

Minutes of the March Parish Council Meeting of **SHINCLIFFE PARISH COUNCIL** held in Shincliffe Primary School, High Shincliffe, Durham on **TUESDAY 20th MARCH 2012** at **7.00pm**.

PRESENT: Councillor Cook (in the Chair) and Councillors P Hudson, Lightley, Milburn, Morgan and Storer.

166. NOTICE OF MEETING

Public notice of the meeting was taken as read.

167. DECLARATIONS OF INTEREST

There were no declarations of interest.

168. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor J Hudson.

169. MINUTES

It was **resolved:** that the Minutes of the Parish Council meeting held on Tuesday 21st February 2012 (copies previously circulated and publicised) be confirmed as a correct record and signed by Vice-Chair.

170. POLICE MATTERS

PC Cockburn attended the meeting :

1. There had been one crime, in Shincliffe Village, a workman had left the key in the ignition, and someone had stolen his van.
2. Councillor Cook mentioned an email received regarding decreased attendance of police officers at meetings in future, PC Cockburn intends to come to meetings when possible, and if he is unable to attend, he will ensure that a report is sent to the Clerk.
3. Councillor Cook also mentioned her interest in participating in Speedwatch, PC Cockburn will send her a volunteer form.
4. Councillor Milburn reported that the glass had been smashed in the telephone box in Shincliffe Village; he had reported this to BT.

171. MATTERS ARISING

(a) Noticeboard

Discussion took place on the type and location of the proposed noticeboard, and it was **resolved:** to place the new noticeboard on Ancroft Garth, where the previous noticeboard had been removed from. Councillor Milburn to get up to date prices for the April Parish Council meeting.

(b) Volunteers to clear Love Lane

It was felt that getting volunteers to clear Love Lane so close to the litter pick would be hard, so it was **resolved:** to ask Marc to plan this into his work programme.

(c) Quality Parish Council

The Clerk confirmed that she was still on track to submit the additional evidence by the end of March.

(d) Chevron Signs, Hartlepool Road

The County Council have confirmed that this work will be carried out in the next few days.

(e) Arriva No. 57 Bus

The Clerk had sent a reminder letter about this matter, no reply to date.

(f) Overgrown brambles, A177 bus stop

Councillor Cook had cut back these brambles herself, and had spoken to the Senior Neighbourhood Warden, Gary McArdle who informed her that there is a new Neighbourhood Warden for the parish area Tom Walton, and he can be contacted on 07753 075843

(g) Apperley Avenue Street Sign

The sign has not yet been replaced, however DCC confirmed it was ordered on 27.2.12.

(h) Bus Stop, Bowburn and Bus Shelter, High Shincliffe

The bus shelter has been replaced. The bus stop in Bowburn was the responsibility of the developers, who have now contracted the work to DCC to complete; it is on their work programme for April.

(i) Parish Boundary

No progress to date.

(m) Slimming World Sign

The sign has now been removed.

(n) Parish Paths Grant

Councillor Morgan had contacted Elaine Field regarding the above. The Council have identified a stile that would benefit from being replaced and or upgraded to include easier access for dogs. Councillor Lightley is to discuss the issue with the farmer. If he is in agreement, Councillor Morgan will again contact Elaine Field.

(o) Digital Switchover

The Clerk had asked for the Help Bus to attend the Parish and was informed that this is not possible. The bus will be however be at:
County Hall, Durham on 28.3.12
Market Place, Durham on 18.4.12.
All older and disabled residents should receive a letter during March and April giving more information on the help available to them.

(p) Broadband Issues

Councillor Cook had contacted BT and DCC regarding this. BT cannot respond to the parish council therefore individuals should contact them directly with any issues.

Phil Jackman, Head of ICT Services at DCC and responsible for Digital Durham said *'Our aim is to deliver superfast broadband, at minimum speeds of 30 Mbps to all businesses, homes and communities by 2015 for BT exchange areas that have not already been enabled for next generation broadband and by 2017 for the rest of the County. My understanding is that the whole of Shincliffe is covered by an exchange that is already enabled but BT decide to provide superfast broadband down to street cabinet level based upon the return that they are likely to make from the investment required. This means that whilst High Shincliffe is enabled, Shincliffe village is not. We plan to go out to market in the next few months to procure a delivery partner to start delivering superfast broadband early in 2013 and Shincliffe is definitely in our plans.'*

(q) Potholes – St. Mary’s Close

These potholes have been filled.

(r) Speed Visor High Shincliffe

More details are needed from County Councillor Williams on this.

