

Minutes of the Meeting of <b>Shincliffe Parish Council</b> held at <b>Shincliffe Primary School, High Shincliffe, Durham, on Tuesday 21<sup>st</sup> June 2016</b> at 7.00 pm.	<b>Action By:</b>
<b>Present:</b> Councillor G. Lee (in the Chair) and Councillors N. Cook, A. Lee and Lovell.  County Councillor Stoker was also in attendance.	
<b>23. Welcome and Introductions</b>  Councillor N. Cook was welcomed to her first meeting of the Parish Council, since her appointment in May 2016.	
<b>24. Presentation of Certificates and Prizes – Spring Front Garden Competition</b>	
The Chairman presented the following residents with a certificate and prize for the Spring Front Garden Competition:-  1 <sup>st</sup> Prize (Goreth – Shincliffe Village) - £40 Voucher Highly Commended – (13 Mitford Close) - £20 Voucher Highly Commended - (1 Lindisfarne) - £20 Voucher	
<b>25. Apologies for Absence</b>	
Apologies for absence were submitted to the meeting on behalf of Councillors D. Duell and P. Ferries.	
<b>26. Declarations of Interest</b>	
Councillor N. Cook declared an interest in relation to Item 17 – Requests for Financial Assistance (Shincliffe Show) as a member of the Committee.	
<b>27. Issues Raised by Members of the Public</b>	
No issues were raised.	
<b>28. Membership to Sub-Committees</b>	
The Chairman asked for nominations to the Horticulture Committee and the Finance Committee.  <u>Horticulture Committee</u>  It was proposed by Councillor A. Lee and seconded by Councillor J. Lovell that Councillor N. Cook be appointed to the Horticulture Committee. It was <b>resolved</b> that: Councillor N. Cook be appointed to the Horticulture Committee.  <u>Finance Committee</u>  It proposed by Councillor G. Lee and seconded by Councillor J. Lovell that Councillor P. Ferries be appointed to the Finance Committee. It was <b>resolved</b> that: Councillor P. Ferries be appointed to the Finance Committee.	
<b>29. Minutes</b>	
It was <b>resolved</b> that: the minutes of the meeting held on 17 <sup>th</sup> May, 2016, be approved as a true record.	

<b>30. Matters Arising</b>	
There were no matters arising.	
<b>31. Police Report</b>	
No Police report had been received.	
<b>32. County Councillor's Update</b>	
<p>County Councillor Stoker provided the following update:</p> <ul style="list-style-type: none"> <li>• Speeding (A177) – Councillor Stoker agreed to forward pictures to the Clerk for circulation to all Parish Councillors of a 'Gateway'. This would be discussed at the July meeting of the Parish Council.</li> <li>• Traffic Through Shincliffe Village – A resident from the village had been canvassing the view to have the slip road closed off so that the existing right angle turn would provide the entry point into the village at the south entrance. Parish Councillors commented that a significant amount of time and resource had already been spent on the decision reached in February, 2016 therefore further information or proposals would need to be substantiated with evidence to support the benefit of any new proposals.</li> <li>• Damaged fencing on Chapter Land – The Dean and Chapter had agreed to repair the fence;</li> <li>• The impact of SCOOT was causing a resultant traffic build up and traffic queues travelling into the city center;</li> <li>• Manor Close pot holes – Councillor Stoker agreed to have a discussion with Councillor Olechnowicz;</li> <li>• Land Opposite Rose Tree Inn – As the Farmer must have access to his land, further information was required in relation to the cost of 7-8 bollards, the possibility of erecting signage (24 hour access required) or painting double yellow lines. This would be discussed again at the next meeting of the Parish Council.</li> </ul>	
<b>33. Correspondence</b>	
(a) <u>Matters arising from last month's correspondence</u> (1) No issues were raised.	
(b) <u>Correspondence held on reference file</u> (1) LCR (Summer 2016) (2) Campaign to Protect Rural England (North East Newsletter) Summer 2016 (3) Glasdon Brochure (4) Durham City Homes Update (5) Hags 2016 (Town and Parish Council Offers)	
(c) <u>Current Correspondence</u> (1) Letter received from a resident in relation to dogs in High Shincliffe Park – Parish Councillors discussed the letter received and commented that it was not acceptable to have dog mess in a park where children play. The Chairman agreed to review the existing signage and to liaise with the Headteacher of the primary school to convey the message that dog mess presents a danger to children's health and therefore dogs are not allowed in the park. This would also be included within future editions of the SCAN newsletter. (2) An email had been received from a resident regarding the grass cutting opposite Meldon Way. Councillor A. Lee agreed to raise this issue with DCC.	<p><b>Cllr G Lee</b></p> <p><b>Cllr A Lee</b></p>
<b>34. Planning Applications</b>	
<u>DM/16/01484/FPA</u> Mr Alan Whitley      Bracken Cottage      Retrospective Bank Foot      application for single	

