

Minutes of the April Parish Council Meeting of **SHINCLIFFE PARISH COUNCIL** held in Shincliffe Primary School, High Shincliffe, Durham on **TUESDAY 17th APRIL 2012** at **7.00pm**.

PRESENT: Councillor Cook (in the Chair) and Councillors Lightley, Milburn, Morgan and Storer. County Councillor Williams was also in attendance

183. NOTICE OF MEETING

Public notice of the meeting was taken as read.

184. DECLARATIONS OF INTEREST

There were no declarations of interest.

185. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Hudson.

186. MINUTES

It was **resolved:** that the Minutes of the Parish Council meeting held on Tuesday 20th March 2012 (copies previously circulated and publicised) be confirmed as a correct record and signed by the Chair.

187. POLICE MATTERS

PC Cockburn attended the meeting

1. A cycle was taken from the side of a house in Heathways, unsure whether stolen or removed by a scrap metal merchant.
2. The owner of The Bracken had reported two individuals in his grounds. Will keep an eye on this.
3. Councillor Milburn reported that the broken glass at the phone box in the village had been swept up, but the glass had not been replaced.

188. MATTERS ARISING

(a) Noticeboard

Councillor Milburn had 3 quotes for a new noticeboard. Discussion took place regarding the quotes and it was **resolved:** to order the noticeboard from Grippitt, the cheapest of the quotes at £690 including delivery and VAT, Marc Platts to install at a cost of £62.55.

Councillor Cook to check the land registry regarding ownership of the land, however since we previously had a noticeboard in this location, there should be no issues.

(b) Chevrons signs, Hartlepool Road

County Council had cleaned the chevron signs, however had not cleaned other signs that were dirty.

(c) Quality Parish Council

The Clerk has submitted the additional evidence requested by the accreditation panel and we await a response to this.

(d) Arriva No. 57 Bus

No response to date. Clerk to try one more time.

(e) Apperley Avenue Street Sign

The sign has not yet been replaced.

(f) Broadband

The recent LCR magazine has an article on Broadband in it. Once the parish council has finished with this magazine, it is to be forwarded to the resident who raised the issue of slow broadband.

(g) Bus Stop, Cape Asbestos Site, Bowburn

No progress.

(h) Parish Boundary

Clerk to check with the county council regarding any progress made.

(i) Vacancy for Parish Councillor

There had been no request for an election. The Parish Council now needs to co-opt a councillor. It was **resolved:** that the Chair and the Clerk could write an advert and brief job description for a councillor, agree dates and advertise the vacancy in the parish. Councillors to consider anyone who may be interested and mention the vacancy to them.

189. MATTERS ARISING FROM LAST MONTH'S CORRESPONDENCE

1. DCC draft cycling strategy – clerk to forward email to councillors
2. Paths for Communities – clerk to forward email to councillors
3. Durham City CVS newsletter – Councillor Milburn to pass onto football teams
4. Children's Network – poster to go on noticeboard, directory to be passed to school.
5. Clerk magazine – article on neighbourhood planning.

190. CORRESPONDENCE TO CIRCULATE

Non urgent items of correspondence to be circulated to Councillors for discussion and decision as necessary at the May meeting.

191. CURRENT CORRESPONDENCE

Email from resident regarding the proposed changes to the Parish boundary. It was **resolved:** that Councillor Cook would respond to this email.

192. PLANNING APPLICATIONS

4/12/00299/FPA Mr G Middleton Erection of a front porch (Retrospective)
18 St Marys Close
Shincliffe

It was **resolved:** that the Parish Council raised no objections to the above planning application

4/12/00351/FPA Mr Goodhart Erection of a rear and side extension, new entrance gate
4/12/00352/LB 1 The Corner House and roof re-surfacing.
High Street North
Shincliffe

4/12/00355/FPA Mrs J Moyes Proposed timber play structure
The Old Rectory
High Street North
Shincliffe

It was **resolved:** Councillor Cook to review the plans and raise objections as necessary

A letter had been received from DCC regarding the change of conditions on the Cape Asbestos site at Bowburn, County Councillor Williams informed the meeting that the developers no longer wished to build affordable housing on the site. It was **resolved:** that Councillor Cook send a letter objecting to this change in conditions.

