

Minutes of the Meeting of Shincliffe Parish Council held in St. Mary's Church Hall, Shincliffe Village, Durham on Tuesday 17th February 2015 at 7.00 pm.
Present: Councillor Olechnowicz (in the Chair) and Councillors Hudson, A Lee, Lightley and Lovell. County Councillor Stoker was also in attendance. There were 13 members of the public present.
152. Declarations of Interest
There were no declarations of interest.
153. Apologies for Absence
Apologies for absence were submitted to the meeting on behalf of Councillors Duell and G. Lee and also PC Cockburn.
154. Issues Raised by Members of the Public
<p>(1) Plaque (Shincliffe Village) – The family who had displayed the plaque on a BT pole in Shincliffe Village were in attendance to outline the current situation. A resident from the village was also in attendance to explain their views. Having listened to both parties, the parish council acknowledged that the BT pole was situated on Dean and Chapter land and that the parish council had no responsibility for this. In addition to this, they noted that approval had been obtained from both BT and the Dean and Chapter therefore correct procedures had been followed and this was therefore not a matter for the parish council to resolve.</p> <p>(2) Grass Verge – A resident commented that the grass verge opposite the Rosetree Inn was rapidly deteriorating and would be difficult to regenerate if the high volumes of cars and often illegal parking continued. The resident had written a letter to the County Council which would be forwarded to the Chairman and then the parish council would in turn write a letter supporting the concerns raised by the resident.</p> <p>(3) Notice of Meetings – It was agreed that notices would be displayed earlier.</p>
155. Police Report
In the absence of PC Cockburn the Clerk advised that there had been no reported crime since the last meeting.
156. Minutes
It was resolved that: the minutes of the meetings held on 21 st and 27 th January, 2015 be approved as a true record subject to the inclusion of a named vote in relation to a £1000.00 being spent on a detailed study for the Traffic Regulation order (with 4 in favour – Councillors Olechnowicz, Duell, A Lee and Lightley and 2 against – Councillors Hudson and G Lee).
157. Matters Arising
There were no matters arising.
158. Clerk's Update
The Clerk had no issues to report.
159. Complaints Procedure
The Clerk referred to the proposed complaints procedure previously circulated.
It was resolved that: the complaints procedure be adopted.

160. County Councillor's Update

Councillor Stoker provided the following update:

- Speed Reduction at High Shincliffe – Stage 1 to be completed by the end of February 2015.
- High Shincliffe Park – Councillor Stoker would commit further funding to the Community Association to complete the artificial pitch. This would mean that they had reached their target. Enquiries would be made as to whether maintenance of the new equipment would be undertaken by DCC.
- Low Burn Hall – After 18 months, two signs had been erected showing visitors to Low Burn Hall car park.
- Council News:
 - 1) A 1.99% increase in council tax would be considered by full council the following day.
 - 2) Design problems for the new bus station had resulted in delays as there were difficulties in accommodating the numbers in and out.
 - 3) RoSPA had been commissioned to undertake an in depth assessment in relation to student safety.
 - 4) Lumiere would return in November with 175,000 visitors anticipated
- Superfast Broadband – As no progress had been made, Councillor Stoker was liaising with other County Councillors who had similar problems in their areas.

161. Correspondence

- (a) Matters arising from last month's correspondence
There were no matters arising.

- (b) Correspondence to circulate for discussion/decision at next parish council meeting
- (1) Spaldings (Offers – February 2015)
 - (2) Vision and Aims of Shincliffe Juniors Football Club
 - (3) Local Government Finance Settlement (email)
 - (4) Durham Association News (February 2015)
 - (5) A Duty to Conserve Biodiversity (A guide for Parish and Town Councils)
 - (6) Flytipping Cameras (email)
 - (7) Village SOS News (February 2015)
 - (8) Durham AAP Board Meeting Papers
 - (9) Campaign to Protect Rural England North East Newsletter (Spring 2015)

- (c) Current Correspondence

- (1) Streetlife – An invitation had been received to join the local social network. The Clerk agreed to register the Parish Council.

162. Planning Applications

DM/15/00219/FPA	Mr Paul Baker	Moss Cottage High Street South Shincliffe Durham DH1 2NN	Two storey side extension and single storey rear extension (amended plan).
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It was: **resolved** that the Clerk would contact the Principal Authority to check that the application had been considered and approved by the Conservation Team.

163. Horticultural Committee Update

Councillor A Lee provided the following update:

- £500 funding had been awarded from 'It's Your Neighbourhood' which would be used to enhance the Old Mine Site, with the help of school children.
- Work was progressing well with the entrance beds and the drifts of bulbs had also been planted.

164. AAP Update

The AAP was scheduled to meet on Thursday 19th February therefore an update would be given at the next meeting.

165. Traffic Regulation Order (TRO) update

The Chairman outlined previous discussions in relation to the TRO in that whilst £1000.00 had been agreed to be used from reserves to commission a detailed study that this would not be embarked upon until a clear view had been given by the Highways and Legal Department as to whether the parish council were legally entitled to implement a TRO. A meeting with residents would therefore be delayed until such a time that this definitive advice had been received. No action would therefore be taken until the situation had been reviewed.

The views of members of the public were then listened to and an offer was made to forward evidence about the problems being encountered, to the parish council. Parish Councillors welcomed this information.

It was **resolved** that:

(1) A definitive legal view as to whether the parish council was entitled to implement a TRO was needed before any action was taken;

(2) If the parish council was entitled to implement a TRO, a meeting would take place with residents of Shincliffe Village;

(3) a technical survey would be undertaken at a cost of £1,000; and then

(4) a full Parish meeting would be held.

166. Budget Position as at 31st January 2015

The Clerk circulated the budget position as at 31 January 2015 and highlighted the following:-

- Expenditure totalled £20,992.72
- Income totalled £19,984.82
- With further expenditure of £4,451.85 and income of £0.16 by 31st March, total bank balances at the end of the financial year were estimated to be £6,539.28.

A budget analysis showing actual spend for each budget heading against allocated budget was also circulated.

It was **resolved** that: the current budget position be noted.

167. S137 Financial Assistance Budget 2015-2016

The Clerk referred to the previously circulated budget proposal in relation to S137 financial assistance for 2015/16.

It was **resolved** that: a budget of £900 be set for the next financial year and that requests would be considered in June and December.

168. Accounts for Approval

K Cuthbert (February Salary)	£260.85		
HMRC Income Tax	£65.20		
Shincliffe PCC (Hire of Church Hall – December)	£22.00		
DCC (Hire of School Library – January)	£30.36		
DCC (Hire of School Library – January Extraordinary Meeting)	£30.36		

Resolved: that the above accounts be paid.

169. Date and Time of Next Meeting

The next Parish Council Meeting will be held on Tuesday 17th March 2015, 7.00 p.m. at Shincliffe Primary School, High Shincliffe, Durham.

170. Any Other Business – Councillors

No issues were raised.

The meeting terminated at 8.50pm