172. MATTERS ARISING FROM LAST MONTH’S CORRESPONDENCE

1. Neighbourhood Planning meetings on 28-29 March
2. Edging on the green in the Village, in future when we need to replace stones we could consider replacing them with bollards, no action at present.
3. Library consultation. No mobile library service for the parish, too close to Durham
4. Funding opportunity from Sport England, Councillor Milburn to pass to football club.

173. CORRESPONDENCE TO CIRCULATE

Non urgent items of correspondence to be circulated to Councillors for discussion and decision as necessary at the April meeting.

174. CURRENT CORRESPONDENCE

1. Digital Switchover News
2. Consultation on the draft Cycling Strategy for County Durham
3. Inspired Facilities Fund from Sport England
4. Paths for Communities Scheme funding
5. AAP next board meeting, 16.4.12 in Witton Gilbert Community Centre
6. Youth Club has closed due to lack of interest from the youths in the parish.

175. PLANNING APPLICATIONS

4/12/00128/FPA	Mr S Bissell West Grange Farm Strawberry Lane Shincliffe	Store and plant room extension
4/12/00022/FPA	Mr M Last Beech Cottage 4 Beech View Sherburn House	Erection of single storey extension with accommodation in the roof space

It was **resolved**: that the Parish Council raised no objections to the above planning applications

176. 2012 PARISH JUBILEE ARRANGEMENTS

General

The newsletter had been produced and was ready for distribution with details of all Jubilee events being organised in the parish. It was agreed that the parish council would make a donation towards the cost of the additional printing; this is to be discussed at the April parish council meeting.

Community Meal

The Clerk had produced tickets for the meal; these were distributed to councillors to sell. Councillors Cook, Hudson and Morgan to meet to discuss details.

Jubilee Tree

Discussion took place on the type of tree and this was narrowed down to two, English Elm and White Beam. Councillor Milburn to ask Michael Stewart which would be best suited for the proposed location.

Once a decision is made, DCC can be contacted regarding permission to plant the tree.

Jubilee Cake

Councillors Storer and Cook had spoken to the WI regarding this, they are to bake a square 9 inch cake and decorate it, the WI will make a contribution towards this, and it was **resolved:** that the parish council will pay the outstanding amount.

177. HORTICULTURAL MATTERS

1. Marc has the materials to put the large stone back in place
2. The repainting of the benches on the 2012 programme will commence in April.
3. Northumbria in Bloom, judges to visit Sherburn House and Shincliffe Village on 11.4.12 and High Shincliffe on 19.4.12
4. Beautiful Durham, parish has been entered into the competition
5. Spring Garden Competition, councillors to view the gardens by 1.4.12., judging can then take place immediately afterwards, clerk to invite winners to May parish council meeting.

178. DURHAM AREA ACTION PARTNERSHIP

Councillor Lightley was unable to attend the meeting, an update will be provided at the next parish council meeting.

179. CIRCULATION OF MINUTES

Councillor Storer had asked if it would be possible to have the minutes earlier. It was **resolved:** that once minutes had been agreed with the vice-chair, they would be emailed to councillors to have access and posted to those who do not. The Agenda will also be emailed prior to the meeting.

180. ACCOUNTS

H Simpson - March salary	£282.96
DCC Hire of Hall	£30.36
HMRC Income Tax Payment	£70.60
M Platts – Maintenance	£3.02
M Platts – Old Mine Site	£140.00
M Platts – Horticultural	£76.00
H Simpson – printer cartridges	£27.98

It was **resolved:** that the above accounts be paid.

181. DATE OF NEXT MEETING

The April Parish Council Meeting will be held on Tuesday 17th April 2012 in St. Mary's Church Hall, Shincliffe Village, Durham at 7.00 pm.

182. ANY OTHER BUSINESS

Junior Football Team – Shincliffe

1. Two residents who are involved in coaching and running the newly formed youth teams in the parish attended the parish council meeting to explain what they were working towards and to request funding towards this project. It was **resolved:** to agenda this item for discussion and decision in April.

Councillor Milburn

2. Student Community Action – students are there to help with household tasks such as gardening and painting, dog walking and also tutoring. Poster to be put on noticeboard.

Councillor Cook

3. Thanks to Councillor Lightley for his help with the newsletter.
4. A reminder that the Parish Plan Action Committee will take place in April prior to the parish council meeting, can councillors please prepare updates.
5. Councillor J K Hudson had resigned from his position as Chair and Councillor on Shincliffe Parish Council with immediate effect due to ill health. The clerk is to contact the elections officer and advertise the casual vacancy.

Councillor Lightley proposed and Councillor Morgan seconded that Councillor Cook be elected as Chair of the Parish Council. Councillor Cook accepted the position of Chair.

The meeting terminated at 9.15 pm.