193. 2012 PARISH JUBILEE ARRANGEMENTS

General

Contribution towards the newsletter. It was **resolved:** that the parish council would pay £40 towards the additional costs for the newsletter

Community Meal

The event would go ahead as enough tickets had been sold. Discussion took place on the details of the event and what still needed to be sorted. Any councillor spending money should ensure they keep receipts if they wish to reclaim the money. The entertainment is going to cost £150, it was **resolved:** that the parish council would pay for this, from part of the money originally set aside to part fund the jubilee celebrations.

Jubilee Tree

DCC has no objection in principal to the proposed location of the tree, however parish council need to check for underground services, Councillor Milburn to do this. Councillor Morgan had found the 2 youngest school children to help plant the tree and it was proposed and agreed that Councillor Lightley help to plant the tree with the children and to say a few words.

Jubilee Cake

The final cost is not yet known, will be in the region of £40.

194. HORTICULTURAL MATTERS

1. Spring Garden Competition – the winners had been selected, clerk to invite to May meeting.
2. Northumbria in Bloom judging in High Shincliffe on 19.4.12
3. M Platts has revised his fee to £10 an hour, it was **resolved:** to accept this new fee.
4. Beautiful Durham entries have been submitted
5. Still have the £100 donation from county councillors Blakey and Williams to spend on tubs, Marc has suggested placing them on either side of the bench near where the jubilee tree will be planted
6. 2 residents in Langton Lea have asked to create a wild flower haven on a green space between their properties. It was **resolved:** that as no other residents would be impacted they could do this. Councillor Milburn to speak to residents.

195. DURHAM AREA ACTION PARTNERSHIP

Councillor Lightley had been unable to attend the last AAP meeting.

196. SPEED VISOR

Discussion took place on the proposed visor which is to be a permanent visor located on the pole that is already installed. The insurance will be £49 a year. It was **resolved:** that the parish council would like the visor and would pay to insure the £3201 cost of the visor. Clerk to contact DCC and inform them to go ahead and seek funding.

197. REQUEST FOR FINANCIAL ASSISTANCE

Discussion took place on the request for financial assistance received from Shincliffe Juniors football clubs, and it was **resolved:** to donate £325.00 which along with the £100 donation from county councillors Blakey and Williams will mean the teams have the equipment they need at present for training

198. ACCOUNTS

H Simpson - April salary	£282.96
Shincliffe PCC Hire of Hall	£22.00
HMRC Income Tax Payment	£70.60
M Platts – Maintenance	£108.50
M Platts – Old Mine Site	£100.00
M Platts – Horticultural	£319.50
H Simpson – petty cash	£100.00
CDALC subscriptions	£212.24
J Milburn – garden competition vouchers	£40.00

It was **resolved**: that the above accounts be paid.

199. DATE OF NEXT MEETING

The Annual Parish Council Meeting will be held on Tuesday 15th May 2012 in Shincliffe Primary School, High Shincliffe, Durham at approximately 7.00 pm immediately following the annual meeting of the parish which commences at 6.30pm.

200. ANY OTHER BUSINESS

Councillor Milburn

1. Loose block paving on a grate near The Green. Had contacted HAL and reported
2. St. Mary's Close resident had reported that DCC had cut back shrubs and bushes. Sent an email to Peter Lee, awaiting a response.
3. The glazing on the map-boards has cracked now. Councillor Milburn proposed we apply for funding from the Big Lottery Fund to replace these. It was **resolved**: that Councillor Milburn obtain a quote for replacing the boards and contact the Big Lottery Fund.

Councillor Lightley

4. Complaints from residents following the first grass cut of the year.

Councillor Cook

5. A reminder that the litter pick is to be held on 5th May 2012.

The meeting terminated at 9.00 pm.