

Minutes of the February Parish Council Meeting of **SHINCLIFFE PARISH COUNCIL** held in St. Mary's Church Hall, Shincliffe Village, Durham on **TUESDAY 21<sup>st</sup> FEBRUARY 2012** at **7.00pm**.

**PRESENT:** Councillor Cook (in the Chair) and Councillors P Hudson, Lightley, Morgan and Storer.

#### **148. NOTICE OF MEETING**

Public notice of the meeting was taken as read.

#### **149. DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **150. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors J Hudson, Milburn and PC Cockburn.

#### **152. MINUTES**

It was **resolved:** that the Minutes of the Parish Council meeting held on Tuesday 17<sup>th</sup> January 2012 (copies previously circulated and publicised) be confirmed as a correct record and signed by Vice-Chair.

#### **153. POLICE MATTERS**

PC Cockburn sent an email update report. Since the last meeting there had been one crime on 06/02/2012 a window was broken on a car parked in The Green, High Shincliffe overnight.

#### **154. MATTERS ARISING**

##### **(a) Noticeboard**

Councillor Cook had spoken to Ken Hampton who felt there was a need for a community noticeboard and said the Community Association would be prepared to put some monies towards purchasing one. Discussion took place as to where to locate a new noticeboard and it was **resolved:** that Councillors would look for the best location for a new noticeboard, and seek views of residents on this; and discuss this further in March when Councillor Milburn would be back as he has prices from suppliers.

##### **(b) Speedwatch**

As we had received apologies from PC Cockburn, Councillor Cook would raise this at the next meeting.

##### **(c) Volunteers to clear Love Lane**

Councillor Milburn had spoken to Marc Platts on this, who feels mid-May would be best time to clear Love Lane. Clerk to ask Councillor Milburn to put together an article for St. Mary's Newsletter seeking volunteers.

##### **(d) Quality Parish Council**

The accreditation panel had asked for some further evidence for parts of the portfolio. The Clerk is pulling together this additional evidence for re-submission to the panel at the end of March 2012.

##### **(e) Chevron Signs, Hartlepool Road**

Councillor Cook had contacted HAL who claimed to have no record of the first service request made. It has been logged again.

**(f) Arriva No. 57 Bus**

There is still no response, Clerk to send a letter chasing this up.  
Councillor Morgan had reported a further issue to Arriva after the No. 57 bus took the wrong route.

**(g) Overgrown brambles, A177 bus stop**

Councillor Storer reported that he had made no progress with contacting the Neighbourhood Warden.  
Councillor Cook to contact Gary McArdle, Senior Neighbourhood Warden on this.

**(h) Apperley Avenue Street Sign**

The sign had not yet been replaced. Councillor Morgan to contact HAL.

**(i) Sparks Cottage Planning Application**

Following the revision of the plans, Councillor Cook had sent an email to the Planners saying that the issues raised by the Parish Council had not been addressed in the revision, so that Parish Council objection still stood and Councillor Lightley had attended the planning committee on behalf of the Parish Council. The application was approved.

**(j) Parish Boundary**

Durham County Council had acknowledged receipt of our letter.

**(k) Slimming World Sign**

Councillor Cook had spoken to Sheila Morton of the WI regarding this. The consultant running Slimming World is putting the sign up to encourage new members. The sign is to be removed the first week in March other than on the Slimming World meeting nights.

**(l) Bus Stop, Bowburn and Bus Shelter, High Shincliffe**

Councillor Cook had contacted HAL regarding the temporary bus shelter in Bowburn, waiting for response, as this also involves the housing developer.

The erection of a replacement bus shelter in High Shincliffe has been delayed due to issues with the contractor however it should be replaced this week.

**155. MATTERS ARISING FROM LAST MONTH'S CORRESPONDENCE**

1. Parish Paths Grant – Councillor Morgan to review to see if there is anything relevant to the Parish, as this differs to the usual grant we apply for, it is with a view to replacing stiles with kissing gates, will see whether we have anywhere suitable.
2. Personal winter maintenance plan leaflet, useful and Clerk to contact the County Council in October to see if they have reproduced them for next winter.
3. Digital switchover – it was **resolved:** that the Parish would benefit from having the BBC assistance bus visiting the parish. Clerk to see if the bus can attend on a Saturday morning in June or July.
4. Resident emailed regarding icy conditions, Clerk to respond.
5. Beautiful Durham Competition Sponsorship, it was **resolved:** that the Parish Council would not sponsor this event.
6. Planning explained booklet
7. Police non-emergency number, Councillor Cook to display in the noticeboard at The Avenue Inn.
8. Durham County Council, Partnership Live Register. It would be useful for the parish to register to this free website, as although we do not have anything to contribute at this time, it would be useful to see what others are up to.
9. County Council Guide to Services, Councillor Cook to put AAP information in noticeboard.

