

Minutes of the Annual Parish Council Meeting of **SHINCLIFFE PARISH COUNCIL** held in Shincliffe Primary School, High Shincliffe, Durham on **TUESDAY 15<sup>th</sup> MAY 2012** at **7.00pm**.

**PRESENT:** Councillor Cook (in the Chair) and Councillors Hudson, Lightley, Milburn, Morgan and Storer.

**1. NOTICE OF MEETING**

Public notice of the meeting was taken as read.

**2. ELECTION OF CHAIR**

It was **resolved:** that Councillor Nia Cook be and is hereby elected as Chair of Shincliffe Parish Council for 2012/2013.

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. APOLOGIES FOR ABSENCE**

Apologies for absence were received from County Councillors Blakey and Williams and PC Cockburn.

**5. MINUTES**

It was **resolved:** that the Minutes of the Parish Council meeting held on Tuesday 17<sup>th</sup> April 2012 (copies previously circulated and publicised) be confirmed as a correct record and signed by the Chair.

**6. APPOINTMENT OF VICE-CHAIR**

It was **resolved:** that Councillor John Lightley be and is hereby appointed as Vice-Chair of Shincliffe Parish Council for 2012/2013.

**7. APPOINTMENT OF HORTICULTURAL COMMITTEE**

It was **resolved:** to appoint Councillors Milburn, Morgan and Storer to the Horticultural Committee and Councillor Milburn we appointed as chair.

**8. POLICE MATTERS**

PC Cockburn was unable to attend the meeting, however had sent an email report, there had been no crime in the parish since the last meeting.

Councillor Morgan thought there had been an issue in Apperley Avenue, Clerk to email Bruce and check.

**9. MATTERS ARISING**

**(a) Noticeboard**

Councillor Cook had checked with Land Registry, the land was owned by the resident. It was **resolved:** that Councillor Milburn will speak to resident and see if they have any objections to the parish council installing a noticeboard on the land.

**(b) Quality Parish Council**

We received official notification yesterday the parish council is now an accredited Quality Parish Council. Councillors agreed that they would like the certificate to be presented at the CDALC AGM later in the year. Thanks were offered to the Clerk and councillors for their hard work.

**(c) Arriva No. 57 Bus**

Clerk has sent a further letter in the last week..

**(d) Apperley Avenue Street Sign**

The sign is still on order

**(e) Broadband**

Councillor Cook is to pass the magazine onto the resident.

**(g) Parish Boundary**

Clerk sent an email to the Head of Legal and Democratic Services asking for an update. She responded to say had passed to a manager to deal and we would receive a response by 25<sup>th</sup> May. Manager then asked for another copy of the proposal to change the boundary. Clerk has emailed this and we await a response.

**(h) Vacancy for Parish Councillor**

To date we have received 2 expressions of interest. Once we have passed the deadline of 22<sup>nd</sup> May we will arrange a meeting with these applicants Following the deadline, clerk to book a room in the school, and invite applicants to attend.

**(i) Planning Applications**

Councillor Cook had reviewed the plans of the two planning applications discussed last month and could see no reason to object from a parish council point of view.

A letter of objection had been send to planners regarding the change of conditions on the Cape Asbestos Site.

**(j) Litter Pick**

The litter pick took place and 15 bags of rubbish were collected. Chair offered thanks to all those who assisted.

**10. MATTERS ARISING FROM LAST MONTH'S CORRESPONDENCE**

1. Fields in Trust – Councillor Milburn had previously looked at this, is not suitable for Old Mine site.
2. CPRE card - Councillor Storer would like the membership card, Clerk to pass on.

**11. CORRESPONDENCE TO CIRCULATE**

Non urgent items of correspondence to be circulated to Councillors for discussion and decision as necessary at the June meeting.

**12. CURRENT CORRESPONDENCE**

1. Running an event – health and safety guidance
2. Launch of the Environment Awards 2012
3. AAP, town and parish council engagement, would like to use parish council magazine to publicise information. It was **resolved**: Councillor Cook would contact to find out exactly what they wishes to publish and who would pay additional printing costs.
4. Letter DCC regarding changes to Standards
5. Email from Mac, Peter Thompson would like to attend a parish council meeting to discuss the

Police and Crime Commissioner for Durham, it was **resolved:** to ask him to attend the July parish council meeting.

6. Digital Durham Broadband Survey – clerk to email to councillors to complete

### 13. PLANNING APPLICATIONS

4/12/00339/FPA Mr & Mrs Wesencraft Proposed two and single storey rear extensions  
2 Jubilee Place  
Shincliffe Village

It was **resolved:** Councillor Cook had inspected the plans and discussed this with planes, and felt that there was no reason for the Parish Council to object to this application.

### 14. 2012 PARISH JUBILEE ARRANGEMENTS

#### General

Councillor Lightley had paid deposit for band, to be reimbursed tonight (£15) and the £40 towards printing costs of Jubilee newsletter to be paid by parish council.

#### Community Meal

All tickets are now sold. Discussion took place on finalising details for the event.

#### Jubilee Tree

Durham County Council have given permission to plant the tree, and utility companies have been contacted. Marc to prepare ground in readiness for the planting.

#### Jubilee Cake

The President of the WI who is attending the community meal is to be asked to cut the Jubilee Cake. Final costs of the cake are not yet known.

### 15. HORTICULTURAL MATTERS

1. Northumbria in Bloom judges will be in High Shincliffe on 3.7.12 and Shincliffe Village on 4.7.12.
2. Judges were impressed with Marc Platts contributions and suggested putting him forward for the Bob Wooley Trophy, which is a special commemorative award.
3. Peter Lee – confirmed receipt of the Beautiful Durham applications
4. Langton Lea – bee haven/meadow – have details of a group in Bowburn, will pass onto residents.

### 16. SPRING GARDEN COMPETITION - PRESENTATION OF PRIZES

Councillor Milburn presented the prize to the runners-up of the Spring Best Kept Garden Competition. The Judge, Mrs Alison Swarbrick sent her apologies

**1<sup>st</sup> Prize – Mr V Cooper & Ms M Johnson**  
**Joint 2<sup>nd</sup> Prize – Mr & Mrs J Chaytor**  
**Joint 2<sup>nd</sup> Prize – Mr & Mrs W Feast**

It was **resolved:** That the winners be congratulated.

### 17. DURHAM AREA ACTION PARTNERSHIP

A meeting was due to be held next week, update to be provided in June.

## 18. ACCOUNTS

H Simpson - May salary	£282.76
DCC Hire of Hall	£22.00
HMRC Income Tax Payment	£70.80
AON Insurance	£696.96
Shincliffe PCC – printing of newsletter	£40.00
John Lightley – deposit for Jubilee band	£15.00
Grippitt Noticeboard	£630.00
Durham Cathedral – ½ year rent recreation ground	£70.00
M Platts – Old Mine Site	£50.00
M Platts – Horticultural	£40.00

It was **resolved**: that the above accounts be paid.

## 19. DATE OF NEXT MEETING

The June Parish Council Meeting will be held on Tuesday 19<sup>th</sup> June 2012 in Shincliffe Primary School, High Shincliffe, Durham at 7.00 pm

## 20. ANY OTHER BUSINESS

*Councillor Lightley*

1. A reminder of the History Society exhibition at the FOSS Jubilee Celebration

*Member of the Public*

2. The wildflower haven, this is done in Holland and works well

*Councillor Cook*

3. Councillor Pat Hudson has agreed to the parish council doing some form of dedication to John Hudson for his years of service to the parish and parish council. It was **resolved**: to have this as an agenda item in June.

**The meeting terminated at 8.40 pm.**