottage and it be noted that the application in relation to the Land to the north of Beaumont Cottage had been withdrawn. | | |
| 15. Horticulture Committee Update | | |
| Councillor Wright provided the following update: (a) Summer Front Garden competition – The final judging had been abandoned, however finalists were to be congratulated in writing. (b) Beautiful Durham Awards - The presentation of results and prizes was to take place on Wednesday 3 October 2018 (c) Community Gardening Event – This had been scheduled for Saturday 10 November 2018. The priority being clearance of the A177 footpath. (d) Autumn planting – This was likely to commence around 18 th October. (e) - Low Road Hedge – The Parish Gardener had reported a hedge incursion onto narrow footpath and suggested that the residents' responsibility may be being neglected resulting in a health and safety issue. It was resolved that: a letter be sent to these residents warning them of the potential financial liability if undertaken by DCC. The Parish Gardener had agreed to undertake these works on this occasion. | | Clerk |
| 16. Maiden Castle | | |
| Councillor Stoker advised that the University were to be reminded of the commitment to tree planting, particularly in relation to the car park area. | | |
| 17. Bus Service | | |
| It was resolved that: this item of business be deferred to the next meeting of the next meeting of the Parish Council. | | |
| 18. Litter Pick | | |
| Parish Councillors noted that the next litter pick was scheduled to take place on Saturday 6 th October 2018. | | |
| 19. External Audit | | |
| The Parish Council acknowledged that another glowing report had been received by the External Auditor. The Parish Clerk was to be congratulated on this very successful outcome. | | |

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| 20. Shincliffe Village Park | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Councillor Ferries advised the Parish Council funding was steady but slow.</p> <p>The activities and in addition with the potential County Councillor contribution, meant funding was now £17,500 against the interim target of £26,000 and final aim of £60,000.</p> <p>The Finance Committee had agreed to consider a contribution at their next meeting scheduled to take place on Thursday 11 October 2018.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21. Current Accounts for Approval | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| The following accounts were submitted for approval: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <tr><td>M Platts (Horticulture)</td><td>£324.00</td><td></td></tr> <tr><td>M Platts (Horticulture)</td><td>£108.50</td><td></td></tr> <tr><td>M Platts (Horticulture)</td><td>£181.50</td><td></td></tr> <tr><td>M Platts (Horticulture)</td><td>£645.74</td><td></td></tr> <tr><td>M Platts (Horticulture)</td><td>£45.97</td><td></td></tr> <tr><td>M Platts (Horticulture)</td><td>£142.27</td><td></td></tr> <tr><td>M Platts (Horticulture)</td><td>£368.64</td><td></td></tr> <tr><td>M Platts (Horticulture)</td><td>£88.62</td><td></td></tr> <tr><td>M Platts (Horticulture)</td><td>£22.17</td><td></td></tr> <tr><td>M Platts (Horticulture)</td><td>£687.47</td><td></td></tr> <tr><td>Shincliffe Show (S137)</td><td>£120.00</td><td></td></tr> <tr><td>G Fletcher (Audit)</td><td>£120.00</td><td></td></tr> <tr><td>Came & Company</td><td>£50.00</td><td></td></tr> <tr><td>Bowburn Community Centre (Room Hire)</td><td>£17.00</td><td></td></tr> <tr><td>K Cuthbert (Clerks Salary)</td><td>£340.88</td><td></td></tr> <tr><td>HMRC (Income Tax)</td><td>£85.00</td><td></td></tr> <tr><td>K Cuthbert (Clerks Salary)</td><td>£340.88</td><td></td></tr> <tr><td>HMRC (Income Tax)</td><td>£85.00</td><td></td></tr> <tr><td>K Cuthbert (1/2 Yearly Electricity Allowance)</td><td>£50.00</td><td></td></tr> <tr><td>K Cuthbert (Reimbursement Printer Cartridges)</td><td>£70.97</td><td></td></tr> <tr><td>Darlington BC</td><td>£586.85</td><td></td></tr> </table> | | M Platts (Horticulture) | £324.00 | | M Platts (Horticulture) | £108.50 | | M Platts (Horticulture) | £181.50 | | M Platts (Horticulture) | £645.74 | | M Platts (Horticulture) | £45.97 | | M Platts (Horticulture) | £142.27 | | M Platts (Horticulture) | £368.64 | | M Platts (Horticulture) | £88.62 | | M Platts (Horticulture) | £22.17 | | M Platts (Horticulture) | £687.47 | | Shincliffe Show (S137) | £120.00 | | G Fletcher (Audit) | £120.00 | | Came & Company | £50.00 | | Bowburn Community Centre (Room Hire) | £17.00 | | K Cuthbert (Clerks Salary) | £340.88 | | HMRC (Income Tax) | £85.00 | | K Cuthbert (Clerks Salary) | £340.88 | | HMRC (Income Tax) | £85.00 | | K Cuthbert (1/2 Yearly Electricity Allowance) | £50.00 | | K Cuthbert (Reimbursement Printer Cartridges) | £70.97 | | Darlington BC | £586.85 | | |
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| M Platts (Horticulture) | £22.17 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| M Platts (Horticulture) | £687.47 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shincliffe Show (S137) | £120.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| G Fletcher (Audit) | £120.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Came & Company | £50.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bowburn Community Centre (Room Hire) | £17.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| K Cuthbert (1/2 Yearly Electricity Allowance) | £50.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Resolved: that the above accounts be approved and paid. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22. Date and Time of Next Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| The next Meeting of the Parish Council would take place at 6.00pm on Thursday, 18 th October, St. Mary's Church Hall. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23. Any Other Business – Councillors | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| No issues were raised which had not already been considered as part of the agenda. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

The meeting terminated at 8.35 pm