## 156. CORRESPONDENCE TO CIRCULATE

Non urgent items of correspondence to be circulated to Councillors for discussion and decision as necessary at the March meeting.

## 157. CURRENT CORRESPONDENCE

1. Durham County Council Library Consultation
2. Low Carbon Living event on 15.3.12, Councillor Lightley looking at papers.
3. Durham Community Rural Council, Assets Transfer Conference 23.3.12
4. Local Food Strategy Conference 12.3.12
5. Police and Crime Commissioners consultation, online survey to be completed by 29.2.12
6. Neighbourhood Planning Events on 28 and 29 March 2012
7. CDALC News – Litterfree Durham are running the Big Spring Clean campaign again this year. If the Parish Council wishes to do a litter pick in April we need to apply to the campaign. It was **resolved**: that the Parish Council would do a litter pick and the preferred date would be Saturday 21<sup>st</sup> April, Clerk to apply for this date.
8. Email regarding ensuring Parish and Town Councils follow proper procedures on decision making and expenditure following an audit report into Somerset Town Council, having used improper procedures.
9. Email from County Councillor Williams regarding a speed visor in High Shincliffe and wanting the Parish Council to indemnify Durham County Council. Clerk to get further information on this prior to further discussion in March.

## 158. PLANNING APPLICATIONS

4/12/00086/FPA	Mr R Smith 10 Foxton Way High Shincliffe	Provision of pitched roof over existing flat roofed garage to side of existing dwelling
4/12/00046/LB	Professor R Pain The Mews Whitwell Grange Whitwell Farm Road Sherburn House	Replace 6 window frames on the front elevation and one window frame on the rear elevation.

It was **resolved**: that the Parish Council raised no objections to the above planning applications

## 159. 2012 PARISH JUBILEE ARRANGEMENTS

### General

Only Sherburn House had responded to the request for information to be included in the parish newsletter, however they had supplied a poster rather than the text they wished to be included.

### Community Meal

Councillors Cook, P Hudson and Morgan are to co-ordinate this event.

### Jubilee Tree

Councillor Storer had spoken to Michael Stewart who is going to donate the tree, Parish Council to pay for planting of it. Need to agree what tree and then he can order it. It was **resolved**: that Councillors should look around and decide the best place for planting and the final decision would be made at the March Parish Council Meeting.

### Jubilee Cake

Councillor J Hudson had asked the WI about making a Jubilee Cake for the Community Meal to be held on 2<sup>nd</sup> June. Councillor Storer to speak to Mrs Purvis to check on the size of the cake to ensure it is big enough for 50 people; costs will be approximately £20 for ingredients plus the cost of baking and decorating.

## 160. HORTICULTURAL MATTERS

1. Preparing for the winter bed clearance to take place in May. New plants due for delivery in June, intending to plant red, white and blue bed for the Jubilee, however it was raised that given the summer plants are being delivered in mid-June, and the winter plants will already have been removed, there will be no flowers in the beds for Jubilee weekend.
2. Councillor Milburn had contacted the Garden Handyman Services; he preferred contract work and his fees were £15 an hour.

## 161. DURHAM AREA ACTION PARTNERSHIP

Councillor Lightley gave an update on AAP activities:

1. Presentation given by Fire Service on the reduced budget and the integrated risk management plan.
2. Wharton Park scheme is being led by the County Council now, bigger scheme than intended.
3. City Centre group are repairing St. Nicholas Church clock to ensure the timekeeping issue is resolved.
4. Environment Agency talk on improving rivers and waterways, improvements to take place in parish area.

## 162. ACCOUNTS

H Simpson - February salary	£282.76
Shincliffe PCC Hire of Hall	£22.00
HMRC Income Tax Payment	£70.80
CPRE subscription	£29.00
M Platts – Old Mine Site	£140.00
M Platts – Horticultural	£60.00
NALC – Quality Parish Council submission fee	£60.00

It was **resolved**: that the above accounts be paid.

## 163. ADDITIONAL BANK SIGNATORY

It was **resolved**: that Councillor Nia Cook be added onto the Parish Council HSBC bank accounts as a signatory.

## 164. DATE OF NEXT MEETING

The March Parish Council Meeting will be held on Tuesday 20<sup>th</sup> March 2012 in Shincliffe Primary School, High Shincliffe, Durham at 7.00 pm.

## 165. ANY OTHER BUSINESS

*Councillor Morgan*

1. Received 2 comments regarding potholes in St. Mary's Close. Councillor Cook to contact HAL.

*Members of the Public*

2. Broadband Speeds – a resident reporting major issues with broadband speeds in part of the Parish. After discussion it was agreed that Councillor Cook would look into this matter.

**The meeting terminated at 8.50 pm.**