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| Minutes of the Meeting of Shincliffe Parish Council held in St. Mary's Church Hall, Shincliffe Village, Durham on Tuesday 8th December 2015 at 7.00 pm. | Action By: |
| Present: Councillor G. Lee (in the Chair) and Councillors Duell, Hudson, A. Lee, Lovell and Olechnowicz. There was 1 member of the public present. | |
| 104. Apologies for Absence | |
| An apology for absence was submitted to the meeting on behalf of Councillor Lightley. | |
| 105. Declarations of Interest | |
| There were no declarations of interest. | |
| 106. Issues Raised by Members of the Public | |
| (1) X12 Bus Service – Councillor Lovell advised that he had raised this issue with the University and explained that this bus service was of value to residents, not just University Students. Further lobbying would continue, in attempt to re-instate the X12 service via Shincliffe. It was acknowledged that the previous delays were likely to be as a result of traffic on the by-pass at Birtley therefore services could possibly resume, once the by-pass was up and running again. An alternative option, could be to consider a 'Park and Ride' between Bowburn and High Shincliffe'. (2) An email had been sent regarding the line of sight with Durham Cathedral and whether this could potentially increase Broadband speeds. It was also suggested that a representation be made to Open-reach, to see if issues could be addressed. | Clerk |
| 107. Minutes | |
| It was resolved that: the minutes of the meeting held on 17 th November 2015, be approved as a true record. | |
| 108. Matters Arising | |
| There were no matters arising. | |
| 109. Police Report | |
| In the absence of the Police, no update was given. The Clerk advised that she had contacted the police to query whether the report given at the previous meeting (incidences between 17/10/15 – 17/11/15) related specifically to Shincliffe as statistics seemed high. A response was still awaited therefore the Clerk agreed to follow this up. | Clerk |
| 110. County Councillor's Update | |
| In the absence of County Councillor Stoker, no update was given. | |
| 111. Correspondence | |
| (a) <u>Matters arising from last month's correspondence</u> (1) Councillors discussed whether there was a need for a Neighbourhood Plan. Given that the Parish Council was currently working towards achieving the Quality Gold Award, it was agreed that the Clerk would have a discussion with Steve Ragg to see exactly what was involved. | Clerk |
| (b) <u>Correspondence to circulate for discussion/decision at next parish council meeting</u> (1) Neighbourhood Protection Team Update (November 2015) | |

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| <p>(2) Christmas Card from Councillor Jan Blakey (3) Christmas Card from Roberta Blackman-Woods MP (4) LCR (Winter 2015)</p> | |
| <p>(c) <u>Current Correspondence</u> (1) An email had been received from a resident reporting concerns about the damage incurred by Durham County Council employees to the Manor Close boundary fence with the A177, the previous week. Councillor Olechnowicz agreed to visit the site and report back in due course. (2) Land Inspection Quality Survey – Parish Councillors agreed that the works be undertaken and that the Clerk would sign the necessary consent form. Prior to these works being undertaken, the Clerk would request that the bulbs which had been planted were not disturbed, and also request a full copy of the outcomes report, once completed. (3) Twinning Possibility – A discussion ensued in relation to a potential ‘twinning possibility’ in France. Whilst the Parish Council acknowledged that resources and timescales may be stretched at the current time, it was agreed that further information in relation to this would be sought via NALCC.</p> | <p>Cllr Olechnowicz</p> <p>Clerk</p> <p>Clerk</p> |
| <p>112. Planning Applications DM/15/03587/FPA Mr P Forsyth 2 Jubilee Place Front canopy and Shincliffe two-storey rear Durham extension DH1 2NJ</p> | |
| <p>Resolved that: there were no objections in relation to the above planning applications.</p> | |
| <p>113. Horticulture Committee Update</p> | |
| <p>As the Horticulture Committee had not met, no update was given.</p> | |
| <p>114. Finance Committee Update</p> | |
| <p>A Finance Committee meeting was scheduled to take place on Tuesday 12th January which would consider the previous year’s budget, the reserves position, and a projection for the next financial year. An update would be given at the next meeting.</p> | |
| <p>115. Budget Position as at 30th November 2015</p> | |
| <p>The Clerk referred to the budget position previously circulated. It was resolved that: the budget position be noted.</p> | |
| <p>116. Initial Consideration of 2016-2017 Precept</p> | |
| <p>The Parish Council acknowledged that the Finance Committee would consider the initial draft on Tuesday 12th January and report back with proposals.</p> | |
| <p>117. Local Council Award Scheme – Quality Gold</p> | |
| <p>Parish Councillors acknowledged that the survey had produced a positive result with 133 responses being received. Suggestions given, would be used to inform the budget for the next financial year and a summary of responses and associated actions, where possible, would be given,</p> | |
| <p>118. Request for Financial Assistance</p> | |
| <p>The Clerk reported that requests for financial assistance had been received from: Durham Cathedral North of England Brass Band Championships.</p> | |

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| It was resolved that: no donations be made. | | |
| 119. Accounts for Approval | | |
| The following accounts were submitted for approval: | | |
| K Cuthbert (Reimbursement Survey Monkey) | £26.00 | |
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| K Cuthbert (December Salary) | £264.86 | |
| HMRC (Income Tax – December) | £66.20 | |
| Durham Cathedral ½ Yearly Rent | £70.00 | |
| K Cuthbert ½ Yearly Electricity Allowance | £50.00 | |
| SLCC Subscription | £88.00 | |
| Darlington Borough Council | £544.82 | |
| Resolved: that the above accounts be paid. | | |
| 120. Date and Time of Next Meeting | | |
| The next Parish Council Meeting will be held on Tuesday 19th January, 2016, 7.00pm at High Shincliffe Primary School, High Shincliffe, Durham. | | |
| 121. Any Other Business – Councillors | | |
| (1) The Parish Council agreed that a card should be sent to Councillor Lightley, wishing him a speedy recovery. | | |

The meeting terminated at 8.30 pm