<u>DM/16/01588/FPA</u>	Mr C Tunstall	Shincliffe 8 Apperley Avenue High Shincliffe Durham DH1 2TY	garage with sun-room/gym and toilet on the ground floor and hobby/storage space on first floor with access door and balcony to garden at first floor. Erection of double Garage to front of existing dwelling	
<u>DM/16/01856/FPA</u>	Brambledown Landscapes	Poplar Tree Garden Centre Hall Lane Shincliffe Durham DH1 2NG	Proposed canopy structure to the rear of the garden centre for the display of plants.	
It was <b>resolved</b> that: the objection previously submitted in relation to the Bracken Cottage planning application be re-submitted. As the Parish Council had only received notification of the other two planning applications the previous day, Parish Councillors were asked to forward any objections to the Clerk by Tuesday 28 <sup>th</sup> June, 2016.				
<b>35. Horticulture Committee Update</b>				
Councillor A. Lee advised of the following:				
<ul style="list-style-type: none"> <li>• The Apple Tree in Love Lane had been snapped off close to base;</li> <li>• The bin on Love Lane had been relocated but was still impacting on the environment. The Clerk agreed to send a letter to the resident politely asking that they remove it from Love Lane due to the impact on the natural environment of the area, which had been planted with wild flowers by the local school children;</li> <li>• The Shincliffe Walks leaflets were to be reprinted (for enclosure on the Interpretation Boards). The Parish Clerk agreed to forward surplus copies currently held to Cllr A. Lee;</li> <li>• Cllr A. Lee had donated over 30 marigold plants for planting the pathway adjoining the High Shincliffe Play Park;</li> <li>• The Parish Gardener was hoping to undertake restoration works to the benches in the near future; and</li> <li>• The summer bedding plants had now been planted.</li> </ul>				Clerk  Clerk
<b>36. Finance Committee Update</b>				
Councillor G. Lee advised that the Finance Committee had met the previous week. It was proposed that the committee meet 4 times per year within the forthcoming municipal year and a workplan had been agreed. The initial draft budget for 2017/18 would be considered in November 2016, with a view of agreeing the precept at the December, 2016 meeting of the Parish Council.				
<b>37. Website</b>				
Councillor N. Cook agreed to support the Clerk in this workstream. A further update would be given at the next meeting of the Parish Council.				<b>Cllr N. Cook &amp; Clerk</b>
<b>38. Local Council Award Scheme – Quality Gold (Standing Item)</b>				
Parish Councillors agreed that a working group meeting would take place immediately after the Parish Council meeting. After a discussion with NALC and				

<p>also fellow Clerks, it was agreed that the Parish Council should proceed with the accreditation of the 'Foundation Level' of the Award as soon as possible, whilst continuing to work on both the 'Quality' and 'Quality Gold' elements. Progression with a new website was also a huge contributor in achieving this accreditation and was therefore a priority for the Parish Council.</p>																									
<p><b>39. Requests for Financial Assistance</b></p>																									
<p>The following requests for financial assistance had been received and previously circulated:</p> <ul style="list-style-type: none"> <li>• Friends of Shincliffe School - £255.00</li> <li>• Shincliffe Show - £150.00; and</li> <li>• Mayor's Appeal (Veterans at Ease).</li> </ul> <p>It was <b>resolved</b> that: £255.00 be donated to Friends of Shincliffe School and £150.00 be donated to Shincliffe Show.</p>																									
<p><b>40. Accounts for Approval</b></p>																									
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<p><b>Resolved:</b> that the above accounts be paid.</p>																									
<p><b>41. Date and Time of Next Meeting</b></p>																									
<p>The next Parish Council Meeting will be held on <b>Tuesday 19<sup>th</sup> July, 2016, 7.00pm</b> at <b>St. Mary's Church, Shincliffe Village, Durham.</b></p>																									
<p><b>42. Any Other Business – Councillors</b></p>																									
<p>(1) The Chairman reported that it had been suggested that a piece of land had been bought between Chapel Street and Avenue Street. As this piece of land was un-adopted, further investigations would need to take place.</p>	<p><b>Cllr Stoker</b></p>																								

*The meeting terminated at 7.50 pm*

