

Minutes of the Meeting of Shincliffe Parish Council held at St. Mary's Church Hall, Shincliffe Village, Durham, on Tuesday 16th February 2016 at 7.00 pm.	Action By:
Present: Councillor G. Lee (in the Chair) and Councillors Duell, A. Lee, Lovell and Olechnowicz. County Councillor Stoker was also in attendance. There were 2 members of the public present.	
141. Apologies for Absence	
There were no apologies for absence.	
142. Declarations of Interest	
There were no declarations of interest.	
143. Issues Raised by Members of the Public	
A member of the public requested that the notice of the meetings be publicised in notice boards earlier.	
144. Minutes	
It was resolved that: the minutes of the meeting held on 28 th January 2016, be approved as a true record.	
145. Matters Arising	
There were no matters arising.	
146. Police Report	
The Clerk advised that there had been no reported crime since the last meeting.	
147. County Councillor's Update	
County Councillor Stoker reported on the following: <ul style="list-style-type: none"> • Manor Close Pathway – contact had been made with the Chapter for a site visit to be arranged; • Superfast Broadband for High Shincliffe – Whilst there was a booster available for some boxes, it was not appropriate for the box at High Shincliffe, however the 'Green-box' should have a reasonable speed to cover the whole village. In response to a question from the Chairman, Councillor Stoker advised that residents would need to register a 'super-fast' connection with their current providers; • Land between Telford Close and A177 – A tree had recently been cut down, however residents would prefer to keep the area as woodland to provide privacy; • Shovel and Shake – As the AAP required evidence of need, Councillor Stoker intended to undertake a mini survey and also ascertain the views of the Parish Council; • A177 Traffic Calming – the results of the survey were now complete and currently being analysed. Results would be circulated to Parish Councillors, prior to the next meeting; and • Playpark – Repair works were now underway. 	
148. Correspondence	
(a) <u>Matters arising from last month's correspondence</u>	

(1) No issues were raised.									
(b) <u>Correspondence to circulate for discussion/decision at next parish council meeting</u> (1) CPRE (Campaign to Protect Rural England North East Newsletter Spring 2016)									
(c) <u>Current Correspondence</u> (1) The Clerk advised that a letter had been received from Davies Recovery, relating to an incident in Shincliffe Village which was discovered on 4 th January, 2016. The Clerk was asked to contact the Insurance Company (acting on behalf of Shincliffe Parish Council) and request that they investigate the issue.	Clerk								
149. Planning Applications									
No planning applications had been received.									
150. Horticulture Committee Update									
Councillor A. Lee reported that the Parish Gardener would be monitoring the woodland area on the A177 near Telford Close. At the last Horticulture Committee, suggestions were made for a Christmas Tree within the Parish, and also a mini Orchid Garden. Further discussions would therefore take place, in due course Councillor G Lee notified the Parish Council that he would step down from the Horticulture Committee. There was therefore a vacancy on the Horticulture Committee. Councillor Olechnowicz agreed to undertake this role.									
151. Finance Committee Update									
Councillor G. Lee reported that as the precept for the forthcoming financial year had been agreed. The finance committee would continue to monitor the financial information.									
152. Local Council Award Scheme – Quality Gold (Standing Item)									
The Clerk reported that an email would be sent to Parish Councillors assigning some of the outstanding tasks to help achieve the Quality Gold Award. A discussion would be undertaken with each Parish Councillor on an individual basis, to discuss the criteria in greater detail.	Clerk								
153. Website									
The Parish Clerk advised that whilst works were currently underway to establish a new website with DCC, a new Service Level Agreement would be implemented in March 2017, with an associated cost of approximately £500.00. The Parish Council commented that these costs were excessive and agreed that alternative options should be considered. The Clerk suggested that contact be made with the University to see if any ICT Students would be willing to undertake this as a project, and Councillor A. Lee suggested that contact also be made with 'Old Durham Gardens' who had recently taken part in a very similar initiative .	Clerk								
154. Accounts for Approval									
The following accounts were submitted for approval:									
<table border="1"> <tr> <td>K Cuthbert (February Salary)</td> <td>£264.86</td> </tr> <tr> <td>HMRC Income Tax (January)</td> <td>£66.20</td> </tr> <tr> <td>DCC (Hire of School Library)</td> <td>£30.36</td> </tr> <tr> <td>Shincliffe PCC (Hire of Church Hall)</td> <td>£22.00</td> </tr> </table>	K Cuthbert (February Salary)	£264.86	HMRC Income Tax (January)	£66.20	DCC (Hire of School Library)	£30.36	Shincliffe PCC (Hire of Church Hall)	£22.00	
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<p>Resolved: that the above accounts be paid.</p>	
<p>155. Date and Time of Next Meeting</p> <p>The next Parish Council Meeting will be held on Tuesday 15th March, 2016, 7.00pm at Shincliffe Primary School, High Shincliffe, Durham.</p>	
<p>156. Any Other Business – Councillors</p>	
<p>Councillor Duell reported that the potholes on Ancroft Garth were becoming increasingly worse. Councillor Stoker advised that an analysis needed to be undertaken to consider the damaged roads within the Parish, and that a resultant list of priorities needed to be established. Any dangerous potholes also needed to be reported to the County Council.</p>	

The meeting terminated at 8.15 pm